

ASTON ROWANT PARISH COUNCIL
AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 12th July 2017, at 7.30pm at Aston Rowant Parish Church.

Summoned to be present: Cllrs. M. Day, L. French, P. Hetherington, T. Hill & P. Tinson (In the Chair).

Also to be present: D/Cllr. L. Lloyd / I White and C/Cllr. J. Matelot.

1. **APOLOGIES:** Cllrs L French & P Hetherington
2. **DECLARATION OF INTEREST**
3. **CO-OPTION OF NEW COUNCILLOR AND ASSOCIATED PAPERWORK.** Update on progress towards filling our remaining vacancy.
4. **MINUTES of the Parish Council meeting held on 14th June to be approved and signed.**
5. **MATTERS ARISING**
6. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS** D/Cllrs report for Chinnor Ward was sent direct to all councillors by D/Cllr. Ian White on 3rd July.
7. **OPEN FORUM** – Presentation to the council by David Jacobs, Director of St John Homes (Thames Valley) Ltd and Planning Consultant Jake Collinge re: possible future planning application at a site in Aston Rowant.
8. **PLANNING**
 - a) **Applications** as follows to be confirmed/discussed:
P17-S2119-HH – Tiled lean-to extension at Field House, Chinnor Road, Aston Rowant.
 - b) **Decisions of S.O.D.C.** as follows to be noted:
P17/S1669/HH – Single Storey rear & side extension at 1 Aston Park, Aston Rowant. **GRANTED.**

9. FINANCE

- a) The following payments to be noted (Costs include VAT):

	£	p
Clerk May Salary		
HMRC/P.A.Y.E re: clerk May salary		
Green Gardens (Chq 101456 re-issued)		60.00
T.Lambourne (Amazon/Printer Ink)		22.39
T.Lambourne (Mileage/Expenses)		78.58
Vice-Chairman Annual Allowance		80.00
Complete Weed Control (May)		240.00
Robyn Leinster (Litter, May)		25.32
George Stevens (Hedge Maintenance/Grass Cutting)		230.00
Chairman Annual Allowance		95.00
- b) Receipts as follows to be noted:

Anonymous donation towards Moors Footpath Upgrade		150.00
Hillwerke Trust (Grant re: Moors Footpath Upgrade)		6600.00
- c) The following payments to be approved (Costs include VAT):

Clerk June Salary		
HMRC/P.A.Y.E re: clerk June salary		
OALC (5 copies of The Good Councillors Guide)		20.00
MK Watts (Grass Cutting, June)		308.56
Robyn Leinster (Litter, June)		25.32
mh-p Internet Ltd		18.00
- d) The current financial situation as at 30th June:

Barclays Bank – Community Account	30682.95	
Barclays Bank – Business Saver Account	1090.47	
National Savings	11224.62	
Village Hall Reserve fund	(690)	
Play Area Reserve Fund	(5636)	
Parish Notes Reserve Fund	(1000)	
Trees, Footpaths & Environment Reserve Fund	(8069)	
- e) Budget 2017/2018 v3
- f) 2017 Grants/Donations for local beneficiaries (# List from 2016 attached below)

10. HIGHWAYS

Traffic Calming – Report from Cllr. Day.

11. HILLWERKE TRUST

12. NEIGHBOURHOOD PLAN

a) Update following meeting Tues 11th July

b) Acceptance of Terms and Conditions for receipt of £5,000 Neighbourhood Planning Grant from SODC.

13. PLAYGROUND – Approval of quote(s) obtained for repair works ahead of annual RoSPA inspection.

14. ASTON ROWANT SCHOOL – Final Newsletter for this academic year received and circulated by email 4/Jul.

15. GRASS CUTTING & GENERAL PARISH MAINTENANCE

16. ASTON ROWANT CRICKET CLUB

17. FOOTPATHS AND AMENITIES

18. OTHER MATTERS & WRITTEN REPORTS

19. CLERK'S REPORT – ITEMS NOT NEEDING NOTICE OF DECISIONS

a) Training for new councillors – courses available.

b) Clerks pay review/contract.

c) Procedures for payment of invoices (including clerk's salary) during August when no meeting is held.

20. CORRESPONDENCE

a) Email from parishioner re: late night/early morning noise nuisance from the Lambert Arms Hotel.

b) Email from residents at 5 Aston Gardens I relation to planning application for 4 Aston Gardens.

21. WEBSITE

22. OTHER URGENT MATTERS at the discretion of the Chairman –

23. DATE OF NEXT MEETING – Wednesday 13th September (there being no meeting in August) in Kingston Blount Village Hall, at 7.30pm.

Clerk to the Council

2016 Grants to local organisations:

• Chinnor Village Centre Annual Grant	555.00
• Thames Valley & Chiltern Air Ambulance Trust	110.00
• Chinnor United Benefice	896.00
• M40 CE Group	200.00
• South & Vale Carers Centre	58.00
• Thame & District CAB	115.00

Aston Rowant Parish Council Budget 2017 / 2018

2016/2017 Actual £	Description	2017/18			Current Available Reserves 2017/2018 (Based on Actual figures to date)
		Original £	Actual to June 17	Revised Forecast	
	EXPENDITURE				
7,326	Administration	7,550	2,403	7,550	
393	Election Cost (Payment 3 of 3)	394	-	394	
100	s.137	50	-	50	
	Maintenance				
1,420	Capital	250	-	250	
2,411	Grants	2,000	-	2,000	
2,900	Village Hall	-	-	-	3,590
95	Play Area	300	60	300	5,670
0	Parish Notes	-	-	-	1,000
222	Agency Services - Litter	530	82	530	
381	Dog bins emptying	550	73	550	
2,995	Village Grass cutting & maintenance	4,500	1,343	4,500	
415	Subscriptions	375	152	375	
0	Neighbourhood Planning	500	-	500	
1,405	Trees, footpaths and Envir.S fund	3,500	-	3,500	7,486
620	Traffic Calming	2,000	160	2,000	
21	Sundries	100	-	100	
856	Website and publicity	950	-	950	
1,891	VAT		213		
23,450	TOTAL EXPENDITURE	23,549	4,487	23,549	
	Less INCOME:				
20,500	Precept	22,500	11,250	22,500	
	CTRS mitigation Grant	-	-	-	
67	National Savings Interest	50	-	50	
0	Bank Account Interest	2	-	2	
427	Grants - Agency Services		-	-	
20	Village Hall Rent	20	-	20	
750	Hillwerke Grass Cutting Contribution	750	-	750	
342	Walks Booklet	350	57	350	
2,100	Other Grants / Donations	-	6,750	-	
	Playground	-	-	-	
10	Wayleave	10	10	10	
	Trees & Environment	-	1,000	-	
2,102	VAT Reimbursed	-	-	-	
26,318	Total Income	23,682	19,067	23,682	
2,868	Net Income [- Expenditure]	133	14,581	133	
19,631	RESERVES B/FWD	22,499	22,499	22,499	
22,499	RESERVES C/FWD	22,632	37,080	22,632	
	BANK & CASH POSITION				
12,591	Barclays Current Account	12,591	30,683		
1,090	Barclays Deposit Account	1,090	1,090		
11,225	National Savings	11,225	11,225		
0	Cash	-	-		
24,906			42,998	-	
	RESERVES				
6,179	GENERAL		19,334	10,333	
3,590	VILLAGE HALL	3,590	3,590	3,590	
5,430	PLAY AREA	5,730	5,670	5,430	
1,000	PARISH NOTES	1,000	1,000	1,000	
1,929	TREES & FOOTPATHS	5,429	7,486	2,279	
18,128				22,632	