

**ASTON ROWANT PARISH COUNCIL
AGENDA**

The Annual Parish Council Meeting of the above Council will be held on Wednesday, 10th May 2017, at 7.30pm in Kingston Blount Village Hall.

Summoned to be present: Cllrs. M. Day, L. French, P. Hetherington, T. Hill & P. Tinson (In the Chair).

Also to be present: D/Cllr. L. Lloyd / I White and C/Cllr. D. Wilmshurst.

1. **APOLOGIES:** Cllr Tinson (Cllr Hetherington, Vice-Chairman, to chair the meeting) and D/Cllr Lloyd.
2. **DECLARATION OF INTEREST**
3. **ELECTIONS OF CHAIRMAN AND VICE CHAIRMAN**
4. **MINUTES of the Parish Council meeting held on 12th April 2017, to be approved and signed.**
5. **MATTERS ARISING**
6. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
7. **OPEN FORUM**
8. **APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS:**

| Organisation | Current / Previous Representative |
|------------------------------------|---|
| a) Hillwerke Trust | Cllr. G. Crossley |
| b) Planning Committee | Cllr. M. Day (Chairman) and all members except Chairman** |
| c) Transport Representative | Cllr. G. Crossley |
| d) Footpaths and Amenities Group | Cllrs. P. Hetherington & L. French |
| e) Chinnor Village Centre, Chinnor | Cllr. P. Hetherington |
| f) M40 group | Cllr. P. Tinson |
| g) Aston Rowant School Liaison | Cllr. L. French |
| h) Cricket Club Liaison | Cllr. A. Green (resigned) |
| i) Highways & Maintenance | Cllr. T. Hill |

** Cllr. Peter Tinson assisting in the issues of traffic & speed.

9. PLANNING

- a) **Applications** as follows to be confirmed/discussed:
 - P17/S1460/DIS** – Discharge of conditions 4 (joinery) & 5 (materials) of P16/S1565/LB (No paperwork received) at Ferndale House, High Street, Kingston Blount.
 - Consultation document re: Wycombe Air Park** – changing the way aircraft approach the aerodrome which may have an implication for our Parish.
- b) **Decisions of S.O.D.C.** as follows to be noted:
 - P17/S0494/HH (amended details).** Erection of two-storey side and front extensions and single-storey rear extension at The Park Cottage, Chinnor Road, Aston Rowant, per additional details received 23/Mar/17. GRANTED

10. FINANCE

| | |
|--|-----------|
| a) The following payments to be noted (Costs include VAT): | £ p |
| Clerk March Salary | |
| HMRC/P.A.Y.E re: Clerk March Salary | |
| P.Hetherington | 12.88 |
| Robyn Leinster (Litter Picker, March) | 25.32 |
| S.Johns (Final training session) | 22.60 |
| T.Lambourne (Annual Home Working Allowance) | 200.00 |
| T.Lambourne (Speed Awareness Stickers) | 160.00 |
| Robyn Leinster (Litter Picker, April) | 25.32 |
| George Stevens | 270.00 |
| SODC (Dog-Bin Emptying) | 87.91 |
| MK Watts Grass Cutting | 154.28 |
| b) Receipts as follows to be noted: | |
| SODC - 2017/18 Precept, Part 1 | 11,250.00 |
| Wayleaves | 10.00 |

c) The following payments to be approved (Costs include VAT):

| | |
|--|--------|
| Clerk April Salary | |
| HMRC/P.A.Y.E re: Clerk April Salary | |
| T.Lambourne (Microsoft 365 Subscription) | 79.99 |
| Green Gardens (Chq 101456, 2/Mar/16, re-issued) | 60.00 |
| Peter Lambert (Internal Audit Fee) | 75.00 |
| MK Watts | 308.56 |
| OALC – Clerk, course (Clerk’s Year, aimed at new clerks) | 78.00 |
| Aon UK Limited (Annual Local Council Insurance Renewal) | 404.47 |
| Hayley Leinster (Litter, April) | 31.65 |

d) The current financial situation as at 30th April:

| | |
|---|----------|
| Barclays Bank – Community Account | 25681.57 |
| Barclays Bank – Business Saver Account | 1090.47 |
| National Savings | 11224.62 |
| Village Hall Reserve fund | (690) |
| Play Area Reserve Fund | (5636) |
| Parish Notes Reserve Fund | (1000) |
| Trees, Footpaths & Environment Reserve Fund | (7069) |

e) Budget 2017/2018 v1

f) Approve the Statement of Accounts for year ended 31/03/2017

g) Approve the Annual Governance Statement for year ended 31/03/2017

h) Annual Insurance Renewal - See 10(d)

11. HIGHWAYS

a) Traffic Calming – Report from Cllr. Day.

