

ASTON ROWANT PARISH COUNCIL - AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 13th February 2018, at 7.30pm at Kingston Blount Village Hall.

Summoned to be present: Cllrs. A. Bernstein, M. Day, P. Hetherington, T. Hill, S. Sowerby, & P. Tinson (Chair).

Also invited to be present: D/Cllr. L. Lloyd and C/Cllr. J. Matelot.

1. **APOLOGIES** – Cllrs. Hill & Sowerby.
2. **DECLARATION OF INTEREST**
3. **MINUTES** of the Parish Council meeting held on 9th January 2018 to be approved and signed.
4. **MATTERS ARISING**
5. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS** – D/Cllrs February report – delayed, and not received at time of posting.
6. **OPEN FORUM**
7. **2019 ELECTIONS** – Strategy and preparations.
8. **CONTINGENCY PLANNING** –
 - a) Emergency plan, keeping the parish running.
 - b) Clerk, annual leave and sickness cover.
9. **PLANNING**
 - a) **Applications** as follows to be confirmed/discussed:
 - P18/S4243/FUL:** for Variation of condition 2 (dwellings) on application P17/S4288/FUL to incorporate design changes. Demolition of Hill Cottage & stable. Erection of new dwelling, provision of new approach drive, landscaping, fencing & other works at Hill Cottage, High St, Kingston Blount.
<http://www.southoxon.gov.uk/ccm/planning/ApplicationDetails.jsp?REF=P18/S4243/FUL>
 - P19/S0107/FUL:** for demolition of part of existing dwelling and erection of a new detached dwelling with parking and access, plus alterations to existing access at Windrush, Chinnor Road, Aston Rowant.
<http://www.southoxon.gov.uk/ccm/planning/ApplicationDetails.jsp?REF=P19/S0107/FUL>
 - P19/S0052/HH:** - for Single and two storey extensions at Warren Farm, Aston Hill, Aston Rowant.
<http://www.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P19/S0052/HH>
 - P19/S0089/HH:** - for Garden office and workshop at Chestles Barn, The Green, Aston Rowant.
<http://www.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P19/S0089/HH>
 - b) **Decisions of S.O.D.C.** as follows to be noted:
 - P18/S3856/HH:-** Replacement entrance gates at The Old Vicarage, Aston Rowant – **GRANTED**
 - P18/S3392/FUL:-** Revision of application P17/S4443/FUL - **GRANTED**
 - c) **Planning Procedure Document** – finalisation of revised document.

10. FINANCE

- a) The following payments to be noted (Costs include VAT):

	£ p
Clerk December Salary	
HMRC/P.A.Y.E re: Clerk December salary	
Robyn Leinster (Nov)	25.32
Peter Hetherington	11.20
Robyn Leinster (Dec)	31.65
SLCC 2019 Subscription	106.00
ALCC 2019 Subscription	40.00
S.Sowerby (NP Printing)	74.40
Ridgeway Woodlands	570.00
- b) Receipts as follows to be noted:

Moore Stevens (partial Audit Fee refund)	60.00
HMRC (Annual VAT reclaim)	2201.52
- c) The following payments to be approved (Costs include VAT):

Clerk January Salary	
HMRC/P.A.Y.E re: Clerk January salary	
T.Lambourne (Printer Ink)	32.48
SODC (Dog-Bin Emptying 1/Oct-31/Dec)	91.67
Oxfordshire C/Council (Traffic Calming Consultation)	500.00

Robyn Leinster	25.32
mh-p Internet (astonrowant.org web-hosting)	108.00

d) The current financial situation as at 31st January:

Barclays Bank – Community Account	35675.61
Barclays Bank – Business Saver Account	1092.28
National Savings	11428.55
Elections	(400)
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(56)
Parish Notes Reserve Fund	(1000)
Neighbourhood Plan Reserve	(5216)
Traffic Calming	(3840)
Trees, Footpaths & Environment Reserve Fund	(5600)

e) Budget 2018/2019 v9.

f) To approve expenditure of c. £75 for service and maintenance of bicycle for PCSO to use around Parish

11. HIGHWAYS– Report from Cllr Day.

12. GRASS CUTTING & GENERAL PARISH MAINTENANCE: –

- a) To approve 2019 Complete Weed Control quote (unchanged from 2018).
- b) To approve response to OCC email re: Highway Services and Community Safety.
- c) To approve new salt bin(s) – see 17b.

13. FOOTPATHS AND AMENITIES – Report from Cllr. Hetherington.

- a) Draft deed of licence for footpath to Crowell, for approval.
- b) Great British Spring Clean 2019 – Saturday 30th March.

14. PLAY AREA - Quotes needed for repairs and renovations – approval sought to do so.

15. CORRESPONDENCE -

- a) Operation London Bridge – death of a Senior Royal – draft policy document for approval.
- b) Email requesting new salt bin at top of Icknield Close, KB.

16. DATE OF NEXT MEETING – Wednesday 13 March 2019 in Kingston Blount Village Hall, at 7.30pm.