

# ASTON ROWANT PARISH COUNCIL (ARPC)

**MEETING: 13th March 2019 7:30PM**

**KINGSTON BLOUNT VILLAGE HALL**

**PRESENT:** Cllrs. A.Bernstein, M.Day T.Hill, P.Tinson (in the chair), S.Sowerby & D/Cllr. L.Lloyd.  
5 members of public (MOP).

	Minutes	Actions
1	<b>APOLOGIES:</b> P.Hetherington	
2	<b>DECLARATIONS OF INTEREST:</b> Cllr. Day declared re: item 4 (6i)	Noted.
3	<b>MINUTES</b> - of the PC Meeting on 13th February 2019 approved & signed by Chairman.	Clerk: to publish.
4	<p><b>MATTERS ARISING: –</b></p> <p>4/13 iv Re: cross-village lanes. Would involve extensive searches &amp; cost would be prohibitive for minimal protection. Possible means of registering an interest to be investigated.</p> <p>6i VAS at Aston Rowant Junction – OCC to look at budget prior to repair. VAS at Cricket Club, local contractor to investigate – approval for cost of call-out (£50 for first hour, £40ph thereafter) – agreed 3/0.</p> <p>6ii Grips on Kingston Hill now cleared. Diarise to ensure done every 6m.</p> <p>6iii Sump and pipes under B4009 at Wakelins Cottage &amp; down Stert Road – confirmation this will be done within the next few weeks.</p> <p>6vii Pothole at Pleck Lane junction reported via “Fix my Street” &amp; OCC advised not serious enough for their maintenance team to repair.</p> <p>9i P19/S0052/HH: Referred to SODC Planning Committee, recommendation: Approve.</p>	<p>Clerk to write to Lightfoots.</p> <p>Clerk to instruct. Cllr.Hill - monitor. Clerk to monitor.</p> <p>Clerk to monitor.</p>
5	<p><b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b></p> <p>No report from County Cllr.</p> <p>District Cllr. report for February was received by email on day of February meeting and circulated to Cllrs. on the same day, with a further Planning Portfolio Report on 27/February. The District Councillors Annual Review was received on 13/March and will be included at the Annual Parish Assembly on 10/April.</p>	
6	<p><b>OPEN FORUM</b></p> <p>i. Planning Application P18/S4010/LB not listed in February minutes. Received too late to include on January agenda and PC response had to be made before the February meeting, so was missed. For the record, our recommendation to FULLY SUPPORT, but with a note that access concerns had been raised by a neighbour &amp; lack of proper plans should be addressed. See minute 14i below.</p> <p>ii. Discussion re: plans for 3000+ houses on Chalgrove airfield – being opposed vigorously by Chalgrove residents (as expected) but we could have repercussions on SODC 3y housing supply if ultimately refused and change the rules surrounding small villages contribution to supply. The need to press ahead with the Neighbourhood Plan, despite recent setback (January minute 11) was agreed.</p>	
7	<p><b>2019 ELECTIONS</b></p> <p>4 potential candidates have requested a Candidate Information Pack following notices posted to website and KBAR Facebook page. There may be others intending to stand, who have not contacted the Clerk. We will have two vacancies with one recent resignation and one current councillor confirming they will be standing down, so it looks like there may be a contested election. Full candidates list will be publicised by SODC on 4/April.</p>	
8	<p><b>PLANNING</b></p> <p>i. <b>Applications as follows to be confirmed/discussed: (NOT ON AGENDA)</b> <b>P19/S0708/DIS:</b> Change of use from A4 to C1/A3 with first floor and single rear storey extension. P18/S3392/FUL Condition 3 – schedule of materials. Discharge of conditions, includes plan to demolish wall facing High Street and replace with sub-standard brick-work &amp; render. Does not match existing in the conservation area.</p>	Cllr.Day to refer to SODC Planning Officer.

