

ASTON ROWANT PARISH COUNCIL

MINUTES of the ANNUAL GENERAL MEETING of the above Council held on Wednesday, 11th May, 2011.

Present: Cllrs. R. Armitage, D. Beechey, G. Crossley, P. Gibbons, P. Hetherington, J. Knight and P. Rooksby.

1. **APOLOGIES:** D/Cllr. Brown and C/Cllr. R. Belson.

2. **DECLARATION OF INTEREST** – Cllrs. Hetherington and Knight declared an interest in planning application P11/E0536

3. **ELECTIONS OF CHAIRMAN AND VICE CHAIRMAN**

Retiring Vice-Chairman Cllr. Beechey took the Chair.

Chairman – P. Gibbons proposed by R. Armitage
seconded by G. Crossley

Cllr. Gibbons was unanimously elected as Chairman.

Cllr. Gibbons took the Chair.

Vice-Chairman – D. Beechey proposed by J. Knight
seconded by P. Hetherington

Cllr. Beechey was unanimously elected as Vice-Chairman.

4. **MINUTES of the meeting held on 13th April, 2011, were approved and signed.**

5. **MATTERS ARISING** - None

6. **OPEN FORUM** – covered under item 11a)

7. **APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS**

a) Hillwerke Trust	Cllr. G. Crossley
b) Allotments Committee	Lavinia Martins
c) Voting member on OALC	Cllr. P Rooksby
d) Planning Committee	All members with the exception of Cllr. P. Gibbons
e) Transport Representative	Cllr. G. Crossley
f) Footpaths and Amenities Group	Cllrs. P. Hetherington, J. Knight and P. Rooksby
g) Play Area Committee	Cllr. P. Hetherington
h) St. Andrews Village Centre, Chinnor	Cllr. P. Gibbons
i) M40 group	Cllr. P. Rooksby
j) Allotments	Cllrs. Beechey and Rooksby

Cllr. Beechey was thanked for his excellent work re the 40 bus.

8. **PLANNING**

a) **Applications** as follows were confirmed/discussed:

P11/E0536 Single and two storey extensions, and front porch at 3 Plowden Park, A.R. for Mr. and Mrs. Brine. *Should be approved.*

R3.0056/11 Planning application for the Change of use of land from pasture to school playing field, introduction of land drainage system, fencing, landscape planting and introduction of new vehicular access for maintenance and emergency purposes at Field to the north of Aston Rowant C of E Primary School, School Lane, A.R. *In principle the Council has no objection to this application.*

b) **Decision of S.O.D.C.** None received.

9. FINANCE

a) The following payments were noted:	£	p
P. Hetherington – travel expenses	20	80
Clerk – March salary		
B & Q, Aylesbury - items for play area maintenance	162	94
O.A.L.C. – annual subscription	151	21
Nicholsons – play area	105	00
B.I. Wilson – Gift vouchers, village litter pick	20	00
M.K. Watts – March grass cutting	120	00
B.L. Wilson – travel	19	24
Mike Henson Presentations Ltd. – website	19	18
B.L. Wilson – printer ink	28	85
J. Knight (reimbursement for salt bin payment)	128	77
b) The following payments were approved:		
Clerk – April salary		
P. Gibbons – The Print Shop and Sole Man	12	81
Chinnor Village Centre annual grant	555	00
Chinnor United Benefice – churchyard maintenance	888	00
P. Gibbons – Chairman’s allowance	95	00
D. Beechey – Vice-Chairman’s allowance	80	00
Thame and District C.A.B. annual grant	115	00
M40 group grant	200	00
Thames Valley Air Ambulance annual grant	110	00
South & Vale Carers annual grant	58	00
M.K. Watts – ground maintenance, April	240	00
Mh-p – website	36	00
S.O.D.C. – dog bin emptying 1/1/11 to 31/3/11	81	63
Complete Weed Control – street spraying	324	00
Glynswood of Thame – folders (cash)	3	00
Aon Ltd. – Insurance Renewal	918	72
Computer Accessories – printer ink	63	70
Mr.B.G. Hutton – maintenance work	207	40
O.R.C.C. – subscription renewal	30	00
c) Receipts received.		
S.O.D.C. Precept – 1 st instalment	8057	00
Walks booklets	119	80
Payment for printing copy of plans (cash)	7	96
B. Cooke – donation towards posts in verge, A.R.	200	00
D. Brown - “ “ “ “ “ “	150	00
d) The current financial situation as at 28 th April, 2011:		
Barclays Bank - Community Account	20334.90	
Barclays Bank – Business Premium Account	5084.77	
National Savings	10895.26	
Village Hall Sinking Fund	(6518.25)	
Play Area Sinking Fund – main.	(2160.50)	
Play Area sinking Fund – capital	(4032.80)	
Parish Notes Sinking Fund	(1000.00)	
Trees, Footpaths and Environment Fund	(9832.39)	
VAS Maintenance S. Fund	(2000.00)	
Cash	11.96	
e) The Statement of Accounts for year ended 31/03/2011 was approved.		
f) The Annual Governance Statement for the year ended 31/03/2011 was approved.		

10. HIGHWAYS

- a) Letter from O.C.C. re review of subsidised bus services – June 2011; and new timetable was noted.

11. HILLOCK GARDENS

- a) Constitution Jackie Carter and Stan Riley were present. There was discussion on various aspects of the management of the allotments, including tenancy agreements, risk assessment, etc. It was agreed to set up a sub-committee of the Parish Council, consisting of Cllrs. Beechey and Rooksby, and Jackie Carter and Stan Riley, who will liaise with the Allotments Management Committee. It was noted the proposed new Constitution would have to be sent to the Charity Commission.

12. HILLWERKE TRUST

- a) Lease and Trustees – It was agreed Cllr. Gibbons will write to Lightfoots, solicitors, asking for confirmation of what documents they hold for the Parish Council. The Clerk is to contact Lloyds and Barclays banks to ascertain what documents, if any, they hold for the Parish Council.

13. ASTON ROWANT SCHOOL - No report.

14. FOOTPATHS AND AMENITIES

- a) Repair of footpath AR7. Cllr. Hetherington spoke on the report from Matthew Ball, O.C.C. Some problems with the binding of the planings were discussed. Cllr. Hetherington proposed We let the path settle and do a ‘trial’ with pea shingle/filings if necessary. This was agreed.

15. CORRESPONDENCE

- a) Clerks & Councils Direct May 2011 Issue 75 – to be circulated.
- b) In response to a letter from St. John Ambulance, it was decided not to make a donation to this organisation.

16. WEBSITE - Cllr. Armitage is to speak on this at the next meeting.

17. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS – None received.

18. OTHER URGENT MATTERS

- a) It was agreed the Parish Council will pay for repairs to the fence at the Cricket Club, at a cost of approximately £50.00.

19. DATE OF NEXT MEETING – Wednesday, 8th June, 2011, at Kingston Blount Village Hall, at 7.45pm.

CHAIRMAN