

## ASTON ROWANT PARISH COUNCIL

### MINUTES of a meeting of the above Council held on Wednesday, 12<sup>th</sup> November 2014.

**Present:** Cllrs. G. Crossley, M. Day, P. Gibbons (in the Chair), A. Green, P. Hetherington, J Knight & C/Cllr. D. Wilmshurst.

- 1) **APOLOGIES:** Cllr. P. Rooksby & D/Cllr. D. Brown
- 2) **DECLARATION OF INTEREST** – *None*
- 3) **MINUTES of the meeting held on 8<sup>th</sup> October 2014, were approved and signed.**
- 4) **MATTERS ARISING** –
  - a) The Chinnor Good Neighbourhood Scheme – *Martin King from the Good Neighbourhood Scheme in Chinnor gave a presentation about the scheme. The Councillors agreed it would be good to put a summary into the Parish Notes to raise the awareness of its existence and to see if anyone may be interested in giving up some time to help as a volunteer.*
  - b) Southern Electric Power Distribution (SEPD) – Welfare Unit in the event of prolonged power outage. – *The Clerk is to respond to the email from Helen Vass giving the contact details of the Clerk and Cllr. Crossley in the event of an outage. The possible welfare units would be Kingston Blount Village Hall or Aston Rowant Church.*
  - c) Defibrillator installation and awareness training update – *The Defibrillator has now been installed outside the Village Hall, however the transformer inside the Hall committee room needs to be covered up and the switch should be a fused unit rather than a switch. The Clerk is to arrange this with the electrician. The Clerk is also to inform the insurance so that the policy can be updated. Ian Jones, Paramedic / Community Defibrillation Officer, South Central Ambulance Service NHS will be running an awareness session at Kingston Blount Village Hall on Tuesday 2<sup>nd</sup> December at 7pm. The Clerk is to co-ordinate this as a maximum of 15 people can attend.*
  - d) Crosskeys Patients Panel – *Cllr. Gibbons explained that he attended a patents panel meeting. It appears that the staff are not consulted on the possible increased population in the area.*
- 5) **OPEN FORUM** – *1 member of the public was present – Mr Martin King. See Item 4a above.*
- 6) **PLANNING**
  - a) **Applications** as follows were confirmed/discussed:  
*None - Noted*
  - b) **Decisions of S.O.D.C.** as follows were noted:  
**P14/S2937/HH** Removal of existing pitched roof over existing single-storey rear extension and replacement with new flat roof with lantern roof lights at The Old Post Office, High Street, Kingston Blount, OX39 4SJ. – *Approved – Noted*
  - c) **ROAR** (Rural Oxfordshire Action Rally). Parish Council support requested – *Noted. Cllr. Day to respond giving our support though this won't extend to the attendance of rallies.*
  - d) **Community Infrastructure Levy (CIL) Presentation** – *Cllr. Gibbons summarised the presentation that he attended. - Noted*

### 7) FINANCE

a) The following payments were noted:	£	p
Clerk September Salary		
Post Office Ltd (HMRC)		
Chilterns Forum Lunch (Peter Hetherington attended)		10.00
Mh-p (Annual Website costs)		828.00
S. Johns (Stationery)		31.37
B.G. Hutton		355.00
Hazell & Jefferies		432.00
Alice Surman (litter Picker)		24.76
MK Watts		240.00
Complete Weed Control		240.00
Wel Medical (Defibrillator) – Approved after the October meeting		1658.10
b) The following payments were approved:		
Clerk November Salary		
Post Office Ltd (HMRC)		73.60
Ridgeway Woodlands		672.00
Remembrance Wreath contribution to the British Legion		50.00
Peter Hetherington (Wild Daffodil bulbs for Fiveways)		40.48
Buryhook Countryside Management		462.00
Alice Surman (Litter Picker)		24.76

c) Receipts as follows were noted:		
Walks Booklets		20.00
SODC (Street Cleansing)		218.58
Precept (Final Payment)		9050.00
d) The current financial situation as at 30th October 2014:		
Barclays Bank – Community Account		11390.88
Barclays Bank – Business Saver Account		1089.06
National Savings		11058.12
Village Hall Reserve fund	(1230)	
Play Area Reserve Fund	(5280)	
Parish Notes Reserve Fund	(1000)	
Trees, Footpaths & Environment Reserve Fund	(2844)	
Cash		1.19

