

**ASTON ROWANT PARISH COUNCIL
AGENDA**

The ANNUAL GENERAL MEETING of the above Council will be held on Wednesday, 8th May, 2013, at 7.45pm in Kingston Blount Village Hall.

Summoned to be present: Cllrs. R. Armitage, C. Crossley, M. Day, P. Gibbons, P. Hetherington, J. Knight and P. Rooksby. Also to be present D/Cllr. D. Brown & C/Cllr. D Wilmshurst.

1. **APOLOGIES:** D/Cllr. D. Brown

2. **DECLARATION OF INTEREST**

3. **ELECTIONS OF CHAIRMAN AND VICE CHAIRMAN**

4. **MINUTES of the meeting held on 10th April, 2013, to be approved and signed.**

5. **MATTERS ARISING**

- a) 2012/13 Performance Assessment sent on behalf of Superintendent Andy Boyd
- b) New clerk handover – 1st April 2013

6. **OPEN FORUM**

7. **APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS**

- | | |
|--|--|
| a) Hillwerke Trust | Cllr. G. Crossley |
| b) Voting member on OALC | Cllr. P Rooksby |
| c) Planning Committee | All members with the exception of Cllr. P. Gibbons |
| d) Transport Representative | Cllr. G. Crossley |
| e) Footpaths and Amenities Group | Cllrs. P. Hetherington, J. Knight and P. Rooksby |
| f) Play Area Committee | Cllr. P. Hetherington |
| g) St. Andrews Village Centre, Chinnor | Cllr. P. Gibbons |
| h) M40 group | Cllr. P. Rooksby |

8. **PLANNING**

a) **Applications** as follows to be confirmed/discussed:

P12/S2796/FUL Demolition of existing 15 Flats and erection of 6 flats (4 x 2 bed & 2 x 1 bed) & 4 semi-detached houses (3 x 3 bed & 1 x 2 bed) and 1 x 3 bed detached house with associated parking, bin/bicycle store & garden sheds (amended plans received 26/04/13) at Bakers Piece House, Bakers Piece, Kingston Blount, OX38 4SN

P13/S1232/HH Demolition of the existing outbuilding/store and construction of a new garage, utility snug / office, shower & wc at 2 Icknield Close, Kingston Blount OX39 4SRS

b) **Decisions of S.O.D.C.** as follows to be noted:

P13/S0609/HH Erection of single and two storey rear and side extensions, new entrance porch, loft conversion with roof lights and dormer. New front gate and front driveway (Amendment to planning permission P12/S1446/HH) at Wychelm, Chinnor Road, Aston Rowant. – *Planning Approved*

c) South Oxfordshire District Council's Proposed Sustainability Appraisal Scoping Report for the Local Plan: Sites and General Policies

9. **FINANCE**

a) The following payments to be noted:

	£	p
Clerk – salary, March		
Stephanie Johns – March salary		
S. Johns – stationery expenses	8.65	
S.O.D.C. – dog bin emptying Oct 12-March 13	170.78	
P. Hetherington – mileage	22.10	
M.K. Watts – March grounds maintenance	240.00	
HM Revenue & Customs	121.60	

b) The following payments to be approved:

Clerk – April salary		
B. Wilson – April salary		
B. Wilson – expenses	66.55	
Jack Brown – Litter Picker	24.76	
S. Johns – mileage (includes VAT course)	48.75	
S. Johns – Minutes & Meetings Course (25/06/13)	42.00	

04/05/2013

Aston Rowant Parish Council

Stephanie Johns

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Clerk to the Council

Chinnor Village Centre annual grant	555.00
Chinnor United Benefice – churchyard maintenance	896.00
– Chairman’s allowance	95.00
– Vice-Chairman’s allowance	80.00
Thame and District C.A.B. annual grant	115.00
M40 group grant	200.00
Thames Valley Air Ambulance annual grant	110.00
South & Vale Carers annual grant	58.00
Zurich Insurance – annual premium	632.60
HM Revenue & Customs	47.80
MK Watts – April Grounds Maintenance	240.00

c) Receipts received.	
S.O.D.C. Precept – 1 st instalment	8750.00
S.O.D.C. Grant re Council Tax reduction fee	172.48
S.O.D.C. – 1 st instalment, Street Cleansing grant	211.60

d) The current financial situation as at 26th April, 2013 to be noted:

Barclays Bank - Community Account	
Barclays Bank – Business Premium Account	1088.36
National Savings	10917.05
Village Hall Sinking Fund	(1555.41)
Play Area Sinking Fund – main.	(4476.90)
Play Area sinking Fund – capital	(2704.95)
Parish Notes Sinking Fund	(1000.00)
Trees, Footpaths and Environment Fund	(5376.38)
VAS Maintenance S. Fund	(538.00)
Poors Hillock Charity	(250.00)
Cash	1.19

e) The Statement of Accounts for year ended 31/03/2013 to be approved.

f) The Annual Governance Statement for the year ended 31/03/2013 to be approved.

10. HIGHWAYS

- Dog mess & bins – Education
- Tourism signage application from The Cherry Tree Pub , Kingston Blount

11. POORS HILLOCK CHARITY

- Appointment of Trustees
- Finances Discrepancy

12. HILLWERKE TRUST

13. ASTON ROWANT SCHOOL

14. FOOTPATHS AND AMENITIES

- Report from Cllr. Hetherington
- Letter from Toni-Jane Whittock re Yew Cottage & Allotment trees and bushes
- Email from Philippa Watt regarding the overhanging branches from the land on the corner of Pleck Lane and Brook Street into the garden of Yew Cottage (OCC land).

15. CORRESPONDENCE to be circulated:

- Clerks and Councils Direct – May 2013 issue
- The Clerk magazine May 2013 issue

16. WEBSITE

17. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

18. OTHER URGENT MATTERS

19. DATE OF NEXT MEETING – Wednesday, 12th June, 2013, at Aston Rowant church meeting space, at 7.45pm.

CHAIRMAN

04/05/2013

Aston Rowant Parish Council

Stephanie Johns

Clerk to the Council