

# ASTON ROWANT PARISH COUNCIL - AGENDA

The Parish Council Meeting of the above Council will be held on Wednesday, 12th September 2018, at 7.30pm at Kingston Blount Village Hall.

**Summoned to be present:** Cllrs. M. Day, P. Hetherington, T. Hill, S. Sowerby, M. Wodzynski & P. Tinson (in the Chair).

**Also invited to be present:** D/Cllr. L. Lloyd and C/Cllr. J. Matelot.

1. **APOLOGIES** - Cllrs. Tinson & Hetherington. Cllr Day to chair the meeting
2. **DECLARATION OF INTEREST**
3. **MINUTES of the Parish Council meeting held on 11th July to be approved and signed.**
4. **MATTERS ARISING**
  - a) Re Minute 15 iv – details obtained of person who destroyed the VAS at Aston Rowant. Sent to OCC Highways to pursue for cost of replacement.
  - b) Re: Minute 17i – email sent to Tetsworth Parish Clerk 19/July offering assistance re: proposed travellers camp public enquiry. The hearing has been postponed indefinitely (See D/Cllrs report also).
5. **REPORTS FROM DISTRICT & COUNTY COUNCILLORS** – D/Cllrs report circulated by email 3/Sept.
6. **OPEN FORUM**
7. **PLANNING**
  - a) **Applications** as follows to be confirmed/discussed:
    - P18/S2285/FUL** Demolition of part of the existing dwelling and the erection of a detached dwelling with parking and access, together with alterations to the existing access at Windrush, Chinnor Road, Aston Rowant, OX49 5SH.
  - b) **Decisions of S.O.D.C.** as follows to be noted:
    - P18/S1546/FUL** Amendment No 1 to plans for erection of garden wall & gates at Wych Elm, Chinnor Road, Aston Rowant. **GRANTED.**
    - P18/S2117/LDP.** Certificate of Lawful Development/Listed Building Consent for proposed removal of existing flat-roof open porch above front entrance and construction of a new small porch with front door to match style of existing door and new window to side elevation to match existing windows at Chiltern Cottage, Pleck Lane, Kingston Blount. **GRANTED.**
    - P17/S4235/FUL** Buildings adjoining Hill Cottage, High Street, Kingston Blount (being heard at SODC planning Committee possibly 5/Sept, but maybe not until 19/Sep, postponed from 11/Jul. Update from Cllr. Sowerby after meeting with Owners & neighbours scheduled for Tuesday 4/Sept.
    - P17/S3244/FUL.** Demolition of existing timber stable used as storage and replacement with timber framed annex (as amended by plans received 31 July 2018) at Upper Chalford Cottage Chalford OX39 4NH. **GRANTED.**
  - c) **Procedure for commenting on planning applications for proposed publication** (deferred from July).
  - d) **Review of Planning System** (as advised in July OALC Newsletter). How we should respond to this possible reduction in response time scale for 21 days to 14 days (deferred from July).
8. **FINANCE**
  - a) The following payments to be noted (Costs include VAT):

	£	p
Clerk June Salary		
HMRC/P.A.Y.E re: clerk July salary		
mh-p Internet (Making Web-Site GDPR Compliant)	84.00	
mh-p Internet (NP pages updated)	24.00	
Complete Weed Control	264.00	
MK Watts	462.85	
Robyn Leinster (Litter June)	38.24	
S.Johns	108.00	
T.Lambourne (Mileage/expenses Mar-Jun)	66.42	
T.Lambourne (McAfee Anti-virus)*	101.99	
M.Parry Computer Services	85.00	
mh-p Internet (Meetings page update)	42.00	
Inrear Services (PA system for Parish Poll meeting 1/May)	164.00	
Robyn Leinster (Litter May)	25.32	

- b) Receipts as follows to be noted:
- |   |        |
|---|--------|
| Hillwerke Trust (2018 Grass Cutting Contribution)           | 750.00 |
| Walks Booklets  | 87.00  |
| Trust for Oxfordshire (Grant re: latest Centrewire invoice) | 502.00 |
- c) The following payments to be approved (Costs include VAT):
- |   |         |
|---|---------|
| Clerk July & August Salary                      |         |
| HMRC/P.A.Y.E re: clerk July & August salary     |         |
| Playsafety Ltd (RoSPA Play Area Inspection Fee) | 113.40  |
| Amazon UK (T.Lambourne) Printer Inks            | 60.16   |
| SODC, Dog-Bin emptying (Apr-June)               | 91.55   |
| Hillwerke Trust (4 x NP Meetings May – July)    | 55.25   |
| Robyn Leinster (Litter July)                    | 31.65   |
| Robyn Leinster (Litter August)                  | 25.32   |
| Centrewire Ltd                                  | 416.40  |
| Centrewire Ltd                                  | 186.00  |
| SODC (Invoice for cost of Parish Poll)          | 1147.55 |
| Mark Thackeray (NP Plan, costs incurred)        | 163.95  |
| MK Watts (Grass-Cutting, August)                | 154.28  |
| Information Commissioner(Data Protection)       | 40.00   |
| mh-p Internet (Annual Plan Payment)             | 828.00  |
- d) The current financial situation as at 31st August:
- |   |          |
|---|----------|
| Barclays Bank – Community Account           | 32141.06 |
| Barclays Bank – Business Saver Account      | 1091.20  |
| National Savings                            | 11345.27 |
| Village Hall Reserve fund                   | (690)    |
| Play Area Reserve Fund                      | (56)     |
| Parish Notes Reserve Fund                   | (1000)   |
| Neighbourhood Plan Reserve                  | (4685)   |
| Traffic Calming                             | (1840)   |
| Trees, Footpaths & Environment Reserve Fund | (2140)   |
- e) Budget 2018/2019 v4.

**9. HIGHWAYS**

- a) Report from Cllr Day. See also agenda point 15 b).  
 b) Potential adoption of “Mutton Lane” by OCC Highways

**10. HILLWERKE TRUST – Report from Cllr Sowerby**

**11. NEIGHBOURHOOD PLAN - Update following NP meetings on Tuesday 17/July and 11/Sept.**

**12. GRASS CUTTING & GENERAL PARISH MAINTENANCE**

**13. FOOTPATHS AND AMENITIES – Report from Cllr. Hetherington.**

**14. PLAY AREA – Annual Inspection – analysis of report.**

**15. CORRESPONDENCE**

- a) Email from mh-p internet re: web-site 5y make over. Update & refresh web-site to make more relevant.  
 b) Notification from OCC Traffic & Road Safety Team re: public consultation on proposed Traffic Calming Chicane(s) in Kingston Blount. See also agenda point 9.  
 c) Email from OCC in partnership with Woodland Trust – offer of free commemorative sapling and plaque for WW1 Armistice Day 100 years celebrations.  
 d) Chiltern Society Autumn Magazine  
 e) Letter from JCPC re: Neighbourhood Plan. Referred to NP Committee & SODC.

**16. OTHER MATTERS & WRITTEN REPORTS –**

- a) 2019 Elections, preparation. Deferred from July.  
 b) Casual Vacancy following resignation of Cllr French.  
 c) Salt bins – requirements for winter 2018/9.

**17. OTHER URGENT MATTERS at the discretion of the Chairman**

**18. DATE OF NEXT MEETING – Wednesday 10th October 2018 in Kingston Blount Village Hall, at 7.30pm.**