

**ASTON ROWANT PARISH COUNCIL  
AGENDA**

**A meeting of the above Council will be held on Wednesday, 9<sup>th</sup> December 2015, at 7.30pm at Kingston Blount Village Hall**

**Summoned to be present:** Cllrs. G. Crossley, M. Day, L. French, P. Gibbons, A. Green, P. Hetherington (In the Chair) & P. Tinson. Also to be present; D/Cllr. L. Lloyd / I White and C/Cllr. D. Wilmshurst.

1. **APOLOGIES:** D/Cllrs. L. Lloyd & Ian White & Cllrs. A. Green & P. Tinson

2. **DECLARATION OF INTEREST**

3. **MINUTES of the Parish Council meeting held on 11<sup>th</sup> November, to be approved and signed.**

4. **MATTERS ARISING**

5. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

6. **OPEN FORUM**

7. **PLANNING**

a) **Applications** as follows to be confirmed/discussed:

**P15/S3902/HH** Single storey pool/leisure outbuilding with pitched roof at The White House, Aston Hill, OX49 5SG

b) **Decisions of S.O.D.C.** as follows to be noted:

**P15/S3453/HH** Proposed single storey porch extension at 4 Crowell Road, Kingston Blount, Chinnor, OX39 4RT – Approved

**P15/S3321/HH** Part two-storey, part single storey rear extension. New rear balcony on existing flat roof between main house and adjacent cottage at Vine House, 1 Park Lane, Kingston Blount, OX39 4SL - Approved

c) Neighbourhood Plan

d) Open Space Audit Consultation

8. **FINANCE**

a) The following payments to be noted:

£ p

Clerk October Salary	
Post Office Ltd (HMRC)	28.40
S. Johns (Home working allowance)	200.00
Alice Surman (Litter)	25.32
Green Gardens	40.00
SODC (Dog Bin Emptying)	175.81
George Stevens	280.00
MK Watts	120.00
Hazell & Jefferies	354.00
Mike Eaton (Bulb planting at Fiveways)	215.18
P. Hetherington expenses (Tourism Conference – The Ridgeway)	24.05

a) The following payments to be approved (Costs include VAT):

Clerk November Salary	
Post Office Ltd (HMRC)	34.20
Alice Surman (Litter)	25.32
SLCC Subscription	103.00
Wicksteed Playgrounds	14160.00
Electorial Services	393.42
Diane Malley MAAT	29.00
M40 Chilterns Environment Group (To be paid once grant received)	1750.00

b) Receipts as follows to be noted:

Walks Booklets	54.00
Hillwerke Trust Donation (See correspondence)	14160.00
Donation from Mike Eaton (FAAG)	30.76

c) The current financial situation as at 27<sup>th</sup> November 2015:

Barclays Bank – Community Account	26173.25
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Barclays Bank – Business Saver Account	1089.77
National Savings	11141.06
Village Hall Reserve fund	(1230)
Play Area Reserve Fund	(5674)
Parish Notes Reserve Fund	(1000)
Trees, Footpaths & Environment Reserve Fund	(2318)

Cash 1.19

d) Budget 2015/2016 – v7 November 2015

e) Budget & Precept 2016 / 2017

**9. HIGHWAYS**

a) Funds for Highways engineer to do the design for traffic calming

b) Costs for 30 MPH signs for bins

**10. POORS HILLOCK CHARITY**

**11. HILLWERKE TRUST**

a) Letter accompanying the donation for additional equipment for Kingston Blount Playground

**12. PLAYGROUND**

**13. ASTON ROWANT SCHOOL**

a) Report from Cllr. L. French

**14. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

**15. ASTON ROWANT CRICKET CLUB**

a) Report from Cllr. A. Green

**16. FOOTPATHS AND AMENITIES**

a) Report from Cllr. P. Hetherington

**17. OTHER MATTERS & WRITTEN REPORTS**

a) M40 CEG Group

a. Annual Meeting – Cllr. French to report on the meeting attended on 17<sup>th</sup> November.

