

# ASTON ROWANT PARISH COUNCIL

## AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 18th October 2017, at 7.30pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. M. Day, L. French, P. Hetherington, T. Hill, S. Sowerby & P. Tinson (Chair).

**Also to be present:** D/Cllr. L. Lloyd / I White and C/Cllr. J. Matelot.

1. **APOLOGIES** – Cllr L.French, Cllr P.Hetherington, D/Cllr L.Lloyd
2. **DECLARATION OF INTEREST**
3. **MINUTES of the Parish Council meeting held on 13th September to be approved and signed.**
4. **MATTERS ARISING**
  - a) Update on road repairs on Kingston Hill
  - b) Update on 2017 Grants paid
  - c) Update on signage for cyclists on the Moors Footpath
  - d) Update on salt bin at Pleck Lane/Brook Street
5. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS** D/Cllrs report for Chinnor Ward was sent direct to all councillors by D/Cllr. Ian White on 11/Oct.
6. **OPEN FORUM**
7. **PLANNING**
  - a) **Applications** as follows to be confirmed/discussed:  
**P17-S2497-FUL (Amended)** – Queens Gate Bungalow, Butts Way, Aston Rowant – circulated 8 October.
  - b) **Decisions of S.O.D.C.** as follows to be noted:  
**NONE since last meeting**
  - c) Update on SODC local plan following meeting on 11/October (see also 11x)
  - d) Donaldson’s field/access via the Shoulder of Mutton Lane.
  - e) Publication of Wycombe District Local Plan and possible impact on this parish - Section 5.3 (Princes Risborough).
8. **FINANCE**
  - a) The following payments to be noted (Costs include VAT):

	£	p
Clerk August Salary		
HMRC/P.A.Y.E re: clerk August salary		
BDO LLP (Annual Audit Fee)	240.00	
Information Commissioner	35.00	
DM Payroll Services (6 monthly payroll admin fee)	40.50	
Playsafety Ltd (RoSPA inspection)	113.40	
Watts (Grass Cutting, Jul/Aug)	617.12	
  - b) Receipts as follows to be noted:

SODC (Precept – part2)	11250.00	
Walks Booklets	57.00	
Trust For Oxfordshire (grant for Moors Footpath)	10000.00	
Hillwerke Trust (contribution to grass-cutting)	750.00	
  - c) The following payments to be approved (Costs include VAT):

Clerk September Salary		
HMRC/P.A.Y.E re: clerk September salary		
T Lambourne – Mileage, stamps, expenses	82.55	
MK Watts (Grass Cutting, September)	308.56	
Robyn Leinster (Litter, September)	25.32	
Mike Eaton (reimbursement for Fiveways planting)	75.50	
SODC (Dog-bin emptying Jul-Sep)	87.91	
George Stevens (Aug/Sept)	380.00	
Complete Weed Control (Street Spraying, Sept)	240.00	

d) The current financial situation as at 30th September:

Barclays Bank – Community Account	44570.39
Barclays Bank – Business Saver Account	1090.47
National Savings	11224.62
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(5636)
Parish Notes Reserve Fund	(1000)
Trees, Footpaths & Environment Reserve Fund	(14236)

e) Budget 2017/2018 v6.

f) Extra grass-cutting in October (not budgeted) due to warm Autumn weather.

**9. HIGHWAYS**

a) Traffic Calming – Report from Cllr. Day.

b) Shoulder of Mutton Lane (see 7d).

c) Kingston Hill repairs (see 4a).

d) Street clean – scheduled for 11-12 Oct.

**10. HILLWERKE TRUST**

**11. NEIGHBOURHOOD PLAN**

a) Update following meeting Tues 10th October.

b) Update following SODC Local Plan meeting Tues 17th October.

c) Update on receipt of £5,000 Neighbourhood Planning Grant from SODC.

**12. PLAYGROUND –**

**13. ASTON ROWANT SCHOOL –**

**14. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

**15. ASTON ROWANT CRICKET CLUB**

**16. FOOTPATHS AND AMENITIES**

a) Public Rights of Way Records. Workshops 18/19 Nov.

b) Opening of the renovated Moors Footpath – Friday 3/Nov at 2pm

**17. CORRESPONDENCE**

a) Letter from The Ground Care Company seeking to tender for 2018 maintenance

b) Letter from Thames Valley Air Ambulance thanking us for 2017 grant of £110.

c) Letter from HMRC re: payment of PAYE via the Post Office.

**18. OTHER MATTERS & WRITTEN REPORTS – Parish Noticeboards, state of repair.**

**19. OTHER URGENT MATTERS at the discretion of the Chairman –**

**20. DATE OF NEXT MEETING – Wednesday 8th November in Kingston Blount Village Hall, at 7.30pm.**

**Clerk to the Council**