

## ASTON ROWANT PARISH COUNCIL

### MINUTES of a meeting of the above Council held on Wednesday, 10<sup>th</sup> July, 2013.

**Present:** Cllrs.P. Hetherington (in the Chair), P. Hetherington, R. Armitage, P. Rooksby, J. Knight and M. Day.

- 1) **APOLOGIES:** Cllrs. P. Gibbons (Unwell), C/Cllr David Wilmshurst (Holiday) and D/Cllr. D. Brown.
- 2) **DECLARATION OF INTEREST** - None.
- 3) **MINUTES of the meeting held on 12<sup>th</sup> June, 2013, were approved and signed.**
- 4) **MATTERS ARISING**
  - a) Community Emergency Planning form – *Noted and completed*
  - b) Cllr. Hetherington raised the subject of obtaining a defibrillator. This will be put on the agenda for discussion at the next meeting.
- 5) **OPEN FORUM** – Nothing to report
- 6) **PLANNING**
  - a) **Applications** as follows were confirmed/discussed:  
**Aston Rowant School** - Proposed new classroom (Formal application not yet made) – *Noted and will be formally reviewed when the plans are submitted.*  
*It was noted from D. Cllr D. Brown' report (below) that SOHA have withdrawn the plans for Bakers Piece House but so far have not come back with a new set of plans.*
  - b) **Decisions of S.O.D.C.** as follows were noted:  
**P13/S1232/HH** Demolition of the existing outbuilding/store and construction of a new garage, utility snug / office, shower & wc at 2 Icknield Close, Kingston Blount OX39 4SRS – **Planning Permission Granted.** - *Noted*  
**P13/S1256/AG** To construct roadways through woodland and repairs to tracks for extraction of timber at Kingston House, Kingston Hill, Kingston Blount, (in the Parishes of Aston Rowant and Crowell) OX39 4SW – **Formal application for planning permission is not required** - *Noted*

### 7) FINANCE

- a) The following payments were noted:

	£	p
Clerk – May Salary		
Brenda Wilson – May Salary		
S. Johns – Stationery & postage (stamps) expenses	7.97	
Mh-p Internet Ltd	54.00	
The Post Office (HMRC)	47.80	
SODC – Local Development Framework Hard Copies	60.00	
Retirement gift for Brenda Wilson	25.00	
Peter Lambert – Audit of accounts 2012 / 2013	75.00	
Oxon South and Vale CAB	115.00	
MK Watts – May Grounds Maintenance	240.00	
Spirehead Properties Ltd (Materials for KB play area painting)	337.78	
- b) The following payments were approved:

S. Johns – Mileage	51.57	
Clerk – June Salary		
Shelley Signs (Discovery Trail)	3702.00	
Diane Malley MAAT (Payroll Services)	12.50	
BDO Audit Fee	240.00	
Green Gardens (Repainting Play Area facilities)	1200.00	
Mh-p Internet Ltd	23.87	
Spirehead Properties Ltd (Materials for KB play area painting)	60.00	
Buryhook Countryside Management	696.00	
Green Gardens (weeding & tidy of play area)	30.00	

M.K. Watts Ground Maintenance	240.00
c) Receipts as follows were noted:	
Kingston Blount May Fayre (Discovery Trail)	200.00
Interest on Business Saver Account	0.14

Cllr. Hetherington expressed his thanks to the Kingston Blount Street Fayre for their donation. Parish Clerk to write a letter of thanks to the committee.

d) The current financial situation as at 28 <sup>th</sup> June, 2013:	
Barclays Bank – Community Account	9084.30
Barclays Bank – Business Saver Account	1088.50
National Savings	10917.05
Village Hall Sinking Fund	(1555.41)
Play Area Sinking Fund – main.	(4195.42)
Play Area Sinking Fund – capital	(2704.95)
Parish Notes Sinking Fund	(1000.00)
Trees, Footpaths & Environment Fund	(5376.38)
VAS Maintenance Fund	(538.00)
Poors Hillock Admin. Sinking Fund	(250.00)
Cash	

- e) Approval and acceptance of the annual return for the year ended 31<sup>st</sup> March 2013 – *Accepted and approved by the Parish Council and notice allowing public inspection is on the Parish Notice Boards.*
- f) Complete Weed Control – *This will be carried out by the 12<sup>th</sup> July 2013. Invoice for £240.00 (not yet received) was approved.*

## 8) HIGHWAYS

- a) Salt Bins – 3 Salt bins required – *Agreed to purchase and place one at the Junction of The Rise & Brook Street, one at the Junction of Bakers Piece & Pleck Lane & one at the Junction of Brook Street & The Stert Road.*
- b) The Rise, Kingston Blount – Water outflow & sewage problems – *Sewer coming down towards the Village Hall has become blocked. Parish Clerk to write to Thames Water requesting a report from the incident (dated 22<sup>nd</sup> – 29<sup>th</sup> June 2013) & whether the Environmental Agency has been informed. The Parish Council is to be advised of the outcome before the next action is decided.*
- c) Litter Picker – *Concerns were raised as nobody has seen the litter picker lately. A letter has been sent to Jack Brown informing him that a rubbish bag MUST be left outside the house of the Parish Clerk on a regular basis. Cllr. Brown is also going to talk to Jack about whether he wishes to continue.- His latest invoice for £49.52 was approved.*

## 9) POORS HILLOCK CHARITY

- a) Trustee Appointments – *It was proposed by Cllr. Crossley & seconded by Cllr. Hetherington that Wendy Hawkins and Harry Sheppard be appointed as Trustees of Poors Hillock as from now; the proposal was agreed unanimously. The Parish Clerk is to inform the Charity Commission.*

## 10) HILLWERKE TRUST – Nothing to report.

## 11) ASTON ROWANT SCHOOL

- a) A letter of thanks has been received from Aston Rowant School for the donation of £100 towards costs.

