

ASTON ROWANT PARISH COUNCIL

MINUTES of a meeting of the above Council held on Wednesday, 9th November, 2011.

Present: Cllrs. D. Beechey, G. Crossley, P. Gibbons (in the Chair), P. Hetherington, J. Knight and P. Rooksby. Also present; D/Cllr. D. Brown.

1. **APOLOGIES:** Cllr. R. Armitage (business trip) and C/Cllr. R. Belson
2. **DECLARATION OF INTEREST** Cllr. Crossley declared an interest in item 9.
3. **MINUTES of the meeting held on 12th October, 2011, approved and signed.**
4. **MATTERS ARISING** - None.
5. **OPEN FORUM** – Mrs. Alex Green spoke; see item 7(e)
6. **PLANNING**
 - a) **Applications** as follows were confirmed/discussed:
 - P11/E1606** Increasing roof pitch and re-roofing existing property and rear extension at 2 Aston Park, A.R., for Mr. Simon Clinton.
 - P11/E1495 Amendment No 1** Single storey front extension, 2 storey rear extension, single storey garage/store (as amended) at Hester Cottage, High Street, K.B., for Mr. and Mrs. S. Martin. *Should be refused.*
 - P11/E1466** Demolition of existing bungalow and erection of replacement 4 bed house at Glenmist, Aston Hill, Lewknor – **application withdrawn by the applicants.** Noted.
 - APP/Q3115/C/11/2161797 Notification of Enforcement Appeal** – The erection of a building as a separate residential dwelling at Icknield Nurseries, Kingston Stert, for Mrs. T. D’Onofrio. It was agreed the Clerk should send a letter to the Appeals Inspector.
 - b) **Decisions of S.O.D.C.**
 - P11/E1515** Two storey side extension and garage extension at 10 The Rise, K.B. *Planning Permission refused.*
 - c) Letter from CPRE re Planning Reforms; also booklet from NALC. Noted.
 - d) Crowell amalgamation – It was agreed to write formally to Mrs. Drummond-Brady stating the Council’s view that until a formal approach is made to us, after a Crowell Parish Meeting at which 51% or more of Crowell residents/households have given approval to an amalgamation with Aston Rowant Parish Council, this Council can do nothing more in this matter.
 - e) Malvern Cottage – Work at this site has now finished. The Clerk is to write to the owners expressing the Council’s appreciation of the way in which the work has been carried out.

7. FINANCE

	£	p
a) The following payments were noted:		
Clerk – September salary		
S.O.D.C. – uncontested Election Services	100.00	
Asda – gift for services to the PC for Brian Hutton	17.96	
Kavan Ring – mowing of all areas	564.00	
Creative Signs and Graphics – for play area	211.26	
HMRevenue and Customs Q2	131.40	
The Chilterns Conservation Board – donation	100.00	
M.K.Watts – ground maintenance, September	240.00	
P.Hetherington – Chiltern Con.fee	10.00	
KissMyGrass – daffodil bulbs	40.99	
b) The following payments were approved		
Clerk – October salary		
Jill Beechey – Acting Clerk		
Simon Coulon – Spring planting	103.31	
Playsafety Ltd. – annual inspection of play area	97.20	
P. Gibbons – travel to and photocopying at History Centre	24.88	

