ASTON ROWANT PARISH COUNCIL

MINUTES of the ANNUAL GENERAL MEETING of the above Council held on Wednesday, 9th May, 2012,
Present: Cllrs. D. Beechey, P. Gibbons, J. Knight and P. Rooksby. Also present C/Cllr. C. Newton.

1. **APOLOGIES:** Cllrs. R. Armitage (previous engagement), G. Crossley (in hospital) and P. Hetherington (holiday).
   New County Councillor Caroline Newton was welcomed to the meeting.

2. **DECLARATION OF INTEREST – Cllr. Beechey, item 8 P11/S0132; Cllr. Gibbons item 8 P12/S0451**

3. **ELECTIONS OF CHAIRMAN AND VICE CHAIRMAN**
   Retiring Vice-Chairman Cllr. Beechey took the Chair.
   Chairman – P. Gibbons proposed by J. Knight
   seconded by D. Beechey
   Cllr. Gibbons was unanimously elected as Chairman.

   Cllr. Gibbons took the Chair.

   Vice-Chairman – D. Beechey proposed by J. Knight
   seconded by P. Gibbons
   Cllr. Beechey was unanimously elected as Vice-Chairman.

4. **MINUTES of the meeting held on 11th April, 2012, were approved and signed.**
5. **MATTERS ARISING** – None.
6. **OPEN FORUM** Two members of the public were present. Various matters were discussed; a copy of the Responsible Finance Officer's report to the Annual Assembly was given to them.

7. **APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS**

a) Hillwerke Trust	Cllr. G. Crossley
b) Voting member on OALC	Cllr. P Rooksby
c) Planning Committee	All members with the exception of Cllr. P. Gibbons
d) Transport Representative	Cllr. G. Crossley
e) Footpaths and Amenities Group	Cllrs. P. Hetherington, J. Knight and P. Rooksby
f) Play Area Committee	Cllr. P. Hetherington
g) St. Andrews Village Centre, Chinnor	Cllr. P. Gibbons
h) M40 group	Cllr. P. Rooksby

8. **PLANNING**
   a) **Applications** as follows were confirmed/discussed:
   P11/E2428 Single storey rear extension to kitchen at Upton House, Chinnor Road, A.R. for Mr. S. Knowler *Should be approved*
   P11/S0034 Erection of first floor side extension, front dormer window and front entrance porch at Little Spinney, Chinnor Road, AR, for Dr. and Mrs. S. Taylor. *Should be approved*
   P11/SO132 Increase in height of roofline (centre ridge) by 1m of pool house roof at Icknield Cottage, Butts Way, AR, for Mr. C. Kirkham. *Should be refused; see attached note.* **Cllr. Beechey declared an interest – near neighbour.**
   P12/S0375 CERTIFICATE OF LAWFUL DEVELOPMENT for Lawful development certificate sought for proposed rear white UPVC and brick conservatory, brick porch and slate

roof and replacement white aluminium windows at 15 The Green, A.R., for Mr. J. Williams. *Noted.*

P12/S0451 Two storey rear extension (including new window in existing side elevations) at Pine Cottage, Pleck Lane, K.B. for Mr. and Mrs. Jacobs. Circulating. **Cllr. Gibbons declared an interest – applicant family member.**

b) **Decisions of S.O.D.C.** as follows were noted:

P11/E2322 Remove existing roof and gable walls and rebuild at steeper pitch to allow for living accommodation in loft area, including dormers to front. Single storey side extension with room in roof area. Single storey rear extension with storage above at Glenmist, Aston Hil. *Planning Permission granted.*

P11/E2457 Removal of rear conservatory, two storey rear extension. Installation of solar P.V. panels, single storey rear extension, mew roof over existing garage as amended, at 10 Icknield Close, K.B. *Planning Permission granted.*

9. FINANCE

a) The following payments were noted:

