

**ASTON ROWANT PARISH COUNCIL  
AGENDA**

**The Annual Parish Council Meeting of the above Council will be held on Wednesday, 10th May 2017, at 7.30pm in Kingston Blount Village Hall.**

**Summoned to be present:** Cllrs. M. Day, L. French, P. Hetherington, T. Hill & P. Tinson (In the Chair).

**Also to be present:** D/Cllr. L. Lloyd / I White and C/Cllr. D. Wilmshurst.

1. **APOLOGIES:** Cllr Tinson (Cllr Hetherington, Vice-Chairman, to chair the meeting) and D/Cllr Lloyd.
2. **DECLARATION OF INTEREST**
3. **ELECTIONS OF CHAIRMAN AND VICE CHAIRMAN**
4. **MINUTES of the Parish Council meeting held on 12th April 2017, to be approved and signed.**
5. **MATTERS ARISING**
6. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
7. **OPEN FORUM**
8. **APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS:**

<b>Organisation</b>	<b>Current / Previous Representative</b>
a) Hillwerke Trust	<del>Cllr. G. Crossley</del>
b) Planning Committee	Cllr. M. Day (Chairman) and all members except Chairman**
c) Transport Representative	<del>Cllr. G. Crossley</del>
d) Footpaths and Amenities Group	Cllrs. P. Hetherington & L. French
e) Chinnor Village Centre, Chinnor	Cllr. P. Hetherington
f) M40 group	Cllr. P. Tinson
g) Aston Rowant School Liaison	Cllr. L. French
h) Cricket Club Liaison	<del>Cllr. A. Green</del> (resigned)
i) Highways & Maintenance	Cllr. T. Hill

\*\* Cllr. Peter Tinson assisting in the issues of traffic & speed.

**9. PLANNING**

- a) **Applications** as follows to be confirmed/discussed:
  - P17/S1460/DIS** – Discharge of conditions 4 (joinery) & 5 (materials) of P16/S1565/LB (No paperwork received) at Ferndale House, High Street, Kingston Blount.
  - Consultation document re: Wycombe Air Park** – changing the way aircraft approach the aerodrome which may have an implication for our Parish.
- b) **Decisions of S.O.D.C.** as follows to be noted:
  - P17/S0494/HH (amended details).** Erection of two-storey side and front extensions and single-storey rear extension at The Park Cottage, Chinnor Road, Aston Rowant, per additional details received 23/Mar/17. GRANTED

**10. FINANCE**

- a) The following payments to be noted (Costs include VAT):

	£	p
Clerk March Salary		
HMRC/P.A.Y.E re: Clerk March Salary		
P.Hetherington	12.88	
Robyn Leinster (Litter Picker, March)	25.32	
S.Johns (Final training session)	22.60	
T.Lambourne (Annual Home Working Allowance)	200.00	
T.Lambourne (Speed Awareness Stickers)	160.00	
Robyn Leinster (Litter Picker, April)	25.32	
George Stevens	270.00	
SODC (Dog-Bin Emptying)	87.91	
MK Watts Grass Cutting	154.28	
- b) Receipts as follows to be noted:

SODC - 2017/18 Precept, Part 1	11,250.00
Wayleaves	10.00

c) The following payments to be approved (Costs include VAT):

Clerk April Salary	
HMRC/P.A.Y.E re: Clerk April Salary	
T.Lambourne (Microsoft 365 Subscription)	79.99
Green Gardens (Chq 101456, 2/Mar/16, re-issued)	60.00
Peter Lambert (Internal Audit Fee)	75.00
MK Watts	308.56
OALC – Clerk, course (Clerk’s Year, aimed at new clerks)	78.00
Aon UK Limited (Annual Local Council Insurance Renewal)	404.47
Hayley Leinster (Litter, April)	31.65

d) The current financial situation as at 30th April:

Barclays Bank – Community Account	25681.57
Barclays Bank – Business Saver Account	1090.47
National Savings	11224.62
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(5636)
Parish Notes Reserve Fund	(1000)
Trees, Footpaths & Environment Reserve Fund	(7069)

e) Budget 2017/2018 v1

f) Approve the Statement of Accounts for year ended 31/03/2017

g) Approve the Annual Governance Statement for year ended 31/03/2017

h) Annual Insurance Renewal - See 10(d)

