

## ASTON ROWANT PARISH COUNCIL

### MINUTES of a meeting of the above Council held on Wednesday, 9<sup>th</sup> July 2014.

**Present:** Cllrs. P. Gibbons (in the Chair), P. Hetherington, G. Crossley, J Knight, M. Day, P.Rooksby & D/Cllr. D. Brown.

1) **APOLOGIES:** C/Cllr. D. Wilmshurst (Holiday)

2) **DECLARATION OF INTEREST** – *None*

3) **MINUTES of the meeting held on 11<sup>th</sup> June 2014, were approved and signed.**

4) **MATTERS ARISING**

a) Appointment of new Councillor in replacement of Cllr. R. Armitage – *The Clerk is to place a notice in the August / September issue of the Parish Notes and the notice of Vacancy will be on the Noticeboards and website from 6<sup>th</sup> August 2014 for a period of 14 days (Not including weekends).*

5) **OPEN FORUM** – *1 member of the public was present.*

6) **PLANNING**

a) **Applications** as follows were confirmed/discussed:

**P14/S1586/O** Outline application for a residential development of up to 120 dwellings and open space with access off Crowell Road, with other matters reserved. At the Land east of Crowell Road, Chinnor. – *Should be refused.*

**P14/S1927/FUL** Demolition of a stable block and garage and erection of a two storey 3-bedroom dwelling and garage and associated gated entrance at Aston Park Stud, Aston Rowant, OX49 5SR – *Should be approved.*

b) **Decisions of S.O.D.C.** as follows were noted:

**P14/S1226/HH** Partial new roof construction to accommodate two attic bedrooms at Limewood House, Butts Way, Aston Rowant, Oxon, OX49 5DZ – *Granted - Noted*

**P14/S1388/FUL** Demolition of existing workshop building at Apsley Cottage, High Street, Kingston Blount, OX39 4SJ – *Granted - Noted*

c) **Traffic / Road Survey** on the B4009 ahead of the proposed development in Crowell – *In order to be able to respond fully and appropriately to planning proposals, Cllr. Day proposed carrying out a Traffic / Road survey on the B4009. The cost of a speed / volume assessment is £100 per survey. Ideally the Parish Council would want these to be carried out at Crowell, the junction of Kingston Stert Road and Kingston Hill and at the entrance to Aston Rowant (from the M40 end). Cllr. Day will speak to Paul Yarwood to see if there are any other options or costs. Yvonne McQueen offered to pay the costs of one of these surveys. Cllr. Day will update at the next meeting in September.*

d) **Local Plan 2031** – *There was no consensus of the Parish Council, therefore nothing will be submitted from the Council as a whole. It was agreed that Cllr. Gibbons would sign a letter on behalf of the Parish Council from Milton to SODC against Option D (All growth in a single new settlement) on the local Plan 2031.*

7) **FINANCE**

a) The following payments were noted:

	£	p
Clerk May Salary		
Post Office Ltd (HMRC)	97.60	
Chilterns Conservation Board (attendance at conference)		25.00
MK Watts (May Grass cutting)		240.00
ORCC Membership 2014/2015		50.00
Green Gardens (Play Area maintenance)		30.00
Ridgeway Woodlands		342.00
Stationery (Paper & Box File)		8.00
Buryhook Countryside Management (Invoice not yet received)		360.00
Complete Weed Control (Street spraying)	220.00	
Alice Surman (Litter Picker)		24.76
The Chiltern Society Annual Subscription	25.00	

b) The following payments were approved:

Clerk June Salary		
Post Office Ltd (HMRC)	69.40	
Chinnot United Benefice	100.00	
SLCC (Clerks Manual)		50.50
Alice Surman (Litter Picker)		24.76
MK Watts		240.00
S Johns (Accounts Book)	16.55	
BDO LLP (Audit)		120.00

c) Receipts as follows were noted:

