

**ASTON ROWANT PARISH COUNCIL
AGENDA**

The Parish Council Meeting of the above Council will be held on Wednesday, 8th June 2016, at 7.30pm at Kingston Blount Village Hall.

Summoned to be present: Cllrs. G. Crossley, M. Day, L. French, A. Green, P. Hetherington & P. Tinson (In the Chair). Also to be present; D/Cllr. L. Lloyd / I White and C/Cllr. D. Wilmshurst.

1. **APOLOGIES:** Cllr. P Tinson
2. **DECLARATION OF INTEREST**
3. **MINUTES of the Parish Council meeting held on 11TH May 2016, to be approved and signed.**
4. **MATTERS ARISING**
5. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
6. **OPEN FORUM**
7. **PLANNING**
 - a) **Applications** as follows to be confirmed/discussed:
 - P16/1564/HH** Single storey extension and associated improvement works to the house and garage at Ferndale House, High Street, Kingston Blount, OX39 4SJ
 - P16/S1565/LB** As above (Listed Building consent)
 - P16/S1597/HH** First floor extension at 2 Aston Park, Aston Rowant, OX49 5SW
 - b) **Decisions of S.O.D.C.** as follows to be noted:
 - P16/S1153/HH** Erection of a new attached outbuilding to replace existing hardstanding outdoor tennis court at Orchard House, High Street, Kingston Blount, OX39 4SJ – Granted
 - c) Neighbourhood Plan - Boundaries
 - d) Asset of Community Value – The Cherry Tree Pub
 - e) Open Spaces Audit Consultation - Response

8. FINANCE

| | |
|---|---------|
| a) The following payments to be noted (Costs include VAT): | £ p |
| Clerk April Salary | |
| S. Johns (Printer Cartridges) | 26.99 |
| Alice Surman (Litter) | 25.32 |
| Peter Lambert | 75.00 |
| George Stevens (Grass Cutting) | 175.00 |
| Drain Gain Ltd | 3480.00 |
| MK Watts | 240.00 |
| Chinnor Village Centre Annual Grant | 555.00 |
| Thames Valley & Chiltern Air Ambulance Trust | 110.00 |
| Chinnor United Benefice | 896.00 |
| M40 CE Group | 200.00 |
| South & Vale Carers Centre | 58.00 |
| Thame & District CAB | 115.00 |
| b) The following payments to be approved (Costs include VAT): | |
| Clerk May Salary | |
| S. Johns (Windows 365 annual subscription) | 79.99 |
| Alice Surman (Litter) | 25.32 |
| Dab hands | 25.00 |
| George Stevens (Grass Cutting) | 225.00 |
| Chairman Annual allowance | 95.00 |
| Vice Chairman Annual allowance | 80.00 |
| Chinnor Community Pool | 50.00 |
| AON UK Limited | 395.44 |
| The Chiltern Society (Annual subscription) | 30.00 |
| Kingston Blount Street Fayre (Queen's Birthday Grant) | 427.00 |
| c) Receipts as follows to be noted: | |
| SODC (Street cleansing) | 226.29 |
| SODC (Queen's Birthday grant) | 427.00 |
| SSE (Grant for Memorial Plaque) | 450.00 |

d) The current financial situation as at 27th May:

| | |
|---|----------|
| Barclays Bank – Community Account | 15020.25 |
| Barclays Bank – Business Saver Account | 1090.05 |
| National Savings | 11224.62 |
| Village Hall Reserve fund | (690) |
| Play Area Reserve Fund | (5730) |
| Parish Notes Reserve Fund | (1000) |
| Trees, Footpaths & Environment Reserve Fund | (5531) |

Cash 1.19

e) Budget 2016/2017 v2

f) Bank Signatories

9. HIGHWAYS

a) Traffic Calming

10. POORS HILLOCK CHARITY

11. HILLWERKE TRUST

12. PLAYGROUND

13. ASTON ROWANT SCHOOL

14. GRASS CUTTING & GENERAL PARISH MAINTENANCE

a) Oxfordshire Together – update

b) Grass Cutting Responsibility

15. ASTON ROWANT CRICKET CLUB

16. FOOTPATHS AND AMENITIES

a) Report from Cllr. P. Hetherington:

i. Removal of Hybridised Bluebells from Fiveways

ii. Ar 7 Moors Path and Fiveways Update

iii. Aston Rowant School visit

17. OTHER MATTERS & WRITTEN REPORTS

a) Resignation of Cllr. P. Gibbons / Appointment to Chinnor Village Centre due to Cllr. Gibbons' absence.