- e) Budget 2014/2015 – v6 October 2014 - *Noted*
- f) Quote from Matthew Denham for the re-barking of the Play area – *The new quote is £1748.35 + VAT for 20 cubic meters of play bark. The Clerk is to ask Alex Green to rake the existing bark into the high usage areas and stall the delivery of the new bark until the spring. The clerk will also advise Matthew Denham of this decision. The Clerk is to check with the insurance that the Play Area is included in the policy.*
- g) Budget / Precept 2015/2016 – *The Precept for 2015/2016 will increase by £1100. This is mainly due to the provision of a pension for the clerk and a general increase of 2.3% (RPI) to services. This was approved and proposed by Cllr. Crossley, seconded by Cllr. Knight.*

#### 8) HIGHWAYS

- a) Parish Bus Service – *Cllr. Crossley attended the meeting at Chinnor Parish Council Offices. As well as huge support from Chinnor, approximately 40 letters from the Aston Rowant Parish have been sent to SODC. Cllr. Crossley will report on any update at the next meeting.*
- b) Dead Trees – *See item 12b below.*
- c) B4009 – *The Parish Council have been told by OCC that the additional road grids on the Chiltern Hills side of the road with a pipe under it will now be installed February 2015. The work has apparently been delayed by legal complications.*

#### 9) POORS HILLOCK CHARITY - None

#### 10) HILLWERKE TRUST

- a) Expansion of the Kingston Blount Play Area – *The Trust are now investigating trails and equipment separate from the play area. They will request financial assistance from the Parish Council if it is deemed necessary. The planting of 2 beech trees by the Village Hall was also discussed but the Council deemed them to be too large and expensive to manage. It is more likely that they will be planted in Millennium Wood.*

#### 11) ASTON ROWANT SCHOOL - None

#### 12) FOOTPATHS AND AMENITIES

- a) Chalk spray costs for highlighting dog fouling – *The Clerk is to order 10 cans of 250 ml chalk spray (bio-degradable). This was proposed by Cllr. Hetherington and seconded by Cllr. Gibbons. Cllr Day is to identify dog walkers as potential ‘sprayers’ with the aim of highlighting the problem to the parishioners. The Clerk is to find out how regularly the dog bins are emptied as quite often they are overfull.*
- b) Dead tree bordering School lane and the school in front of 4 Plowden Park – *There has been no answer to the letter sent to 4 Plowden Park. Cllr. Hetherington will request that the School write to the landowners asking the same. If no response is received by the December meeting, Highways, Oxfordshire County Council will be contacted. Cllr. Gibbons and Cllr. Hetherington will also visit to try and obtain a response.*

#### 13) CORRESPONDENCE

- a) ORCC’s Annual Review - *Noted*
- b) Chalk and Trees Magazine – Winter 2014/2015- *Noted*
- c) Letter from Sue Ryder - *Noted*
- d) Chiltern Woodlands Project annual report 2013/2014 - *Noted*
- e) Letter from M40 Chilterns Environmental Group - *Noted*
- f) The Clerk Magazine – November 2014 - *Noted*

#### 14) WEBSITE

a) Item for amendment on the website – *None*.

**15) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS** - *Noted*

**16) OTHER URGENT MATTERS at the discretion of the Chairman** – *Cllr Knight is to write a notice for the Parish Notes highlighting the fact that there are General, District and Parish elections next year and the Parish Councillors all stand down next April. There is currently only one Councillor from Aston Rowant.*

**17) DATE OF NEXT MEETING – Wednesday, 10<sup>th</sup> December at Kingston Blount Village Hall at 7.45pm.**

**CHAIRMAN**