

**ASTON ROWANT PARISH COUNCIL
AGENDA**

The Parish Council Meeting of the above Council will be held on Wednesday, 8th February 2017, at 7.30pm at Kingston Blount Village Hall.

Summoned to be present: Cllrs. G. Crossley, M. Day, L. French, A. Green, P. Hetherington, T. Hill & P. Tinson (In the Chair). Also to be present; D/Cllr. L. Lloyd / I White and C/Cllr. D. Wilmshurst.

1. APOLOGIES: P Tinson (Vice-Chairman P.Hetherington to chair meeting). Cllr. Green. D/Cllr. L. Lloyd.

2. DECLARATION OF INTEREST

3. MINUTES of the Parish Council meeting held on 11th January 2016, to be approved and signed.

4. MATTERS ARISING –

5. OPEN FORUM

6. PLANNING

a) **Applications** as follows to be confirmed/discussed:

P17/S0145/FUL. Demolish existing barn used for office and storage at present. Construct new "granny" annex with home office and storage over.

b) **Decisions of S.O.D.C.** as follows to be noted:

P16/S4104/HH. Removal of roof canopy and construction of new porch at 1A Icknield Close, Kingston Blount. GRANTED.

7. FINANCE

- a) The following payments to be noted (Costs include VAT):
- | | £ | p |
|---|---|--------|
| Clerk December Salary | | |
| HMRC/P.A.Y.E re: clerk December salary | | |
| P. Hetherington (Wine for Simon Coulon/Xmas) | | 16.80 |
| Ridgeway Woodlands (work, as pre-approved, at Fiveways) | | 350.00 |
| Mike Eaton (Plants for Fiveways) | | 42.12 |
| Robyn Leinster (Litter Picker, December) | | 25.32 |
- b) Receipts as follows to be noted: None
- c) The following payments to be approved (Costs include VAT):
- | | | |
|---|--|--------|
| Clerk January Salary | | |
| HMRC/P.A.Y.E re: clerk January salary | | |
| S.Johns (Training Session with clerk) | | |
| T. Lambourne, expenses (Postage & Mileage Nov-Feb) | | 76.58 |
| Low Carbon Products Ltd (Bench at Fiveways) | | 461.40 |
| OALC (Clerk: Training Course – Introduction to Local Council Finance) | | 78.00 |
| SODC (Dog Bin Emptying 1/Oct-31/Dec) | | 87.91 |
| T. Lambourne (Amazon) Printer Inks | | 51.98 |
| Robyn Leinster (Litter Picker), January | | 31.65 |
| Mh-p Internet Ltd (P.Council Hosting 1/4/17-31/3/18) | | 108.00 |
- d) The current financial situation as at 31st January:
- | | | |
|---|-----------|--|
| Barclays Bank – Community Account | 15588.65 | |
| Barclays Bank – Business Saver Account | 1090.47 | |
| National Savings | 11292.06. | |
| Village Hall Reserve fund | (690) | |
| Play Area Reserve Fund | (5636) | |
| Parish Notes Reserve Fund | (1000) | |
| Trees, Footpaths & Environment Reserve Fund | (7069) | |
- e) Budget 2016/2017 v9
- f) 2017 Quote from Complete Weed Control for acceptance and return (10% increase on 2016).
- g) 2017 Quote from MK Watts Ground Maintenance (Playing Field Grass-Cutting)

8. HIGHWAYS

a) Traffic Calming – Report from Cllr. Day.

b) Collapsed Manhole on B4009 at Aston Rowant Village turn & blocked drainage culvert.

9. HILLWERKE TRUST

10. NEIGHBOURHOOD PLAN – Update following meeting Tues 10/Jan.

11. **PLAYGROUND** – Equipment inspection rota for 2017 now in place, two people wish to drop out, new volunteers needed. Email sent to re-establish contact with the Community Payback Scheme and rotovation of the Play Area.
12. **ASTON ROWANT SCHOOL** – Christmas 2016 Newsletter/report received.
13. **GRASS CUTTING & GENERAL PARISH MAINTENANCE**
14. **ASTON ROWANT CRICKET CLUB**
15. **FOOTPATHS AND AMENITIES**
 - a) Report from Cllr. P. Hetherington
16. **OTHER MATTERS & WRITTEN REPORTS**
17. **CLERK'S REPORT – ITEMS NOT NEEDING NOTICE OF DECISIONS**
 - a) Update re: Speed Stickers for Wheelie-Bins
 - b) Update re: possible new parish noticeboards
18. **CORRESPONDENCE**
 - a) Email re: The Great British Spring Clean.
 - b) Email and brochure from OCC re: proposed structure changes.
 - c) Email re: possible change of use for the Cherry Tree pub to a private residence.
19. **WEBSITE**
20. **OTHER URGENT MATTERS at the discretion of the Chairman**
21. **DATE OF NEXT MEETING** – Wednesday 15th March 2017(as amended at January meeting) Kingston Blount Village Hall, at 7.30pm.