b) The Number 40 Bus update – Cllr. G. Crossley

c) Clerk's contract & Job Description

d) Clerk's Pay Review 2016/2017

e) Standing Orders

f) Fields in Trust – Centenary Fields Programme

18. CLERK'S REPORT – ITEMS NOT NEEDING NOTICE OF DECISIONS

19. CORRESPONDENCE

a) Acknowledgement of grant from M40 CEG

b) Acknowledgement of grant from South & Vale Carers

c) Outstanding Chiltern Magazine 2016

20. WEBSITE

a) Item for amendment on the website

21. OTHER URGENT MATTERS at the discretion of the Chairman

22. DATE OF NEXT MEETING – Wednesday, 13th June 2016 at Kingston Blount Village Hall, at 7.30pm.

Clerk to the Council

Aston Rowant Parish Council Budget 2016 / 2017

| 2015/2016 Actual £ | Description | 2016/17 | | | Current Available Reserves 2016/2017 (Based on Actual figures to date) |
|---------------------------------|--------------------------------------|----------------|-----------------------|---------------------|--|
| | | Original £ | Actual to April 16 | Revised Forecast | |
| EXPENDITURE | | | | | |
| 6,156 | Administration | 7,550 | 1,240 | 7,550 | |
| 393 | Election Cost (Payment 1 of 3) | 394 | 393 | 394 | |
| 50 | s.137 | 50 | - | 50 | |
| 249 | Maintenance | - | - | - | |
| 508 | Capital | 1,632 | 1,382 | 1,632 | |
| 5,434 | Grants | 2,000 | 1,934 | 2,000 | |
| 0 | Village Hall | - | 2,900 | 2,900 | 690 |
| 13,969 | Play Area | 300 | - | 300 | 5,730 |
| 0 | Parish Notes | - | - | - | 1,000 |
| 303 | Agency Services - Litter | 500 | 51 | 500 | |
| 293 | Dog bins emptying | 647 | 147 | 647 | |
| 3,310 | Village Grass cutting & maintenance | 5,000 | 575 | 5,000 | |
| 556 | Subscriptions | 350 | 55 | 350 | |
| 0 | Neighbourhood Planning | 500 | - | - | |
| 2,223 | Trees, footpaths and Envir.S fund | 3,500 | 375 | 3,500 | 5,531 |
| | Traffic Calming | 500 | - | 500 | |
| 58 | Sundries | 100 | 5 | 100 | |
| 690 | Website and publicity | 900 | 60 | 900 | |
| 3,560 | VAT | - | 1,055 | 1,055 | |
| 37,753 | TOTAL EXPENDITURE | 23,923 | 10,172 | 27,378 | |
| Less INCOME: | | | | | |
| 19,200 | Precept | 20,500 | 10,250 | 19,200 | |
| 204 | CTRS mitigation Grant | - | - | - | |
| 84 | National Savings Interest | 82 | - | 50 | |
| 0 | Bank Account Interest | 2 | - | 2 | |
| 448 | Grants - Agency Services | 226 | 226 | 226 | |
| 20 | Village Hall Rent | 20 | - | 20 | |
| | Hillwerke Grass Cutting Contribution | 750 | - | 750 | |
| 216 | Walks Booklet | 250 | 27 | 250 | |
| 19,070 | Other Grants / Donations | - | 427 | - | |
| 395 | Playground | - | - | - | |
| 10 | Wayleave | 10 | 10 | 10 | |
| 31 | Trees & Environment | - | 450 | - | |
| 3,351 | VAT Reimbursed | - | - | 1,055 | |
| 43,028 | Total Income | 21,840 | 11,390 | 21,563 | |
| 5,275 | Net Income [- Expenditure] | - 2,083 | 1,218 | - 5,815 | |
| 19,631 | RESERVES B/FWD | 24,906 | 24,906 | 24,906 | |
| 24,906 | RESERVES C/FWD | 22,823 | 26,125 | 19,091 | |
| BANK & CASH POSITION | | | | | |
| 12,591 | Barclays Current Account | 12,591 | 9,166 | | |
| 1,090 | Barclays Deposit Account | 1,090 | 1,090 | | |
| 11,225 | National Savings | 11,225 | 11,225 | | |
| 0 | Cash | - | - | | |
| 24,906 | | | 21,481 | - | |
| RESERVES | | | | | |
| 6,179 | GENERAL | | 13,174 | 9,792 | |
| 3,590 | VILLAGE HALL | 3,590 | 690 | 690 | |
| 5,430 | PLAY AREA | 5,730 | 5,730 | 5,430 | |
| 1,000 | PARISH NOTES | 1,000 | 1,000 | 1,000 | |
| 1,929 | TREES & FOOTPATHS | 5,429 | 5,531 | 2,179 | |
| 18,128 | | | | 19,091 | |