	<p><b>ii Decisions of S.O.D.C.</b> as follows to be noted: P18/S3813/FUL – Erection of 4 dwellings and creation of new access at land to the rear of Orchard House, High Street, Kingston Blount – REFUSED.</p> <p><b>iii Chinnor Developers Signage</b> – Discussion regarding proliferation of these, within the parish – 28 at the last count (many duplications for same Developers). Cllr Bernstein contacted all Developers and met either resistance or been offered a less than acceptable sum. Also, no response from OCC Highways. D/Cllr Lloyd cautioned against simply removing these as they are on OCC Highways “street furniture” &amp; may have had their approval. Suggested we write to C/Cllr Matelot re: absence of OCC response and formally request for them to be removed, or we will do so after 5 days.</p>	Clerk to contact C/Cllr Matelot.																																																																				
9	<p><b>FINANCE</b></p> <p>i. The following payments were noted (Costs include VAT):</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 10%; font-weight: normal;">£</th> <th style="text-align: right; width: 10%; font-weight: normal;">p</th> </tr> </thead> <tbody> <tr> <td>Clerk January Salary</td> <td></td> <td></td> </tr> <tr> <td>HMRC/P.A.Y.E re: Clerk January salary</td> <td></td> <td></td> </tr> <tr> <td>T Lambourne (Printer Ink)</td> <td></td> <td style="text-align: right;">32.48</td> </tr> <tr> <td>T Lambourne (External/USB storage)</td> <td></td> <td style="text-align: right;">25.98</td> </tr> <tr> <td>Oxfordshire C/Council (Traffic Calming Consultation)</td> <td></td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>mh-p Internet (astonrowant.org web-hosting)</td> <td></td> <td style="text-align: right;">108.00</td> </tr> <tr> <td>SODC (Dog-Bin Emptying 1/Oct-31/Dec)</td> <td></td> <td style="text-align: right;">91.67</td> </tr> </tbody> </table> <p>ii. Receipts as follows to be noted: None.</p> <p>iii. The following payments were approved (Costs include VAT):</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Clerk February Salary</td> <td></td> <td></td> </tr> <tr> <td>HMRC/P.A.Y.E re: Clerk February salary</td> <td></td> <td></td> </tr> <tr> <td>Robyn Leinster</td> <td></td> <td style="text-align: right;">25.32</td> </tr> <tr> <td>Lightfoots Solicitors</td> <td></td> <td style="text-align: right;">600.00</td> </tr> <tr> <td>Oxfordshire Playing Fields Association 2019 subscription</td> <td></td> <td style="text-align: right;">42.00</td> </tr> <tr> <td>Hillwerke Trust (NP Meetings Nov/Dec’18 &amp; Jan’19)</td> <td></td> <td style="text-align: right;">51.00</td> </tr> <tr> <td>Oxfordshire Association of Local Councils 2019 Subscription</td> <td></td> <td style="text-align: right;">158.65</td> </tr> <tr> <td>Lepus Consulting</td> <td></td> <td style="text-align: right;">792.44</td> </tr> </tbody> </table> <p>iv. The current financial situation as at 28th February 2019:</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Barclays Bank – Community Account</td> <td style="text-align: right;">34447.50</td> </tr> <tr> <td>Barclays Bank – Business Saver Account</td> <td style="text-align: right;">1092.28</td> </tr> <tr> <td>National Savings</td> <td style="text-align: right;">11428.55</td> </tr> </tbody> </table> <p><b>RESERVES</b></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Elections</td> <td style="text-align: right;">(400)</td> </tr> <tr> <td>Village Hall Reserve fund</td> <td style="text-align: right;">(690)</td> </tr> <tr> <td>Play Area Reserve Fund</td> <td style="text-align: right;">(56)</td> </tr> <tr> <td>Parish Notes Reserve Fund</td> <td style="text-align: right;">(1000)</td> </tr> <tr> <td>Neighbourhood Plan Reserve</td> <td style="text-align: right;">(5216)</td> </tr> <tr> <td>Traffic Calming</td> <td style="text-align: right;">(3340)</td> </tr> <tr> <td>Trees, Footpaths &amp; Environment Reserve Fund</td> <td style="text-align: right;">(5000)</td> </tr> </tbody> </table> <p>v. Budget 2018/9 v10 – Noted.</p>		£	p	Clerk January Salary			HMRC/P.A.Y.E re: Clerk January salary			T Lambourne (Printer Ink)		32.48	T Lambourne (External/USB storage)		25.98	Oxfordshire C/Council (Traffic Calming Consultation)		500.00	mh-p Internet (astonrowant.org web-hosting)		108.00	SODC (Dog-Bin Emptying 1/Oct-31/Dec)		91.67	Clerk February Salary			HMRC/P.A.Y.E re: Clerk February salary			Robyn Leinster		25.32	Lightfoots Solicitors		600.00	Oxfordshire Playing Fields Association 2019 subscription		42.00	Hillwerke Trust (NP Meetings Nov/Dec’18 & Jan’19)		51.00	Oxfordshire Association of Local Councils 2019 Subscription		158.65	Lepus Consulting		792.44	Barclays Bank – Community Account	34447.50	Barclays Bank – Business Saver Account	1092.28	National Savings	11428.55	Elections	(400)	Village Hall Reserve fund	(690)	Play Area Reserve Fund	(56)	Parish Notes Reserve Fund	(1000)	Neighbourhood Plan Reserve	(5216)	Traffic Calming	(3340)	Trees, Footpaths & Environment Reserve Fund	(5000)	
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10	<p><b>HIGHWAYS:</b> - Cllr.Day reported that the OCC Highways Case Officer now has all the detailed design work and is just waiting on the lighting and electrics report before proceeding further.</p>																																																																					
11	<p><b>GRASS CUTTING &amp; GENERAL PARISH MAINTENANCE:</b></p> <p>i. To approve Quote from MK Watts maintenance contract (including work at Pleck Wood in 2019) Approved 4/0.</p> <p>ii. To approve new salt bin(s) – Cllr.Bernstein has obtained quotes from OCC and 2 other alternatives for bins of varying sizes, colours and capacity. Discussion ensued as to merits of each, including if installation and first fill included, and where exactly to site them (in Aston Rowant in particular). Cllr.Hill also came forward with details of a further company to approach.</p>	Clerk to respond. Discussions to continue and decision deferred to April.																																																																				

