

# ASTON ROWANT PARISH COUNCIL

## AGENDA

A meeting of the above Council will be held on Wednesday, 14<sup>th</sup> September, 2011, at 7.45pm in Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. R. Armitage, D. Beechey, G. Crossley, P. Gibbons (in the Chair), P. Hetherington, J. Knight and P. Rooksby. Also to be present; D/Cllr. D. Brown and C/Cllr. R. Belson.

**1. APOLOGIES:**

**2. DECLARATION OF INTEREST**

**3. MINUTES of the meeting held on 13<sup>th</sup> July, 2011, to be approved and signed.**

**4. MATTERS ARISING**

**5. OPEN FORUM**

**6. PLANNING**

a) **Applications** as follows to be confirmed/discussed:

**P11/E1161** Single storey garage extension, single storey ear extension, new roof over existing garage, and front porch at Brook House, 3 Plowden Park, A.R., for Mr. and Mrs. P. Brine. *Should be approved.*

**P11/E1337/LDP** Reinstatement of window at Tantivy Cottage, Park Lane, K.B. – Letter from Planning Officer, S.O.D.C. re Certificate of Lawful Development.

b) **Decisions of S.O.D.C.** as follows to be noted:

**P11/E0950** Two storey rear extension. Raising roof above kitchen and forming of a rear facing dormer at Waverley, High Street, K.B. *Planning permission granted.*

c) Addendum of changes to the South Oxfordshire Submission Core Strategy

d) Letter and disc from Wycombe D.C. re public consultation on plans for the future.

e) Electoral Boundary Review, O.C.C.

f) Malvern Cottage railings.

g) **EE09/187** Enforcement Notice relating to land at Icknield Nurseries, Kingston Stert.

**7. FINANCE**

a) The following payments to be noted:

	£	p
Clerk – June salary		
M.K. Watts – ground maintenance, June	240.00	
BDO LLP – Auditing the Annual Return	342.00	
B. Wilson – travel £43.92; postage £31.11; ink £17.85	92.88	
O.A.L.C. – training	96.00	
HM Revenue & Customs – Income Tax	131.40	
Kavan Ring – Moors footpath and grass maintenance	510.00	
Gopack – tables, Village Hall	579.41	

b) The following payments to be approved

Clerk – July and August salary		
O.A.L.C. – course fees, training	120.00	
S.O.D.C. – dog bin emptying April – June inclusive	81.62	
Mh-p – website	18.00	
M. K. Watts – July ground maintenance	240.00	
Safe and Sound Playgrounds	234.00	
Peter Lambert – internal audit	75.00	
Ordnance Survey – Paper Map Copying Licence	65.70	
P. Gibbons – postage £5.45; travel £26.00	31.45	
B.G. Hutton - repair of notice board	66.00	
Kavan Ring – footpath improvement works on AR Green	7711.20	

c) Receipts as follows to be noted

Mrs. A.M. Murray, for work on ditches	100.00	
---------------------------------------	--------	--

James P Williams – AR path renovations 500.00

d) The current financial situation as at 30<sup>th</sup> August, 2011:

Barclays Bank – Community Account	11,114.79
Barclays Bank – Business Premium Account	5085.40
National Savings	10895.26
Village Hall Sinking Fund	(6035.41)
Play Area Sinking Fund – main.	(1927.50)
Play Area Sinking Fund – capital	(4032.80)
Parish Notes Sinking Fund	(1000.00)
Trees, Footpaths & Environment Fund	(8522.39)
VAS Maintenance Sinking Fund	(2000.00)
Cash	11.96

e) Grass cutting, AR, KB and Chalford.

f) Charity Trustees Assurance quotation from Aon Insurance.

g) Letter from F.W.A.G. re Parish Council Funding

h) Proposal that up to £5500.00 be spent on a Coxwell surface footpath across Aston Green; proposed by Cllr. Hetherington, seconded by Cllr. Beechey – agreed.

i) A quote of £175.00 plus VAT for cleaning up Kingston Blount Stert corner was accepted.

j) Request for donation from Home Start Southern Oxfordshire.

k) Play area – damage

l) Letter of thanks to Mrs. A. Murray for donation of £100.00 for work on ditches.

m) Request for financial support from The Chilterns Conservation Board.

## 8. HIGHWAYS

a) Salt

b) Kingston Hill

c) Letter from O.C.C. re Review of Octabus Dial-a-Ride service

d) Invitation to Highways & Transport's Snow Day, 8<sup>th</sup> October.

## 9. HILLOCK GARDENS

a) First Registration and Costs

b) Report on meeting with Hillock Gardens Association

c) Discuss and confirm Constitution issues.

## 10 HILLWERKE TRUST

a) Lease.

## 11 ASTON ROWANT SCHOOL

## 12 FOOTPATHS AND AMENITIES

a) N.T. Aston Wood

b) AR7 Footpath

c) Report of FAAG meeting

## 13 CORRESPONDENCE

a) Electoral Review of Oxfordshire: draft recommendations

b) Chilterns AETNA newsletter, Summer 2011.

c) The Playing Field Summer 2011 from O.P.F.A.

d) Letter from R.H.S. re Britain in Bloom

e) Chiltern news issue 201, September 2011, and News of the Woods, No. 47.

f) Letter from ORCC re Community Networking Event, 3<sup>rd</sup> October, Chalgrove Village Hall.

g) Clerks & Councils Direct, issue 77, September 2011.

h) The Clerk magazine, September 2011.

i) Letter from SODC re Town and Parish Council Forum, November 2011

## 14 WEBSITE

## 15 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

## 16 OTHER URGENT MATTERS at the discretion of the Chairman

a) Kingston Blount Play Area sign.

## 17 DATE OF NEXT MEETING – Wednesday, 12<sup>th</sup> October, 2011, at Kingston Blount Village Hall, at 7.45pm. Clerk to the Council.

11/09/2011

Aston Rowant Parish Council

Brenda Wilson

2

Clerk to the Council