#### **11. HIGHWAYS**

a) Traffic Calming – Report from Cllr. Day.

b) Speed Awareness stickers

#### **12. HILLWERKE TRUST –**

#### **13. NEIGHBOURHOOD PLAN**

a) Update following meeting Tues 09/May/17.

b) Web-Site Page

#### **14. PLAYGROUND**

#### **15. ASTON ROWANT SCHOOL**

#### **16. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

#### **17. ASTON ROWANT CRICKET CLUB**

#### **18. FOOTPATHS AND AMENITIES**

a) Report from Cllr. P. Hetherington

#### **19. OTHER MATTERS & WRITTEN REPORTS**

#### **20. CLERK’S REPORT**

#### **21. ITEMS NOT NEEDING NOTICE OF DECISIONS**

#### **22. CORRESPONDENCE**

#### **23. WEBSITE**

a) See 13(b)

#### **24. OTHER URGENT MATTERS at the discretion of the Chairman –**

#### **25. DATE OF NEXT MEETING – Wednesday 14 June 2017 in Aston Rowant church, at 7.30pm.**

**Clerk to the Council**

Aston Rowant Parish Council Budget 2017 / 2018

2016/2017 Actual £	Description	2017/18			Current Available Reserves 2017/2018 (Based on Actual figures to date)
		Original £	Actual to April 17	Revised Forecast	
	<b>EXPENDITURE</b>				
7,326	Administration	7,550	658	7,550	
393	Election Cost (Payment 3 of 3)	394		394	
100	s.137	50	-	50	
	Maintenance		-	-	
1,420	Capital	250		250	
2,411	Grants	2,000	-	2,000	
2,900	Village Hall	-	-	-	3,590
95	Play Area	300	-	300	5,730
0	Parish Notes	-	-	-	1,000
222	Agency Services - Litter	530	25	530	
381	Dog bins emptying	550	73	550	
2,995	Village Grass cutting & maintenance	4,500	399	4,500	
415	Subscriptions	375	55	375	
0	Neighbourhood Planning	500		500	
1,405	Trees, footpaths and Envir.S fund	3,500		3,500	5,429
620	Traffic Calming	2,000	160	2,000	
21	Sundries	100		100	
856	Website and publicity	950		950	
1,891	VAT		40		
<b>23,450</b>	<b>TOTAL EXPENDITURE</b>	<b>23,549</b>	<b>1,410</b>	<b>23,549</b>	
	<b>Less INCOME:</b>				
20,500	Precept	22,500	11,250	22,500	
	CTRS mitigation Grant	-	-	-	
67	National Savings Interest	50	-	50	
0	Bank Account Interest	2	-	2	
427	Grants - Agency Services		-	-	
20	Village Hall Rent	20	-	20	
750	Hillwerke Grass Cutting Contribution	750	-	750	
342	Walks Booklet	350	-	350	
2,100	Other Grants / Donations	-	-	-	
	Playground	-	-	-	
10	Wayleave	10	10	10	
	Trees & Environment	-	-	-	
2,102	VAT Reimbursed	-	-	-	
<b>26,318</b>	<b>Total Income</b>	<b>23,682</b>	<b>11,260</b>	<b>23,682</b>	
<b>2,868</b>	<b>Net Income [ - Expenditure]</b>	<b>133</b>	<b>9,850</b>	<b>133</b>	
<b>19,631</b>	<b>RESERVES B/FWD</b>	<b>22,499</b>	<b>22,499</b>	<b>22,499</b>	
<b>22,499</b>	<b>RESERVES C/FWD</b>	<b>22,632</b>	<b>32,349</b>	<b>22,632</b>	
	<b>BANK &amp; CASH POSITION</b>				
12,591	Barclays Current Account	12,591	25,682		
1,090	Barclays Deposit Account	1,090	1,090		
11,225	National Savings	11,225	11,225		
0	Cash	-	-		
<b>24,906</b>			<b>37,996</b>	<b>-</b>	
	<b>RESERVES</b>				
6,179	GENERAL		16,600	10,333	
3,590	VILLAGE HALL	3,590	3,590	3,590	
5,430	PLAY AREA	5,730	5,730	5,430	
1,000	PARISH NOTES	1,000	1,000	1,000	
1,929	TREES & FOOTPATHS	5,429	5,429	2,279	
18,128				<b>22,632</b>	