b. Noise Mapping Grant

b) SODC Town and Parish Forum (Cllr. A. Green)

c) Local Bus Service – Cllr. G. Crossley

d) High Sheriff of Oxfordshire Awards Nominations

**18. CLERK'S REPORT – ITEMS NOT NEEDING NOTICE OF DECISIONS**

**19. CORRESPONDENCE**

b) SLCC Conference & Training Programme 2016

c) Chiltern Society Magazine – Winter 2015

**20. WEBSITE**

a) Item for amendment on the website

**21. OTHER URGENT MATTERS at the discretion of the Chairman**

**22. DATE OF NEXT MEETING – Wednesday, 13<sup>th</sup> January 2016 at Kingston Blount Village Hall, at 7.30pm.**

Clerk to the Council

Aston Rowant Parish Council Budget 2015 / 2016

2014/2015 Actual £	Description	2015/16			Current Available Reserves 2015/2016 (Based on Actual figures to date)
		Original £	Actual to November 15	Revised Forecast	
<b>EXPENDITURE</b>					
5,972	Administration	7,550	4,204	7,550	
	Election Cost (Payment 1 of 3)			394	
50	s.137	50	50	50	
0	Maintenance		100	100	
1,382	Capital	255	645	645	
1,934	Grants	1,934	1,934	1,934	
425	Village Hall	-	-	-	1,230
245	Play Area	2,164	1,680	16,324	5,674
0	Parish Notes	-	-	-	1,000
297	Agency Services - Litter	409	202	409	
220	Dog bins emptying	409	293	409	
4,315	Village Grass cutting & maintenance	4,296	3,090	4,296	
218	Subscriptions	338	264	338	
4,954	Trees, footpaths and Envir.S fund	1,800	1,834	1,800	2,318
25	Sundries	100	40	100	
766	Website and publicity	897	690	897	
2,301	VAT		963	963	
<b>23,104</b>	<b>TOTAL EXPENDITURE</b>	<b>20,202</b>	<b>15,990</b>	<b>36,209</b>	
<b>Less INCOME:</b>					
18,100	Precept	19,200	19,200	19,200	
287	CTRS mitigation Grant	287	204	204	
83	National Savings Interest	82	-	82	
0	Bank Account Interest	2	0	2	
437	Grants - Agency Services	437	448	448	
20	Village Hall Rent	20	-	20	
212	Walks Booklet	160	216	160	
500	Other Grants / Donations	-	14,160	14,160	
10	Wayleave	10	10	10	
2,260	Trees & Environment	-	31	-	
2,697	VAT Reimbursed	-	-	963	
<b>24,606</b>	<b>Total Income</b>	<b>20,198</b>	<b>34,269</b>	<b>35,249</b>	
<b>1,502</b>	<b>Net Income [ - Expenditure]</b>	<b>- 4</b>	<b>18,279</b>	<b>- 960</b>	
<b>18,128</b>	<b>RESERVES B/FWD</b>	<b>19,630</b>	<b>19,630</b>	<b>19,630</b>	
<b>19,630</b>	<b>RESERVES C/FWD</b>	<b>19,626</b>	<b>37,909</b>	<b>18,670</b>	
<b>BANK &amp; CASH POSITION</b>					
7,399	Barclays Current Account	7,399	15,664		
1,089	Barclays Deposit Account	1,089	1,090		
11,141	National Savings	11,141	11,141		
1	Cash	1	1		
<b>19,630</b>			<b>27,895</b>	<b>-</b>	
<b>RESERVES</b>					
8,603	GENERAL		27,688	6,821	
1,230	VILLAGE HALL	1,230	1,230	1,230	
5,190	PLAY AREA	7,354	5,674	7,354	
1,000	PARISH NOTES	1,000	1,000	1,000	
2,105	TREES & FOOTPATHS	3,905	2,318	2,265	
18,128				<b>18,670</b>	