Clerk to the Council

Aston Rowant Parish Council Budget 2016 / 2017

2015/2016 Actual £	Description	2016/17			Current Available Reserves 2016/2017 (Based on Actual figures to date)
		Original £	Actual to December 16	Revised Forecast	
EXPENDITURE					
6,156	Administration	7,550	6,148	7,550	
393	Election Cost (Payment 1 of 3)	394	393	394	
50	s.137	50	100	100	
249	Maintenance		-	-	
508	Capital	1,632	1,382	1,632	
5,434	Grants	2,000	2,411	2,411	
0	Village Hall	-	2,900	2,900	690
13,969	Play Area	300	95	300	5,636
0	Parish Notes	-	-	-	1,000
303	Agency Services - Litter	500	165	500	
293	Dog bins emptying	647	308	647	
3,310	Village Grass cutting & maintenance	5,000	2,995	5,000	
556	Subscriptions	350	223	350	
0	Neighbourhood Planning	500	-	500	
2,223	Trees, footpaths and Envir.S fund	3,500	1,010	3,500	6,557
	Traffic Calming	500	620	620	
58	Sundries	100	21	100	
690	Website and publicity	900	766	900	
3,560	VAT		1,717	1,664	
37,753	TOTAL EXPENDITURE	23,923	21,252	29,068	
Less INCOME:					
19,200	Precept	20,500	20,500	20,500	
204	CTRS mitigation Grant	-	-	-	
84	National Savings Interest	82	67	50	
0	Bank Account Interest	2	0	2	
448	Grants - Agency Services	226	226	226	
20	Village Hall Rent	20	20	20	
	Hillwerke Grass Cutting Contribution	750	750	750	
216	Walks Booklet	250	288	250	
19,070	Other Grants / Donations	-	427	427	
395	Playground	-	-	-	
10	Wayleave	10	10	10	
31	Trees & Environment	-	1,850	450	
3,351	VAT Reimbursed	-	-	1,664	
43,028	Total Income	21,840	24,139	24,349	
5,275	Net Income [- Expenditure]	- 2,083	2,886	- 4,719	
19,631	RESERVES B/FWD	24,906	24,906	24,906	
24,906	RESERVES C/FWD	22,823	27,793	20,187	
BANK & CASH POSITION					
12,591	Barclays Current Account	12,591	15,589		
1,090	Barclays Deposit Account	1,090	1,090		
11,225	National Savings	11,225	11,292		
0	Cash	-	-		
24,906			27,971	-	
RESERVES					
6,179	GENERAL		13,910	10,438	
3,590	VILLAGE HALL	3,590	690	690	
5,430	PLAY AREA	5,730	5,636	5,430	
1,000	PARISH NOTES	1,000	1,000	1,000	
1,929	TREES & FOOTPATHS	5,429	6,557	2,629	
18,128				20,187	

Budget for 2016/2017

Aston Rowant Parish Council Budget 2016 / 2017

Based on these figures, the Precept for 2016/2017 is £20,500, an increase of £1300 on the 2015/2016 figure of £19,200 which represents a 6.7% increase overall. This allows for an increase in grass cutting & litter picking which is withdrawn from OCC funding as well as an allocation of £500 towards Neighbourhood planning & an increased allocation for footpaths. Due to the increased housing in Kingston Blount, the Parish Tax base is 5.8 higher than the 2015/2016 figure which means the overall increase per (Band D) household is 5.3% on 2015/2016.

The tax base figure for 2016/2017 is 426.5 (Based on 347 dwellings). This calculates as £48.06 per Band D household. This equates to 9/9s. Other tax bands can be calculated using 5/9s for band A, 11/9s for Band E & 18/9s for band H etc.

Grants are shown below, as well as the amount allocated to the funds known as 'Reserves'.

Grants break down:

Chinnor Village Centre	£555
Aston Rowant Churchyard	£896
Air Ambulance	£110
South & Vale Carers	£58
CAB	£115
M40 Group	£200
Chinnor Community Pool	£50
Kingston Blount Street Fayre (Queens 90th - reimbursed from SODC) in income	£427
Total Grants	£2,411

Reserves

Parish Notes (allocation for 2016 / 2017)	£1000 remains in reserves and is carried forward from £0 2015/2016
Kingston Blount Village Hall (Hillwerke Trust) (allocation for 2016 / 2017)	£1230 was carried forward from 2015/2016 & £2360 added to their reserve from VAT reclaimed from their donation for new playground equipment. This will pay for £0 the new sewage pump.
Trees & Footpaths (allocation for 2016 / 2017)	£1929 was carried forward from 2015/2016 & £3500 was £3,500 added for 2016/2017.
Kingston Blount Play Area (allocation for 2016 / 2017)	£5400 was carried forward from 2015/2016 & £300 was £300 added for 2016/2017
Total Reserves (top up)	£3,800

Notes:

Capital: £250 was allocated in 2016/2017. An additional £1382 was carried forward from 2015/2016 which was for the defibrillator (Now paid but was invoiced after year end).

Dog Bins: £500 was allocated for 2016/2017. An additional £147 was carried forward from 2015/2016 (Now paid but was invoiced after year end)