

ASTON ROWANT PARISH COUNCIL

MINUTES of a meeting of the above Council held on Wednesday, 14th September, 2011.

Present: Cllrs. R. Armitage, D. Beechey, G. Crossley, P. Gibbons (in the Chair), P. Hetherington, J. Knight and P. Rooksby. Also present; D/Cllr. D. Brown, and representatives from the Allotments Management Committee.

1. **APOLOGIES:** C/Cllr. R. Belson
2. **DECLARATION OF INTEREST** – Cllr. Crossley declared in item 9.
3. **MINUTES of the meeting held on 13th July, 2011, were approved and signed.**
4. **MATTERS ARISING** – none.
5. **OPEN FORUM**

Mrs. D’Onifero spoke on the Enforcement Notice relating to land at Icknield Nurseries, Kingston Stert.

Other matters dealt with under item 9.

6. PLANNING

a) **Applications** as follows were confirmed/discussed:

P11/E1161 Single storey garage extension, single storey ear extension, new roof over existing garage, and front porch at Brook House, 3 Plowden Park, A.R., for Mr. and Mrs. P. Brine. *Should be approved.*

P11/E1337/LDP Reinstatement of window at Tantivy Cottage, Park Lane, K.B. –

Letter from Planning Officer, S.O.D.C. re Certificate of Lawful Development. Noted; No objections.

b) **Decisions of S.O.D.C.** as follows were noted:

P11/E0950 Two storey rear extension. Raising roof above kitchen and forming of a rear facing dormer at Waverley, High Street, K.B. *Planning permission granted.*

c) Addendum of changes to the South Oxfordshire Submission Core Strategy; passed to Cllr. Beachey.

d) Letter and disc from Wycombe D.C. re public consultation on plans for the future To be circulated.

e) Electoral Boundary Review, O.C.C. It was agreed this Council wishes to rejoin Chinnor Electoral Boundary.

f) Malvern Cottage railings. Cllr. Gibbons is dealing with this matter.

g) **EE09/187** Enforcement Notice relating to land at Icknield Nurseries, Kingston Stert.

Cllrs. Beechey, Hetherington and Rooksby are to draft a letter for the Clerk to send to S.O.D.C. outlining the Council’s support for the inhabitants of this house.

7. FINANCE

a) The following payments were noted:

	£	p
Clerk – June salary		
M.K. Watts – ground maintenance, June	240.00	
BDO LLP – Auditing the Annual Return	342.00	
B. Wilson – travel £43.92; postage £31.11; ink £17.85	92.88	
O.A.L.C. – training	96.00	
HM Revenue & Customs – Income Tax	131.40	
Kavan Ring – Moors footpath and grass maintenance	510.00	
Gopack – tables, Village Hall	579.41	

b) The following payments were approved

Clerk – July and August salary		
O.A.L.C. – course fees, training	120.00	
S.O.D.C. – dog bin emptying April – June inclusive	81.62	
Mh-p – website	18.00	
M. K. Watts – July ground maintenance	240.00	
Safe and Sound Playgrounds	234.00	

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|-----------------------------------------------------|---------|
| Peter Lambert – internal audit | 75.00 |
| Ordnance Survey – Paper Map Copying Licence | 65.70 |
| P. Gibbons – postage £5.45; travel £26.00 | 31.45 |
| B.G. Hutton - repair of notice board | 66.00 |
| Kavan Ring – footpath improvement works on AR Green | 7711.20 |
| M.K. Watts – ground maintenance, August | 240.00 |
| Kavan Ring – work on footpaths | 654.00 |
- c) Receipts as follows were noted
- | | |
|----------------------------------------|--------|
| Mrs. A.M. Murray, for work on ditches | 100.00 |
| James P Williams – AR path renovations | 500.00 |
- d) The current financial situation as at 30th August, 2011:
- | | |
|------------------------------------------|-----------|
| Barclays Bank – Community Account | 11,114.79 |
| Barclays Bank – Business Premium Account | 5085.40 |
| National Savings | 10895.26 |
| Village Hall Sinking Fund | (6035.41) |
| Play Area Sinking Fund – main. | (1927.50) |
| Play Area Sinking Fund – capital | (4032.80) |
| Parish Notes Sinking Fund | (1000.00) |
| Trees, Footpaths & Environment Fund | (8522.39) |
| VAS Maintenance Sinking Fund | (2000.00) |
| Cash | 11.96 |
- e) Grass cutting, AR, KB and Chalford. – To be put on agenda of October meeting.
- f) Charity Trustees Assurance quotation from Aon Insurance. This was discussed under item 9.
- g) It was agreed not to make a donation to F.W.A.G.
- h) Proposal that up to £5500.00 be spent on a Coxwell surface footpath across Aston Green; proposed by Cllr. Hetherington, seconded by Cllr. Beechey – agreed.
- i) A quote of £175.00 plus VAT for cleaning up Kingston Blount Stert corner was accepted. This work has been carried out.
- j) It was agreed not to make a donation to Home Start Southern Oxfordshire.
- k) It was noted some youths have been apprehended for causing damage to the Play area.
- l) The Clerk is to write a letter of thanks to Mrs. A. Murray for donation of £100.00 for work on ditches.
- m) It was agreed to make a donation of £100.00 to The Chilterns Conservation Board.

8. HIGHWAYS

- a) