

**ASTON ROWANT PARISH COUNCIL
AGENDA**

The Parish Council Meeting of the above Council will be held on Wednesday, 14th June 2017, at 7.30pm at Aston Rowant Parish Church.

Summoned to be present: Cllrs. M. Day, L. French, P. Hetherington, T. Hill & P. Tinson (In the Chair).

Also to be present: D/Cllr. L. Lloyd and C/Cllr. J. Matelot Green

1. APOLOGIES: D/Cllr. L. Lloyd

2. DECLARATION OF INTEREST

3. MINUTES of the Parish Council meeting held on 10th May 2017 to be approved and signed.

4. MATTERS ARISING – Chairman to sign Declaration of Acceptance of Office (Chairman)

5. REPORTS FROM DISTRICT & COUNTY COUNCILLORS – Report for Chinnor Ward was sent direct to all councillors by D/Cllr. Ian White on 1st June.

6. OPEN FORUM

7. PLANNING

a) **Applications** as follows to be confirmed/discussed:

P17/S1669/HH Single storey rear and side extension at 1 Aston Park, Aston Rowant.

P17/S1633/A External signage and lighting at The Lambert Arms Hotel, London Road, Lewknor.

P17/S1941/HH Single storey front extension and first floor extension at 5 Aston Park, Aston Rowant.

P17/S2004/HH Single storey and 1st-floor extension and alterations at Chiltern Cottage, The Green, Kingston Blount.

P17/S2006/HH Single storey extension to existing garage/workshop with new pitched roof over existing/extended building at The Old Croft Pleck Lane, KB.

b) **Decisions of S.O.D.C.** as follows to be noted:

P17/S067/HH Erection of garden shed onto slab base in back garden at Chiltern Cottage, Pleck Lane (listed building consent) **GRANTED.**

P17/S1082/HH Erection of detached garage with home office and sun room at Oxford Lodge, London Road, Lewknor, OX49 5RZ. **GRANTED.**

8. FINANCE

a) The following payments to be noted (Costs include VAT):

	£	p
Clerk April Salary		
HMRC/P.A.Y.E re: clerk April salary		
Community First Oxfordshire (Annual Subscription)	55.00	
T.Lambourne Re: Microsoft 365 renewal (laptop)	79.99	
P.Lambert (2017 Internal Audit Fee)	75.00	
AON UK (Annual Parish Council Insurance renewal)	404.47	
Robyn Leinster (Litter, March)	31.65	
MK Watts (Grass Cutting, April)	308.56	
OALC (Course Fee - The Clerk's Year)	78.00	
M.Day (Printing costs)	12.88	

b) Receipts as follows to be noted:

GJ & AM Weston (Donation towards Moors Footpath Upgrade)	1000.00
Walks Booklets	30.00
Walks Booklets	27.00

c) The following payments to be approved (Costs include VAT):

Clerk May Salary		
HMRC/P.A.Y.E re: clerk May salary		
Chairman Annual Allowance	95.00	
Vice-Chairman Annual Allowance	80.00	
The Chiltern Society (Annual Subscription)	30.00	
T.Lambourne (Amazon/Printer Ink)	22.39	
T.Lambourne, Mileage Feb/Mar/Apr/May	53.10	
T.Lambourne, Expenses (paper, postage etc.)	25.48	
MK Watts (Grass Cutting w/c 8/May & 23/May)	308.56	
Complete Weed Control (May)	240.00	
Robyn Leinster (Litter, May)	25.32	

d) The current financial situation as at 30th May:	
Barclays Bank – Community Account	25197.36
Barclays Bank – Business Saver Account	1090.47
National Savings	11224.62
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(5636)
Parish Notes Reserve Fund	(1000)
Trees, Footpaths & Environment Reserve Fund	(8069) (£1,000 from G & A Weston)

e) Budget 2017/2018 v2.

f) Approval of quote from Green Gardens for remedial work to play area ahead of RoSPA annual inspection in July.

g) Letter to Barclays Bank re: cheque query on May statement to be signed by a signatory to the account.

9. HIGHWAYS

a) Traffic Calming – Report from Cllr. Day.

b) Further correspondence re: A40/Aston Hill, measures that can be taken locally to reduce speed/risk.

10. HILLWERKE TRUST

11. NEIGHBOURHOOD PLAN

a) Update following meeting Tues 13th June.

b) Neighbourhood Plan Public Consultations – 20/21/22 June

12. PLAYGROUND

a) Further correspondence re: bird deterrent measures at play area.

b) Quote for work needed to Play Area ahead of annual RoSPA inspection (See item 8f).

13. ASTON ROWANT SCHOOL

14. GRASS CUTTING & GENERAL PARISH MAINTENANCE

15. ASTON ROWANT CRICKET CLUB

16. FOOTPATHS AND AMENITIES

a) Report from Cllr. P. Hetherington

b) Approval sought for acceptance of Terms and Conditions of grant from Trust for Oxfordshire's Environment (2) re: Moors footpath upgrade

c) Possibility of a proper footpath to Crowell now KB no longer has a pub, further to comments on KBAR.

17. OTHER MATTERS & WRITTEN REPORTS. OALC Dispute Resolution document (circulated to all councillors 20/April and re-circulated 7/June). For discussion.

18. CLERK'S REPORT

19. CORRESPONDENCE – Email received from potential new councillor – update re: recruit(s).

20. WEBSITE - Deferred discussion from May re: potential web-site makeover offer from current provider & what we need from our web-site moving forward. Date to be decided for subsequent discussion with mh-p.

21. OTHER URGENT MATTERS at the discretion of the Chairman – none.

22. DATE OF NEXT MEETING – Wednesday 12th July in Aston Rowant Church, at 7.30pm.

Clerk to the Council