

ASTON ROWANT PARISH COUNCIL

MINUTES of the ANNUAL PARISH COUNCIL MEETING of the above Council held on Wednesday 14th May, 2014

Present: Cllrs. P. Gibbons, J. Knight, M. Day, G. Crossley, P. Hetherington, R. Armitage and P. Rooksby.

1. APOLOGIES: D/Cllr D. Brown & /Cllr. D. Wilmshurst

2. DECLARATION OF INTEREST – None

3. ELECTIONS OF CHAIRMAN, VICE CHAIRMAN

Cllr. Gibbons took the Chair.

Chairman – P. Gibbons

proposed by P. Hetherington

seconded by G. Crossley & J. Knight

Cllr. Gibbons was unanimously elected as Chairman.

Cllr. Gibbons took the Chair. –

Vice-Chairman – P. Hetherington

proposed by P. Gibbons

seconded by M. Day

Cllr. Hetherington was unanimously elected as Vice-Chairman.

4. MINUTES of the meeting held on 9th April 2014, were approved and signed.

5. MATTERS ARISING - None

6. OPEN FORUM

Two members of the public were present. Mr James Simpson spoke to the Councillors regarding Item 8a (Planning).

7. APPOINTMENTS TO PARISH AND OTHER ORGANISATIONS

a) Hillwerke Trust

Cllr. G. Crossley

b) Voting member on OALC

Cllr. P Rooksby

c) Planning Committee

Cllr. M. Day (Chairman) and all members with the exception of Cllr. P. Gibbons**

d) Transport Representative

Cllr. G. Crossley

e) Footpaths and Amenities Group

Cllrs. P. Hetherington, J. Knight and P. Rooksby

f) Play Area Committee

Cllr. P. Hetherington

g) St. Andrews Village Centre, Chinnor

Cllr. P. Gibbons

h) M40 group

Cllr. P. Rooksby

**Cllr. Matthew Day was re-elected as Chairman of the Planning Committee, having been proposed by Cllr. P. Gibbons and seconded by Cllr. P. Hetherington.

8. PLANNING

a) **Applications** as follows were confirmed / discussed:

P14/S1247/HH Demolition of existing lean-to extension and rear conservatory. Erection of a new two storey extension at The Folly Chalford in the Parish of Aston Rowant, OX39 4NQ – *Should be refused.*

P14/S1226/HH Partial new roof construction to accommodate two attic bedrooms at Limewood House, Butts Way, Aston Rowant, OX49 5SZ – *Should be refused*

b) **Decisions of S.O.D.C.** as follows were noted:

P14/S0775/HH Single storey extension to link main house to office/workshop/garage at Tangley House, Aston Rowant Road, Aston Rowant, OX49 5SN - *Granted*

9. FINANCE

a) The following payments were noted:

Clerk March Salary

£ p

Post Office Ltd (HMRC)

75.60

Hazel & Jeffries Ltd

3000.00

SODC (Dog Bin Emptying)

87.91

Alice Surman (Litter Picker)	24.76
MK Watts	120.00
OPFA (Subscription)	40.00
Blanchfords	36.49
b) The following payments were approved:	
Clerk April Salary	
Post Office Ltd (HMRC)	82.20
Jo Gent (Thank you gift)	25.00
Alice Surman (Litter Picker)	24.76
S. Johns – Stationery Expenses	9.00
MK Watts	1020.00
Buryhook Countryside Management	708.00
MK Watts	240.00
Chinnor Village Centre Annual Grant	555.00
Thames Valley & Chiltern Air Ambulance Trust	110.00
Chinnor United Benefice	896.00
M40 CE Group	200.00
Poors Hillock Charity	200.00
South & Vale Carers Centre	58.00
Thame & District CAB	115.00
Peter Lambert FCCA	75.00
P. Gibbons (Chairman's allowance)	95.00
P. Hetherington (Vice Chairman's Allowance)	80.00
c) Receipts received.	
Chiltern Walk Leaflets (Leathern Bottle)	20.00
Wayleaves	10.00
Chilterns Conservation Board Discovery Trail Grant	1000.00
S.O.D.C. Precept – 1 st instalment	9050.00
S.O.D.C. Grant re Council Tax reduction fee	287.00
S.O.D.C. – 1 st instalment, Street Cleansing grant	218.58
d) The current financial situation as at 29th April, 2014 was noted:	
Barclays Bank - Community Account	13038.33
Barclays Bank – Business Premium Account	1088.64
National Savings	11058.12
Village Hall Reserves	(1655)
Play Area Reserves	(5435)
Parish Notes Reserves	(1000)
Trees, Footpaths and Environment Reserves	(3057)
Cash	1.19
e) The Statement of Accounts for year ended 31/03/2014 was approved.	
f) The Annual Governance Statement for the year ended 31/03/2014 was approved.	
g) Insurance Renewal Quotes – <i>The Parish Clerk explained that we are obliged to accept the quote from Zurich as it part of a long term agreement. The Clerk will investigate when the term ends so that quotes can be obtained next year. The amount of £662.65 was therefore approved.</i>	
h) Budget 2014/2015 – <i>New version 1 was distributed to the Councillors for information.</i>	

10. HIGHWAYS

- a) Aston Park Lake & the B4009 – Letter from Richard Allen, Aston Park Residence Association was discussed. This will be dealt with by Mike Smith, Senior Engineer, OCC – *Receipt acknowledged*

11. POORS HILLOCK CHARITY - None

12. HILLWERKE TRUST - None

13. ASTON ROWANT SCHOOL - None

14. FOOTPATHS AND AMENITIES

- a) Community Right to Bid – Assets of Community Value (Cllr. Gibbons) – *All agreed their support of this. Clerk is to submit the application for The Cherry Tree to be an asset of Community value.*
- b) The Discovery Trail – Report from Cllr. Hetherington – *All but £1200 of grants for the Discovery Trail have been received & this is expected from TOE.*

- c) WW1 Tree Planting Initiative – *It was decided not to do this as the Councillors prefer to commemorate the end of WW1, not the beginning.*
- d) Consultation on the Oxfordshire Rights of Way Management Plan 2014 – 2024 – *Cllr. P. Hetherington has submitted that and the Clerk has a copy on file.*

15. CORRESPONDENCE was circulated:

- a) The Clerk Magazine – May 2014
- b) Chalk and Trees Magazine – Summer 2014

16. WEBSITE

- a) Clerk to advise Webmaster of changes to council and update to the Allotments text.

17. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS - *None*

18. OTHER URGENT MATTERS

Cllr. R. Armitage resigned and will put this in writing to the Clerk.

19. DATE OF NEXT MEETING – Wednesday, 11th June, 2014, at Aston Rowant Church Meeting space, at 8.00pm.

CHAIRMAN