	£ p
Clerk – salary, February and March	
S.O.D.C. – dog bin emptying 1/10-31/12/11	85.39
P. Gibbons (Staples) – storage items, and postage	39.96
Lightfoots – professional charges, Poors Hillock, K.B.	1627.00
O.A.L.C. – annual subscription	150.76
Mh-p – Parish Council Hosting	72.00
ORCC – membership form	30.00
HM Revenue & Customs	131.40
B.L. Wilson – travel, post.	84.99
B.L. Wilson – payment towards Broadband	100.00
Cllr. P. Hetherington – travelling expenses	29.90
B. Wilson – paper (cash)	3.49
M.K. Watts – March grounds maintenance	336.00
Lucy Grenville – litter picking	48.64

b) The following payments were approved:

Clerk – April salary	
Chinnor Village Centre annual grant	555.00
Chinnor United Benefice – churchyard maintenance	896.00
P. Gibbons – Chairman's allowance	95.00
D. Beechey – Vice-Chairman's allowance	80.00
Thame and District C.A.B. annual grant	115.00
M40 group grant	200.00
Thames Valley Air Ambulance annual grant	110.00
South & Vale Carers annual grant	58.00
Kavan Ring – work on footpaths, grips and sumps.	2802.00
M.K. Watts – Grass cutting all areas in April	240.00
Ridgeway Woodlands – path works in Church Lane, A.R.	660.00
Kavan Ring – grass cutting	504.00
The Print Shop – Diamond Jubilee invitations	106.80

c) Receipts received.

S.O.D.C. Precept – 1st instalment	8500.00
O.C.C. - grant towards work on AR7	1189.00
S.S.E. – wayleaves	10.00

d) The current financial situation as at 27th April, 2012 was noted:

Barclays Bank - Community Account	14526.78
Barclays Bank – Business Premium Account	5087.29
National Savings	10895.26
Village Hall Sinking Fund	(6615.41)

Play Area Sinking Fund – main.	(2894.90)	
Play Area sinking Fund – capital	(4960.95)	
Parish Notes Sinking Fund	(1000.00)	
Trees, Footpaths and Environment Fund	(3913.74)	
VAS Maintenance S. Fund	(538.00)	
Diamond Jubilee	(1000.00)	
Poors Hillock Charity	(1500.00)	
Cash		0.98

e) The Statement of Accounts for year ended 31/03/2012 was approved.
f) The Annual Governance Statement for the year ended 31/03/2012 was approved.
g) It was agreed to accept a quote from Zurich Insurance of an Annual Premium including IPT at 6% of £632.60 for a 3 year Long Term Agreement.

10. HIGHWAYS

a) M40 group – Cllr. Rooksby reported on a plan to install a solar system along a stretch of the M40 for reducing noise.

11. POORS HILLOCK CHARITY – No report.

12. HILLWERKE TRUST

It was noted the new roof is being put on the Village Hall.

13. ASTON ROWANT SCHOOL

a) The Clerk is to write to Aston Rowant School requesting consideration of a further grant for AR7 as indicated in a letter sent to the Council last December.

14. FOOTPATHS AND AMENITIES

a) In view of a complaint from Mr. Hill, further signs pointing out it is an offence to let a dog foul a footpath are to be put on the gate at the Woodway Farm entrance at Aston Rowant.

15. CORRESPONDENCE to be circulated:

a) Clerks and Councils Direct – May 2012 issue
b) The Clerk magazine May 2012 issue

16. WEBSITE – matters to be discussed at the June meeting.

17. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

a) County Councillor Caroline Newton reported that Ian Cuthbert has replaced Keith Mitchell as leader of O.C.C. A full Council meeting is to be held on 15th May.
There is a £1m. Fund for Community projects.
Cllr. Newton is to obtain information on the Big Society Fund.

18. OTHER URGENT MATTERS

a) Sydenham Parish Council asks for permission to plant wild flowers on the verge between the Stert and Sydenham; members had no objections to this plan.
b) Cllr. Gibbons reported a 2m high fence has been erected on the boundary of the Donkey Paddock in Kingston Blount. It was agreed members should look at the fence and the matter will be discussed at the June meeting.
c) Aston Village sign needs to be replaced; this to be discussed at the June meeting.
d) It was noted the Shepherds Crook public house has closed.

19. DATE OF NEXT MEETING – Wednesday, 13th June, 2012, at Kingston Blount Village Hall, at 7.45pm.

CHAIRMAN