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|--------------------------------|-------|
| Simon Coulon – Autumn planting | 93.25 |
| P. Gibbons - 2 snow shovels | 9.98 |
- c) Receipt as follows was noted
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| S.O.D.C. – 2 nd instalment of precept | 8057.00 |
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- d) The current financial situation as at 28th October, 2011:
- | | |
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| Barclays Bank – Community Account | 8617.78 |
| Barclays Bank – Business Premium Account | 5086.03 |
| National Savings | 10895.26 |
| Village Hall Sinking Fund | (6035.41) |
| Play Area Sinking Fund – main. | (1947.50) |
| Play Area Sinking Fund – capital | (3856.75) |
| Parish Notes Sinking Fund | (1000.00) |
| Trees, Footpaths & Environment Fund | (3151.39) |
| VAS Maintenance S. Fund | (1000.00) |
| Cash | 11.96 |
- e) Jubilee Celebrations - It was agreed the Council will sponsor these celebrations up to an amount of £1000.00; thanks were expressed to Alex Green for instigating these arrangements.
- f) Grass cutting AR, KB and Chalford – this item to be put on agenda of December meeting.
- g) There was a pre-budget discussion when it was suggested the Precept for 2012/2013 should be £17000.00. The budget will be confirmed at the December meeting.
- h) Training event on 31st January, 2012 – ‘Getting to Grips with Finance’ – the Clerk to attend.
- i) It was agreed not to make a donation to the Oxfordshire Repatriation Memorial Bell Appeal.

8. HIGHWAYS

- a) Letter from OCC re bus service 275 (Oxford-High Wycombe) – no comments.
- b) Letter and 2011 Annual Report from M40 Chilterns Environmental Group was given to Cllr. Beechey, who will attend the meeting in Cllr. Rooksby’s absence.

9. HILLOCK GARDENS – Cllr. Crossley declared an interest.

a) Following advice from the Charities Commission, it was resolved that the Trustee structure for the Charity known as Poors Hillock would be as follows from this date onwards: three persons appointed as Trustees by the Parish Council, who would be supplemental to the ‘ex-officio’ trustee position held by the Lady of the Manor, who does not wish to take part in the running of the Charity. The charity’s governing document (the 1832 Inclosure Award) will be amended by replacing references to the ‘churchwardens/overseers of the poor’ with the new trustee structure. The Charity Commission is content for the Parish Council to make this amendment.

- b) Cllr. Gibbons is to ascertain the full cost of registering the land known as Poors Hillock.

10 HILLWERKE TRUST

a) Alex Green outlined work needing to be carried out on a path and hedge at the Playing Fields for which a quote of £1250.00 plus VAT has been received. Work is to be carried out on the Village Hall roof, hopefully under warranty.

11 ASTON ROWANT SCHOOL

a) It was agreed a letter be sent to the school asking for a contribution towards the cost of improvements to footpath AR7.

12 FOOTPATHS AND AMENITIES

AR7 improvements were discussed; it was agreed fallen leaves on the paths will be monitored.

13 CORRESPONDENCE as follows was noted:

- a) Electoral Review of Oxfordshire: draft recommendations
- b) Chilterns AETNA newsletter, Summer 2011.
- c) The Playing Field Summer 2011 from O.P.F.A.

- d) Letter from R.H.S. re Britain in Bloom
- e) Chiltern News issue 201, September 2011, and News of the Woods No.47.
- f) Letter from ORCC re Community Networking Event, 3rd October, Chalgrove Village Hall.
- g) Clerks and Councils Direct issue 77, September 2011, and issue 78 November 2011 .
- h) The Clerk magazine, September 2011.
- i) Letter from SODC re Town and Parish Council Forum, November 2011.
- j) Cllrs. Beechey and Gibbons to attend.
- k) The Queen's Diamond Jubilee
- l) Jubilee Beacons – guide to taking part
- m) 'Chalk and Trees' Autumn/Winter 2011 from The Chilterns Conservation Board
- n) Invitation to SLCC AGM 2011 on 29th November.

14 WEBSITE

- a) Email from mh-p re upgrading to Plan L at a cost of £570.00 per year plus VAT was noted.

15 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

District Councillor Dorothy Brown gave a report; hard copy attached.

16 OTHER MATTERS

- a) Standing Orders – to be put on agenda for December meeting.

17 DATE OF NEXT MEETING – Wednesday, 14th December, 2011, at Kingston Blount Village Hall, at 7.45pm. This will be the Budget 2012/2013 meeting of the Council.

CHAIRMAN