b) Speed Awareness stickers

12. HILLWERKE TRUST –

13. NEIGHBOURHOOD PLAN

a) Update following meeting Tues 09/May/17.

b) Web-Site Page

14. PLAYGROUND

15. ASTON ROWANT SCHOOL

16. GRASS CUTTING & GENERAL PARISH MAINTENANCE

17. ASTON ROWANT CRICKET CLUB

18. FOOTPATHS AND AMENITIES

a) Report from Cllr. P. Hetherington

19. OTHER MATTERS & WRITTEN REPORTS

20. CLERK’S REPORT

21. ITEMS NOT NEEDING NOTICE OF DECISIONS

22. CORRESPONDENCE

23. WEBSITE

a) See 13(b)

24. OTHER URGENT MATTERS at the discretion of the Chairman –

25. DATE OF NEXT MEETING – Wednesday 14 June 2017 in Aston Rowant church, at 7.30pm.

Clerk to the Council

Aston Rowant Parish Council Budget 2017 / 2018

| 2016/2017 Actual £ | Description | 2017/18 | | | Current Available Reserves 2017/2018 (Based on Actual figures to date) |
|-----------------------|--------------------------------------|---------------|-----------------------|---------------------|--|
| | | Original £ | Actual to April 17 | Revised Forecast | |
| | EXPENDITURE | | | | |
| 7,326 | Administration | 7,550 | 658 | 7,550 | |
| 393 | Election Cost (Payment 3 of 3) | 394 | | 394 | |
| 100 | s.137 | 50 | - | 50 | |
| | Maintenance | | - | - | |
| 1,420 | Capital | 250 | | 250 | |
| 2,411 | Grants | 2,000 | - | 2,000 | |
| 2,900 | Village Hall | - | - | - | 3,590 |
| 95 | Play Area | 300 | - | 300 | 5,730 |
| 0 | Parish Notes | - | - | - | 1,000 |
| 222 | Agency Services - Litter | 530 | 25 | 530 | |
| 381 | Dog bins emptying | 550 | 73 | 550 | |
| 2,995 | Village Grass cutting & maintenance | 4,500 | 399 | 4,500 | |
| 415 | Subscriptions | 375 | 55 | 375 | |
| 0 | Neighbourhood Planning | 500 | | 500 | |
| 1,405 | Trees, footpaths and Envir.S fund | 3,500 | | 3,500 | 5,429 |
| 620 | Traffic Calming | 2,000 | 160 | 2,000 | |
| 21 | Sundries | 100 | | 100 | |
| 856 | Website and publicity | 950 | | 950 | |
| 1,891 | VAT | | 40 | | |
| 23,450 | TOTAL EXPENDITURE | 23,549 | 1,410 | 23,549 | |
| | Less INCOME: | | | | |
| 20,500 | Precept | 22,500 | 11,250 | 22,500 | |
| | CTRS mitigation Grant | - | - | - | |
| 67 | National Savings Interest | 50 | - | 50 | |
| 0 | Bank Account Interest | 2 | - | 2 | |
| 427 | Grants - Agency Services | | - | - | |
| 20 | Village Hall Rent | 20 | - | 20 | |
| 750 | Hillwerke Grass Cutting Contribution | 750 | - | 750 | |
| 342 | Walks Booklet | 350 | - | 350 | |
| 2,100 | Other Grants / Donations | - | - | - | |
| | Playground | - | - | - | |
| 10 | Wayleave | 10 | 10 | 10 | |
| | Trees & Environment | - | - | - | |
| 2,102 | VAT Reimbursed | - | - | - | |
| 26,318 | Total Income | 23,682 | 11,260 | 23,682 | |
| 2,868 | Net Income [- Expenditure] | 133 | 9,850 | 133 | |
| 19,631 | RESERVES B/FWD | 22,499 | 22,499 | 22,499 | |
| 22,499 | RESERVES C/FWD | 22,632 | 32,349 | 22,632 | |
| | BANK & CASH POSITION | | | | |
| 12,591 | Barclays Current Account | 12,591 | 25,682 | | |
| 1,090 | Barclays Deposit Account | 1,090 | 1,090 | | |
| 11,225 | National Savings | 11,225 | 11,225 | | |
| 0 | Cash | - | - | | |
| 24,906 | | | 37,996 | - | |
| | RESERVES | | | | |
| 6,179 | GENERAL | | 16,600 | 10,333 | |
| 3,590 | VILLAGE HALL | 3,590 | 3,590 | 3,590 | |
| 5,430 | PLAY AREA | 5,730 | 5,730 | 5,430 | |
| 1,000 | PARISH NOTES | 1,000 | 1,000 | 1,000 | |
| 1,929 | TREES & FOOTPATHS | 5,429 | 5,429 | 2,279 | |
| 18,128 | | | | 22,632 | |