	<p>iii. Update on items raised in Open Forum in February – drainage grips on Kingston Hill and sump/ditches under B4009 at High Street/Stert Road in Kingston Blount. See minute 4.6ii &amp; 4.6iii above.</p>	
12	<p><b>FOOTPATHS AND AMENITIES GROUP (FAAG)</b> (No report as Cllr.Hetherington absent):</p> <p>i. The Clerk reported that the licence for the footpath to Crowell has now been confirmed as signed by all parties (copy received by email) with completed document to follow once Lightfoots invoice payment is received (see minute 9iii).</p> <p>ii. Great British Spring Clean 2019 – Saturday 30th March on Kingston Hill and Sunday 31st March in Aston Rowant, concentrating on lay-bys and bus-stops.</p> <p>iii. 2020 Duck Races and Cream Teas already confirmed for Sunday 16/FEB/20.</p>	Clerk to re-post reminder to KBAR
13	<p><b>ASTON ROWANT CRICKET CLUB</b> – Cllr.Sowerby reported that the club now has a new Chairman who is keen to encourage new ideas and “get things done”. This will include building bridges with the community after recent events and encouraging members and parishioners to co-operate in future (possibly joint) ventures, starting with the next County game to be held at the ground – Oxon v Bucks on Sunday 28/Apr. All welcome to attend.</p>	
14	<p><b>CORRESPONDENCE</b> –</p> <p>i. Email from SODC Planning Officer Caitlin Potts re: correspondence received from neighbour in relation to planning application P18/S4010/FUL (20 Church Lane, Aston Rowant). She has responded to the correspondent, who was also present at this meeting and confirmed he is happy with responses. See also minute 6i above.</p> <p>ii. Two emails (from separate correspondents) requesting the names of the 10 parishioners who came forward to request the 2018 Parish Poll at the meeting held on 1/May 2018. The names were not formally recorded (per, the Parish Poll Guidance Notes received from SODC) and as such, are not in the public domain. Replies sent declining to provide any names.</p> <p>iii. Email from mh-p Internet with new Web-Site Terms and Conditions. Noted.</p>	
15	<p><b>DATE OF NEXT MEETING</b> – Weds 10th April 2019 in Kingston Blount Village hall at 7.00pm. NOT 13<sup>th</sup> April as stated in agenda. <b>## NOTE EARLIER TIME ##</b></p>	