

**ASTON ROWANT PARISH COUNCIL  
AGENDA**

The Parish Council Meeting of the above Council will be held on Wednesday, 11th January 2017, at 7.30pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. G. Crossley, M. Day, L. French, A. Green, P. Hetherington, T. Hill & P. Tinson (In the Chair). Also to be present; D/Cllr. L. Lloyd / I White and C/Cllr. D. Wilmshurst.

**1. APOLOGIES:**

**2. DECLARATION OF INTEREST** - None

**3. MINUTES of the Parish Council meeting held on 14th December 2016, to be approved and signed.**

**4. MATTERS ARISING –**

**5. OPEN FORUM**

**6. PLANNING**

a) **Applications** as follows to be confirmed/discussed:

**P16/S4104/HH** Proposed removal of roof canopy and construction of new porch at 1 Icknield Close, Kingston Blount. Should be approved.

**P16/S3567/HH** CERTIFICATE OF LAWFUL DEVELOPMENT FOR: loft conversion and garage conversion of existing extension at 2 Icknield Close, Kingston Blount. No decision required, notification only.

**P/S4065/FUL** Retention of existing roof tiles for flats 1–6 and houses 3-4, Bakers Piece, Kingston Blount. Circulated & to be returned to clerk with recommendation by 19/Jan.

b) **Decisions of S.O.D.C.** as follows to be noted:

**P16/S3572/AG** Erection of general agricultural store for hay and machinery at Parkwood Stud, London Road, Lewknor, OX49 5RZ – APPROVED/No Formal Application For Planning Permission Required.

**P16/S3393/HH** Infill existing carport wall openings with new wall/door construction to create an enclosed garage. Construct a new detached Summerhouse. Erect a new boundary wall fronting the High Street, with a pedestrian gate and bin stores. GRANTED.

**P16/S3717/HH** Erection of detached garage in front of existing dwelling house and window in side wall of dwelling house to match existing windows at Icknield Cottage, Butts Way, Aston Rowant, OX49 5SZ. GRANTED.

**7. FINANCE**

- a) The following payments to be noted (Costs include VAT):
- |   | £      | p |
|---|--------|---|
| Clerk November Salary (Includes initial October work not yet claimed) |        |   |
| HMRC/P.A.Y.E re: clerk October/November salary                        |        |   |
| S Johns – Training time with new clerk during November                |        |   |
| HMRC/P.A.Y.E re: clerk October/November salary                        |        |   |
| G Stevens (grass cutting and extra strimming in lanes)                | 245.00 |   |
| MH-P (invoice for renewal of domain name astonrowant.org.uk)          | 19.18  |   |
| T.Lambourne – Initial stationery expenses                             | 70.03  |   |
| SLCC (subscription Renewal/application on change of clerk)            | 103.00 |   |
| SOAV invoice re: dog bin emptying Jul-Sept '16                        | 87.91  |   |
| Diane Malley (Payroll Services for H2 2016)                           | 34.00  |   |
- b) Receipts as follows to be noted:
- |                                    |       |  |
|------------------------------------|-------|--|
| Walks Booklets (10 @ £3, less 10%) | ??.00 |  |
|------------------------------------|-------|--|
- c) The following payments to be approved (Costs include VAT):
- |   |        |  |
|---|--------|--|
| Clerk December Salary                                   |        |  |
| HMRC/P.A.Y.E re: clerk December salary                  |        |  |
| P.Hetherington (Wine for Simon Coulon/Xmas)             | 16.80  |  |
| Ridgeway Woodlands (work, as pre-approved, at Fiveways) | 350.00 |  |
| Mike Eaton (Plants for Fiveways)                        | 42.12  |  |
| Robyn Leinster (Litter Picker, December)                | 25.32  |  |
- d) The current financial situation as at XXth December:
- |  |          |  |
|--|----------|--|
| Barclays Bank – Community Account      | XXXXX.XX |  |
| DECEMBER STATEMENT NOT RECEIVED YET    |          |  |
| Barclays Bank – Business Saver Account | 1090.47  |  |
| National Savings                       | 11224.62 |  |
| Village Hall Reserve fund              | (690)    |  |

Play Area Reserve Fund	(5636)
Parish Notes Reserve Fund	(1000)
Trees, Footpaths & Environment Reserve Fund	(7069)

e) Budget 2016/2017 v8

**8. HIGHWAYS**

- a) Traffic Calming – Report from Cllr. Day.
- b)

**9. HILLWERKE TRUST** – No report received.

**10. NEIGHBOURHOOD PLAN** – Update following meeting Tues 10/Jan.

**11. PLAYGROUND**

- a) Payback Scheme for the Playground surface maintenance. The Clerk has emailed Thames Valley Rehabilitation Service regarding the rotovation of the bark as documented in previous minutes. Response awaited.

**12. ASTON ROWANT SCHOOL**

**13. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

**14. ASTON ROWANT CRICKET CLUB**

**15. FOOTPATHS AND AMENITIES**

- a) Report from Cllr. P. Hetherington

**16. OTHER MATTERS & WRITTEN REPORTS**

**17. CLERK'S REPORT – ITEMS NOT NEEDING NOTICE OF DECISIONS**

- a) Information obtained via email regarding posters displaying speed limits for attaching to wheelie bins.
- b) New bank mandate presented to Barclays with ID. December statement not received by either previous or current clerk in time for this agenda.
- c) Email sent to mh-p to establish dialogue on our current web-site package – ongoing.
- d) Information obtained re: possible new parish noticeboards.

**18. CORRESPONDENCE**

- a)

**19. WEBSITE**

- a) See 17. c)

**20. OTHER URGENT MATTERS at the discretion of the Chairman** – February and March meetings.

**21. DATE OF NEXT MEETING** – Wednesday 8th February 2017 Kingston Blount Village Hall, at 7.30pm.

**Clerk to the Council**