## 12) FOOTPATHS AND AMENITIES

- a) Report from Cllr. Hetherington – *Reminded everybody that there is a Parish walk arranged for Saturday 20<sup>th</sup> July at 10am. This will be the new Aston Rowant Discovery trail (5.3 miles). Parish Clerk to ensure it is on the News page of the website and a link is added to the Kingston Blount & Aston Rowant Facebook Page*
- b) Weed Control – *Complete Weed Control will be carried out by the 12 July 2013.*

**13) CORRESPONDENCE was circulated**

- a) Letter and donation of £200 for the Aston Rowant Discovery Trail fund from the Kingston Blount Street Fayre.
- b) Parker's Wholesale Catalogue
- c) Saunders Surfacing Ltd Leaflet
- d) Clerks & Councils Direct
- e) Thank you letter from Aston Rowant School for the £100 donation towards the 'Moors March' initiative.
- f) The Clerk Magazine
- g) Thank you letter from Brenda for her retirement gift.

**14) WEBSITE**

- a) Cllr. Armitage proposed & Cllr. Hetherington seconded that the Parish Council should arrange to be registered under the Data Protection Act and the payment of £35 for this was agreed.

**15) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

- a) Report from D/Cllr. D. Brown (See report below)

**16) OTHER URGENT MATTERS at the discretion of the Chairman**

**17) DATE OF NEXT MEETING – Wednesday, 11<sup>th</sup> September, 2013, at Aston Rowant Church, at 7.45pm.**

**CHAIRMAN**

**Report from D/Cllr. D. Brown 10/07/13**

Dear Councillors

Please accept my apologies for this evening, I now realise that I will not be back in time for your meeting from another engagement.

I have phoned Paul Lucas - Planning Officer at SODC regarding the Bakers Piece application and SOHA have withdrawn the plans but so far have not come back with a new set of plans, if I hear anything I will contact you.

Otherwise bids for Young Achievers Awards are now to go in, contact Jayne.Boulton@southandvale.gov.uk I am hopeful that SODC will put funding in for Broadband if it is necessary for the rural areas will inform you when I have any definite news.

I forward an e.mail from Angie Patterson - Cabinet Member for Planning regarding changes in Planning Legislation, I am sure Matt is aware of these but thought it would be of general interest Agricultural buildings etc. (Email is kept on file and available for Public perusal / inspection).

All the best  
Dorothy

ASTON ROWANT WARD June 2013

Report from District Councillor Dorothy Brown

Planning Update New Permitted Development Rights

New Planning development rights from 30<sup>th</sup> May 2013.

Contact – Planning Paula Fox – Development Manager South Oxfordshire -  
[Paula.Fox@southandvale.gov.uk](mailto:Paula.Fox@southandvale.gov.uk) 01491 823741

Among the changes are an increase in the extent to which householders can extend their properties without the need for a formal application. This will allow owners of terraced and semi-detached properties to add single storey rear extensions of up to six metres in depth and owners of detached

properties up to eight metres provided their house is not within a CONSERVATION AREA or area of outstanding natural beauty. There will, however be a requirement to notify adjoining neighbours and if objections are received planning officer will be required to consider whether the impact of the extension on neighbours amenity is acceptable.

Information can be viewed at

<http://www.planningportal.gov.uk/uploads/neighbour> consultation scheme guidance may13.pdf

There is also legislation for the change of use of some offices to residential purposes without the need for planning permission.

A briefing for Parish councils on the changes will take place in due course.

#### Fly Tipping

The employment of Seth Cornfield who joined the Environmental Protection Team last March has significantly increased the enforcement work and has developed our working relationship with Biffa (our waste contractor) responsible for clearance of fly-tipping, TVP also being involved.

Effective fly-tipping enforcement relies heavily on information supplied by members of the public.

Work is being carried out to put up more signs around hot-spots to give information on who to contact.

[Seth.Cornfield@southandvale.gov.uk](mailto:Seth.Cornfield@southandvale.gov.uk) 01491 823000 asking for Environmental Health Services

#### Towns and larger villages infrastructure fund 2013 -15

SODC has set aside £150.000 over a two year period to fund infrastructure improvements in towns and larger villages in our area this includes Chinnor.

The following projects are examples of what is likely to be eligible for funding: seating : shop front improvements or empty shop projects : signs : notice boards : floral planters : Christmas lights : banners etc : village and town signs and fingerposts.

The grant is for a maximum of 50 percent of the cost of the project. Eight rounds of application and the first deadline is 28<sup>th</sup> June 2013.

info [trudy.godfrey@southoxon.gov.uk](mailto:trudy.godfrey@southoxon.gov.uk) 01235 540346

Please do not hesitate to contact on 01844 358283 e.mail [dorothy.brown@southoxon.gov.uk](mailto:dorothy.brown@southoxon.gov.uk)