Aston Rowant Parish Council Precept 2016 / 2017

2014/2015 Actual £	Description	2015 / 2016			Estimate 2016/2017	Predicted Available Reserves 2015/2016 (based on forecast)
		Original £	Actual to November 15	Revised Forecast		
<b>EXPENDITURE</b>						
5,972	Administration	7,550	4,204	7,550	7,550	
	Election costs 2015 (Payment 2 of 3)			394	394	
50	s.137 (British Legion Wreath)	50	50	50	50	
0	Maintenance		100	100	-	
1,382	Capital	255	645	645	250	
1,934	Grants	1,934	1,934	1,934	2,000	
425	Village Hall (Reserve)	-	-	-	-	1,230
245	Play Area (Reserve)	2,164	1,680	16,324	300	7,654
0	Parish Notes (Reserve)	-	-	-	-	1,000
297	Agency Services - Litter	409	202	409	500	
220	Dog bins emptying	409	293	409	500	
4,315	Village Grass cutting & maintenance	4,296	3,090	4,296	5,000	
	Neighbourhood Planning				500	
218	Subscriptions	338	264	338	350	
4,954	Trees, footpaths and Envir.S (Reserve)	1,800	1,834	2,000	3,500	5,655
25	Sundries	100	40	100	100	
766	Website and publicity	897	690	897	900	
2,301	VAT		963	963		
<b>23,104</b>	<b>TOTAL EXPENDITURE</b>	<b>20,202</b>	<b>15,989</b>	<b>36,409</b>	<b>21,894</b>	
<b>Less INCOME:</b>						
18,100	Precept	19,200	19,200	19,200	20,500	
287	CTRS mitigation Grant	287	204	204	-	
83	National Savings Interest	82	-	82	82	
0	Bank Account Interest	2	0	2	2	
437	Grants - Agency Services	437	448	448	226	
20	Village Hall Rent	20	-	20	20	
	Hillwerke Grass Cutting Contribution				750	
212	Walks Booklet	160	216	250	250	
500	Other Grants / Donations	-	14,160	14,160	-	
10	Wayleave	10	10	10	10	
2,260	Trees & Environment	-	31	-	-	
2,697	VAT Reimbursed	-	-	822		
<b>24,606</b>	<b>Total Income</b>	<b>20,198</b>	<b>34,269</b>	<b>35,198</b>	<b>21,840</b>	
<b>1,502</b>	<b>Net Income [ - Expenditure]</b>	<b>- 4</b>	<b>18,280</b>	<b>- 1,211</b>	<b>- 54</b>	
<b>18,128</b>	<b>RESERVES B/FWD</b>	<b>19,630</b>	<b>19,630</b>	<b>19,630</b>	<b>18,419</b>	
<b>19,630</b>	<b>RESERVES C/FWD</b>	<b>19,626</b>	<b>37,910</b>	<b>18,419</b>	<b>18,365</b>	
<b>BANK &amp; CASH POSITION</b>						
7,399	Barclays Current Account	7,399	15,664			
1,089	Barclays Deposit Account	1,089	1,090			
11,141	National Savings	11,141	11,141			
1	Cash	1	1			
<b>19,630</b>			<b>27,896</b>	<b>-</b>		
<b>RESERVES</b>						
8,603	GENERAL		27,688	6,680	2,826	
1,230	VILLAGE HALL	1,230	1,230	1,230	1,230	
5,190	PLAY AREA	7,354	5,674	7,354	7,654	
1,000	PARISH NOTES	1,000	1,000	1,000	1,000	
2,105	TREES & FOOTPATHS	3,905	2,318	2,155	5,655	
18,128				<b>18,419</b>	<b>18,365</b>	

Budget for 2016/2017

Based on these figures, the Precept for 2016/2017 is £20,500, an increase of £1300 on the 2015/2016 figure of £19,200 which represents a 6.7% increase overall. This allows for an increase in grass cutting & litter picking which is withdrawn from OCC funding as well as an allocation of £500 towards Neighbourhood planning & an increased allocation for footpaths. Due to the increased housing in Kingston Blount, the Parish Tax base is 5.8 higher than the 2015/2016 figure which means the overall increase per household is 5.3% on

## Aston Rowant Parish Council Precept 2016 / 2017

The tax base figure for 2016/2017 is predicted to be 426.5 (Based on 347 dwellings). This calculates as £48.06 per Band D household. This equates to 9/9s. Other tax bands can be calculated using 5/9s for band A, 11/9s for Band E & 18/9s for band H etc. The Revised forecast shows where we expect to be at the end of this financial year 2015/2016.

Grants are shown below, as well as the amount allocated to the funds known as 'Reserves'. These are normally Kingston Blount Village Hall, Trees and Footpaths and Kingston Blount play area. The current Reserve for the Parish Notes remains at £1000 with no further allocation of funds for 2015/2016.

### Grants break down:

Chinnor Village Centre	£555
Aston Rowant Churchyard	£896
Air Ambulance	£110
South & Vale Carers	£58
CAB	£115
M40 Group	£200
?????	£66
<b>Total Grants</b>	<b>£2,000</b>

### Reserves

Kingston Blount Village Hall	£0
Parish Notes	£0
Trees & Footpaths	£3,500
Kingston Blount Play Area	£300
<b>Total Reserves (top up)</b>	<b>£3,800</b>