

# ASTON ROWANT PARISH COUNCIL

## AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 13th September 2017, at 7.30pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. M. Day, L. French, P. Hetherington, T. Hill, S. Sowerby & P. Tinson (Chair).  
**Also to be present:** D/Cllr. L. Lloyd / I White and C/Cllr. J. Matelot.

1. **APOLOGIES** – D/Cllr Lynn Lloyd
2. **DECLARATION OF INTEREST**
3. **MINUTES of the Parish Council meeting held on 12th July to be approved and signed.**
4. **MATTERS ARISING**
5. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS** D/Cllrs reports for Chinnor Ward were sent direct to all councillors by D/Cllr. Ian White on 7th August and 4th September.
6. **OPEN FORUM**
7. **PLANNING**
  - a) **Applications** as follows to be confirmed/discussed:
    - P17-S2497-FUL** – Queens Gate Bungalow, Butts Way, Aston Rowant - *should be refused*.
    - P17-S2719-O** – Land at Paddock House, 22 Church Lane, Aston Rowant - *should be refused*.
  - b) **Decisions of S.O.D.C.** as follows to be noted:
    - P17/S1941/HH** – Single Storey front extension and first floor extension at 5 Aston Park, Aston Rowant. **GRANTED.**
    - P17/S2004/HH** - Single storey and 1st-floor extension and alterations at Chiltern Cottage, The Green Kingston Blount. **GRANTED.**
    - P17-S2119-HH** – Tiled lean-to extension at Field House, Chinnor Road, Aston Rowant. **GRANTED.**
  - c) Update on proposed development in Aston Rowant by St John Homes (see also 9c).
  - d) Consultation on the Revised Draft Section 106 Planning Obligations, Supplementary Planning Document & Community Infrastructure Levy Regulation 123 List.
8. **FINANCE**
  - a) The following payments to be noted (Costs include VAT):
 

	£ p
Clerk June Salary	
HMRC/P.A.Y.E re: clerk June salary	
Chiltern Society Annual Subscription	30.00
MK Watts (Grass Cutting, May)	308.56
mh-p Internet Ltd	18.00
MK Watts (Grass Cutting, June)	308.56
Filcris Ltd (Moors Footpath Upgrade)	5150.00
Robyn Leinster (Litter, June)	25.32
OALC (5 copies of The Good Councillors Guide)	20.00
Clerk July Salary <b>ISSUED IN AUGUST</b>	
HMRC/P.A.Y.E re: clerk July salary <b>ISSUED IN AUGUST</b>	
OALC (Course payment) <b>ISSUED IN AUGUST</b>	78.00
SODC (Dog-bins) <b>ISSUED IN AUGUST</b>	87.91
  - b) Receipts as follows to be noted:
    - None
  - c) The following payments to be approved (Costs include VAT):
 

Clerk August Salary	
HMRC/P.A.Y.E re: clerk August salary	
MK Watts (Grass Cutting, July)	308.56
MK Watts (Grass Cutting, August)	308.56
Robyn Leinster (Litter, July)	31.65
Robyn Leinster (Litter, August)	18.99
RoSPA (Annual Play Area Inspection)	113.40
Information Commissioner (Data Protection Registration)	35.00

mh-p Internet Ltd (Annual Plan Payment)	828.00
BDO LLP Annual Audit Fee)	240.00
Buryhook Countryside Management (Moors Footpath)	20107.20
DM Payroll Services (6 monthly payroll admin fee)	40.50

d) The current financial situation as at 31st August:

Barclays Bank – Community Account	23805.59
Barclays Bank – Business Saver Account	1090.47
National Savings	11224.62
Village Hall Reserve fund	(690)
Play Area Reserve Fund	(5636)
Parish Notes Reserve Fund	(1000)
Trees, Footpaths & Environment Reserve Fund	(14236)

e) Budget 2017/2018 v4 & v5.

f) 2017 Grants/Donations for local organisations & charities.

g) Annual Audit Conclusion.

**9. HIGHWAYS**

a) Traffic Calming – Report from Cllr. Day.

b) Update on possible pathway to Crowell (see also 16e).

c) Update on proposed development in Aston Rowant by St John Homes (possible traffic impact)

**10. HILLWERKE TRUST**

**11. NEIGHBOURHOOD PLAN**

a) Update following meeting Tues 11th July.

b) Update on receipt of £5,000 Neighbourhood Planning Grant from SODC.

c) Approval of change to the terms of reference for the Neighbourhood Plan Group.

d) Approval of spend against reserves for the hire of the Village Hall for the Neighbourhood Plan Group meetings.

**12. PLAYGROUND** – Approval of quote(s) for repair works further to annual RoSPA inspection.

**13. ASTON ROWANT SCHOOL** – Head Teacher September report circulated to councillors 8th Sept.

**14. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

**15. ASTON ROWANT CRICKET CLUB**

**16. FOOTPATHS AND AMENITIES**

a) Footpath Issues relating to AR7

b) Improving the surface of the “lanes” paths in Kingston Blount

c) Upgrade of stiles to gates on AR5, in conjunction with the Chiltern Society

d) Approval of expenditure at Fiveways

e) Potential footpath to Crowell – any update on previous discussions?

**17. CORRESPONDENCE**

a) Email from SODC Waste Team re: “deep cleanse” due for October, seeking nomination for areas to be given attention.

b) Letter from Historic England re: Aston Rowant War Memorial.

c) Letter from Aon re: ceasing to provide Local Councils Insurance cover WEF: 2018 renewal.

d) Email regarding Salt Bin on corner of Brook St & Pleck Lane.

**18. OTHER MATTERS & WRITTEN REPORTS**

**19. OTHER URGENT MATTERS at the discretion of the Chairman –**

**20. DATE OF NEXT MEETING** – Wednesday 11th October in Kingston Blount Village Hall, at 7.30pm.

**Clerk to the Council**

**2016 Grants to local organisations:**

- Chinnor Village Centre Annual Grant 555.00
- Thames Valley & Chiltern Air Ambulance Trust 110.00
- Chinnor United Benefice 896.00
- M40 CE Group 200.00
- Thame & District CAB 115.00
- South & Vale Carers Centre 58.00
- Chinnor Community Pool 50.00 (Cheque never presented for payment)
- Kingston Blount Street Fair 427.00  
(One-Off, covered by grant from SODC re: Queens 90<sup>th</sup> Birthday celebrations)

**TOTAL PAID OUT IN 2016: £2,411**

**Repeat/New Requests for 2017:**

- Chinnor Village Centre Annual Grant Repeat 2016 figure of £555.00?
- Thames Valley & Chiltern Air Ambulance Trust Repeat 2016 figure of 110.00?
- Chinnor United Benefice Repeat 2016 figure of 896.00?
- M40 CE Group Repeat 2016 figure of 200.00?
- Thame & District CAB Repeat 2016 figure of 115.00?
- Be Free Young Carers (Formerly South & Vale Carers) Repeat 2016 figure of 58.00?
- Home Start South Oxon (NEW) no specific amount requested
- Soldiers of Oxfordshire Museum (NEW) 250.00 requested
- Cleanslate, Oxfordshire Victim Support (NEW) 100.00 requested

**POTENTIAL PAYMENTS FOR 2017: £2,284**

(plus - whatever may be decided for Home Start)