Interest (Business Saver)	0.14	
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|----------------|--------|
| Walks Booklets | 32.00  |
| VAT            | 948.45 |
- d) The current financial situation as at 27<sup>th</sup> June 2014:
- |   |          |
|---|----------|
| Barclays Bank – Community Account           | 7345.65  |
| Barclays Bank – Business Saver Account      | 1089.06  |
| National Savings                            | 11058.12 |
| Village Hall Reserve fund                   | (1230)   |
| Play Area Reserve Fund                      | (5405)   |
| Parish Notes Reserve Fund                   | (1000)   |
| Trees, Footpaths & Environment Reserve Fund | (2772)   |
- Cash 1.19
- e) Approval and acceptance of the Annual return for the year ended 31<sup>st</sup> March 2014 – *Approved and accepted and will be displayed on the Parish Noticeboards.*
- f) Defibrillator Electrical circuit Quote – *A quote of £65 has been given by AMF electrical for the installation of a defibrillator. The defibrillator will be ordered in October after the 2<sup>nd</sup> precept payment. The Parish Clerk is to contact Fiona Mantle (Chinnor Parish Council) to discuss.*
- g) Budget 2014/2015 – v3 June 2014 - *Noted*
- 8) HIGHWAYS**
- a) Kingston Blount Bus Stop / Shelter – *Cllr. Crossley is to bring the poor bus service up at the next transport meeting in September. Parish Council to consider purchasing a bus shelter next year or explore the possibility of a grant.*
- b) Highway Grass-cutting and OCC – *Cllr. Gibbons is to speak to Mike Smith regarding the grips and excess flooding on Kingston Hill.*
- c) Damage to footpaths and kerbs by Feltham Construction in Kingston Blount – *Further to Cllr. Crossley's letter to them, Feltham Construction have sent an email confirming that they will make good all damage caused by the vehicles on the construction site.*
- 9) POORS HILLOCK CHARITY - None**
- 10) HILLWERKE TRUST - None**
- 11) ASTON ROWANT SCHOOL**
- a) Cutting of the hedges & bushes on the path next to the school – *Peter Lambert (Parishioner) has agreed to carry out the work for £50.*
- 12) FOOTPATHS AND AMENITIES**
- a) The Discovery Trail – Report from Cllr. Hetherington – *The last grant cheque of £1160 has been received from TOE. Approximately 40 people are expected to attend the Discovery Trail launch at on Aston Rowant Church on 22<sup>nd</sup> July.*
- b) Donation to Aston Rowant Church for hosting the Discovery trail Launch - *All agreed that a donation of £100 from the Footpaths and Amenities fund should be made for hosting the launch..*
- c) Quote from Ridgeway Woodland to Supply and Install a Boardwalk in the Church Lane Spinney. This crosses the area by the stream that gets very muddy and flooded in the winter. – *Cllr. Hetherington proposed that an 8m boardwalk be installed to cross the area at a cost of £480 + VAT. This was agreed by the Parish Council.*
- d) Update on Scottish and Southern Energy Tree Programme at Five Ways, Aston Rowant – *A Black Poplar will be cut down at Fiveways by Scottish & Southern Energy. Three saplings are to be planted in Millennium Wood to compensate. They have also offered some trees to commemorate the end of WW1 (21 people from the Parish lost their lives). This will be revisited at the next meeting in September.*
- e) Update on plans to improve the surface of the Moor Footpath near entrances to Spencer Chapman's Studs fields – *Spencer Chapman will be taking action to improve the surface of the footpath. He will also lay planings along the footpath. £360 was approved by The Parish Council for planings to improve the surface on Church Lane.*
- 13) CORRESPONDENCE**
- a) Theme Park Safety email
- b) The Clerk Magazine – July 2014
- 14) WEBSITE**
- a) Item for amendment on the website – *None*
- 15) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS - None**
- 16) DATE OF NEXT MEETING – Wednesday, 10<sup>th</sup> September 2014, at Aston Rowant Church at 8.00pm.**

**CHAIRMAN**