

# ASTON ROWANT PARISH COUNCIL - AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 9th May 2018, at 7.30pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. M. Day, L. French, P. Hetherington, T. Hill, S. Sowerby, M. Wodzynski & P. Tinson (in the Chair).

**Also invited to be present:** D/Cllrs. L. Lloyd and Ian White, C/Cllr. J. Matelot.

1. APOLOGIES
2. DECLARATION OF INTEREST
3. ELECTION OF CHAIRMAN AND VICE CHAIRMAN
4. MINUTES of the Parish Council meeting held on 11th April to be approved and signed.
5. MATTERS ARISING
6. REPORTS FROM DISTRICT & COUNTY COUNCILLORS – Circulated direct to all councillors by email.
7. OPEN FORUM
8. APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS:

<u>Organisation</u>	<u>Current / Previous Representative</u>
a) Hillwerke Trust	Cllr. S. Sowerby
b) Planning Committee	All members except Chairman**
c) Transport Representative	Vacant since Cllr. G. Crossley's passing away
d) Footpaths and Amenities Group	Cllrs. P. Hetherington, S.Sowerby & L. French
e) Chinnor Village Centre, Chinnor	Cllr. P. Hetherington
f) M40 group	Cllr. P. Tinson
g) Aston Rowant School Liaison	Cllr. L. French
h) Cricket Club Liaison	Cllr. S.Sowerby
i) Highways & Maintenance	Cllrs M.Day & T. Hill

\*\* Cllr. Peter Tinson is temporary chair, and election of a new planning chairman is essential

## 9. PLANNING

- a) **Applications** as follows to be confirmed/discussed:
  - P18/S1355/T28** – application for installation of 1 x DSLAM equipment cabinet in olive green on the junction of Stert Road and B4009 in Kingston Blount (south of the boundary to the property Apsley Cottage, but not connected to that property).
- b) **Decisions of S.O.D.C.** as follows to be noted:
  - P18/SS0001/FUL** - Erection of six detached dwellings and four apartments, together with access, highway alterations, parking, landscaping, drainage and amenity space by St John Homes (Thames Valley) Ltd at: Land at the junction of Aston Rowant Road and Chinnor Road Aston Rowant. **REFUSED.**

## 10. FINANCE

- a) The following payments to be noted (Costs include VAT):

	£	p
Clerk March Salary		
HMRC/P.A.Y.E re: clerk March salary		
Hillwerke Trust	68.00	
Robin Leinster (February Litter)	25.32	
OPFA (2018/9 Subscription)	42.00	
T.Lambourne (Mileage & Expenses to 31/Mar)	61.61	
Robin Leinster (March Litter)	25.32	
SODC (Dog-Bin emptying)	87.91	
Parish Online (Get Mapping)	18.00	
- b) Receipts as follows to be noted:

SODC (precept part 1)	11587.50
SSE (Annual Wayleaves payment)	10.00

c) The following payments to be approved (Costs include VAT):

Clerk April Salary	
HMRC/P.A.Y.E re: clerk April salary	
T.Lambourne (Clerk's Annual Home Working allowance)	200.00
Chairman's Annual allowance (subject to election of officers, above)	95.00
Vice-Chairman's Annual allowance(subject to election of officers, above)	80.00
Robyn Leinster (Litter April)	31.65
Hillwerke Trust (N/Plan meetings Feb/Ma/Apr)	42.50
Co Co Accounting (Internal Audit Fee)	TBA
George Stevens	420.00
Chinnor Village Centre (2018 Grant)	555.00
Chinnor United Benefice (2018 Grant)	896.00
Thames Valley/Chilterns Air Ambulance (2018 Grant)	110.00

d) The current financial situation as at 30th April:

Barclays Bank – Community Account	37447.80
Barclays Bank – Business Saver Account	1091.20
National Savings	11345.27
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(56)
Parish Notes Reserve Fund	(1000)
Neighbourhood Plan Reserve	(4685)
Traffic Calming	(3840) (+ 2000)
Trees, Footpaths & Environment Reserve Fund	(5640) (+ 3500)

e) Budget 2018/2019 v1.

f) Parish Poll - financial implications and how to recoup the (unbudgeted) cost.

g) Other 2018 Grant payments (new requests for 2018). See agenda point 10f above.

h) How to make payments by Bank Transfer instead of Cheque.

**11. HIGHWAYS** – Update on Traffic Calming.

**12. HILLWERKE TRUST** – Update following meeting in April.

**13. NEIGHBOURHOOD PLAN** - Update following NP meeting on Tuesday 8/May.

**14. GRASS CUTTING & GENERAL PARISH MAINTENANCE** –

**15. PLAY AREA** – Recent reports received from play area inspectors re: apparent vandalism. Replacement fence posts and gate latch needed.

**16. FOOTPATHS AND AMENITIES** – Report from Cllr. Hetherington.

**17. CORRESPONDENCE**

**18. OTHER MATTERS & WRITTEN REPORTS**

**19. OTHER URGENT MATTERS at the discretion of the Chairman**

**20. DATE OF NEXT MEETING – Wednesday 13th June 2018 in Aston Rowant Church, at 7.30pm.**

Tracy Lambourne  
Clerk to the Council