

# ASTON ROWANT PARISH COUNCIL - AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 11th April 2018, at 7.00pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. M. Day, L. French, P. Hetherington, T. Hill, S. Sowerby, M. Wodzynski & P. Tinson (in the Chair).

**Also invited to be present:** D/Cllr. L. Lloyd and C/Cllr. J. Matelot.

1. **APOLOGIES** – Cllrs Day & Hetherington.
2. **DECLARATION OF INTEREST**
3. **MINUTES of the Parish Council meeting held on 14th March to be approved and signed.**
4. **MATTERS ARISING**
5. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS** – Circulated direct to all councillors by email.
6. **OPEN FORUM**
7. **PLANNING**
  - a) **Applications** as follows to be confirmed/discussed:
    - P18/S4288/FUL** - Proposed conversion of existing buildings via adaptation and partial demolition to create new dwelling. Provision of new garage. (landscaping plan received 29th March 2018) at buildings adjoining Hill Cottage, High Street, Kingston Blount, OX39 4SJ. Amendment No 1.
    - P17/S4443/FUL** - First floor rear extension over existing, single storey rear extension. Conservatory extension to rear, change of use from A4 (public house) to C1/A3 (bed and breakfast and cafe) (revised application form, site plan and parking plan received 31st January 2018 and as amended to enlarge and relocate proposed cafe area) at The Cherry Tree Park Lane Kingston Blount OX39 4SL.
  - b) **Decisions of S.O.D.C.** as follows to be noted:
    - P17/S3661/FUL** – The erection of 5 two-storey 4-bedroom residential dwellings with associated access off Aston Rowant Road, including parking, landscaping and all enabling and ancillary works (Amended by plans 22/01/2018 to alter car ports) by Rectory Homes Ltd - **REFUSED.**
    - P18/S0163/HH** – Two-storey side/rear extension to existing dwelling, replacing existing single-storey element (as amended by plans received 15/03/2018 reducing the size of the proposed extension – **GRANTED.**
8. **FINANCE**
  - a) The following payments to be noted (Costs include VAT):

	£	p
Clerk February Salary		
HMRC/P.A.Y.E re: clerk February salary		
S.Sowerby (salt to replenish salt bins)	31.87	
T.Lambourne (Amazon, Printer Inks)	56.34	
OALC (2018/9 Subscription)	150.90	
Community First Oxfordshire (2018/9 Subscription)	55.00	
Local Council PAS (GDPR Pack 2)	30.00	
  - b) Receipts as follows to be noted:

Walks Booklets	27.00	
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  - c) The following payments to be approved (Costs include VAT):

Clerk March Salary		
HMRC/P.A.Y.E re: clerk March salary		
T.Lambourne (Expenses – paper, envelopes, postage to 31/March)	26.06	
T.Lambourne (Mileage – 15 Oct'17-15 Mar'18)	35.55	
SODC (Dog-Bins 1/Jan – 31/Mar)	87.91	
Robyn Leinster (Litter March)	25.32	
Mh-p Internet (Uploads to web-site for N.Plan)	60.00	
Parish Online (Get Mapping) Subscription	18.00	
  - d) The current financial situation as at 31st March:

Barclays Bank – Community Account	26656.84	
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Barclays Bank – Business Saver Account	1091.20
National Savings	11345.27
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(56)
Parish Notes Reserve Fund	(1000)
Neighbourhood Plan Reserve	(4685)
Traffic Calming	(1840)
Trees, Footpaths & Environment Reserve Fund	(2140)

e) Budget 2017/2018 v12.

**9. HIGHWAYS** – No report, Cllr Day absent.

**10. HILLWERKE TRUST** – Update following meeting on Monday 26/Mar. See also 18a, correspondence.

**11. NEIGHBOURHOOD PLAN** - Update following NP meeting on Tuesday 10/Apr. See also 18b, correspondence.

**12. GRASS CUTTING & GENERAL PARISH MAINTENANCE** – See 18a, correspondence.

**13. FOOTPATHS AND AMENITIES** – Report from Cllr. Hetherington.

**14. CORRESPONDENCE** –

- a) Email received following Hillwerke trust meeting on Monday 26/Mar, seeking clarification on various issues which have arisen during the period where no councillor was liaison officer.
- b) Email from Mh-p Internet re: extra uploads to web-site for Neighbourhood Plan content, see 8C.
- c) Email from KB Street Fayre organiser regarding turning the redundant phone booth at the Cherry Tree into another defibrillator point.

**15. OTHER MATTERS & WRITTEN REPORTS**

**16. OTHER URGENT MATTERS at the discretion of the Chairman**

**17. DATE OF NEXT MEETING** – Wednesday 9th May 2018 in Kingston Blount Village Hall, at 7.30pm.

**Clerk to the Council**