

# ASTON ROWANT PARISH COUNCIL - AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 15th May 2019, at 7.30pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. A. Bernstein, M. Day, T. Hill, M. Priestley, S. Sowerby, J. Wyatt & P. Tinson (in the Chair).

**Also invited to be present:** D/Cllrs. L. Lloyd and I. White.

1. **APOLOGIES**
2. **TO RECEIVE:** Declarations of Interest, Acceptance of Office and GDPR forms from all councillors.
3. **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**
4. **MINUTES** of the Parish Council meeting held on 10th April to be approved and signed.
5. **MATTERS ARISING**
6. **TRAINING:** To approve training costs for new Councillors & Clerk.
7. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS:** Circulated direct to all councillors by email.
8. **OPEN FORUM**
9. **APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS:**

<u>Organisation</u>	<u>Current / Previous Representative</u>
Neighbourhood Plan Sub-Committee	Cllrs. P.Tinson & S.Sowerby
Footpaths & Amenities Sub-Committee	Cllrs. P. Hetherington & S.Sowerby
Hillwerke Trust	Cllr. S. Sowerby
Planning Committee	All members (except Chair & Vice-Chair)
Transport Representative	Vacant
Chinnor Village Centre, Chinnor	Cllr. P. Hetherington, now vacant
M40 Action Group	Cllr. L. French, now vacant
Aston Rowant School Liaison	Cllr. L. French, now vacant
Cricket Club Liaison	Cllr. S.Sowerby
Highways	Cllr. M.Day
General Maintenance	Cllr. T. Hill

## 10. PLANNING

a) **Applications** as follows to be confirmed/discussed:

**P19/S0860/HH** – Construction of canopy porch at Meadow Wood, Pleck La, Kingston Blount.

<http://www.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P19/S0860/HH>

**P19/S0876/HH** – Construction of single storey side extension at Aston House, Butts Way, Aston Rowant.

<http://www.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P19/S0876/HH>

**P19/S1119/HH** – Construction of two storey front extension, plus changes to roofing and cladding at The Applegarth, Chinnor Road, Aston Rowant.

<http://www.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P19/S1119/HH>

**P19/S1339/LB** – Take Well in back garden to ground level and cap with toughened glass to make safe at Ferndale House, High Street, Kingston Blount.

<http://www.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P19/S1339/LB>

b) **Decisions of S.O.D.C.** as follows to be noted:

**None**

c) **Withdrawn Applications:**

**P18/S3538/O** – Construction of detached chalet-style dwelling, incorporating access, layout, scale, appearance and landscaping at Town Farm Cottage, Brook Street, Kingston Blunt. Withdrawn by applicants.

d) **Notice of Appeal:**

P18/S3813/FUL – Land to the rear of Orchard House, High Street, Kingston Blount. Planning Inspectorate appeal lodged on 1/May, reference – APP/Q3115/W/19/3227190. Written representations only to <https://acp.planninginspectorate.gov.uk> by 5/June.

e) **Amendment to planning procedures** – paper-based packs taking too long to get back to Clerk for comments to be made to SODC. Discuss possible alternative method(s).

**11. FINANCE**

	£	p
a) The following payments to be noted (Costs include VAT):		
Clerk March Salary		
HMRC/P.A.Y.E re: clerk March salary		
Clerk Annual Home Working Allowance (@£18pm)	216.00	
T. Lambourne (Mileage & expenses to 31/Mar)	69.01	
T. Lambourne (Printer Inks)	59.48	
SODC (Dog-Bin emptying)	91.67	
Parish Online	36.00	
A. Bernstein (Capital Expenditure:- 2 new salt bins)	280.37	
b) Receipts as follows to be noted:		
SODC (precept part 1)	11812.50	
SSE (Annual Wayleaves payment, £10), plus Walks Booklets	97.00	
c) The following payments to be approved (Costs include VAT):		
Clerk April Salary		
HMRC/P.A.Y.E re: clerk April salary		
Chairman's Annual allowance (subject to election of officers, above)	95.00	
Robyn Leinster (Litter April)	25.32	
MK Watts Ground Maintenance	336.00	
Ridgeway Rural Services (fencing and seeding for Crowell Footpath)	1908.00	
Ridgeway Rural Services	324.00	
Chinnor Village Centre (2019 Grant)	555.00	
Chinnor United Benefice (2019 Grant)	896.00	
Thames Valley/Chilterns Air Ambulance (2019 Grant)	110.00	
mh-p Internet	72.00	
Ridgeway Woodlands	60.00	
d) The current financial situation as at 30th April:		
Barclays Bank – Community Account	41905.16	
Barclays Bank – Business Saver Account	1093.37	
National Savings	11345.27	
Elections Reserve	(800)	(400 + 400 for 19/20)
Village Hall Reserve fund	(690)	
Play Area Reserve Fund	(700)	(200 + 500 for 19/20)
Parish Notes Reserve Fund	(1000)	
Neighbourhood Plan Reserve	(5061)	
Traffic Calming	(5840)	(3840 + 2000 for 19/20)
Trees, Footpaths & Environment Reserve Fund	(9110)	(5610 + 3500 for 19/20)

e) Budget 2019/2020 v1.

f) Change to Barclays Bank Mandate – new signatory required following Cllr. Hetherington's departure.

g) Change to NS&I Mandate – new signatories to be the same as Barclays account.

h) To approve 2018/9 Annual Governance & Accountability Return (subject to internal audit completion)

**12. HIGHWAYS** – Update on Traffic Calming. Quote for chicane received, discuss funding options.

**13. HILLWERKE TRUST** – Update from Cllr.Sowerby.

**14. NEIGHBOURHOOD PLAN** – Steering Group to be re-convened after elections and new DOI & GDPR forms to be completed prior to first meeting (date TBC).

**15. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

a) Dog-Bins emptying – frequency, or more bins.

b) Treatment to grass on KB Playing field.

**16. FOOTPATHS AND AMENITIES GROUP** – Re-convened after elections, DOI & GDPR forms to be completed.

**17. CORRESPONDENCE**

a) Email from OALC seeking nominations from Town & Parish councils for places on Executive Committee.

**18. DATE OF NEXT MEETING – Wednesday 12th June 2019 in Aston Rowant Church, at 7.30pm.**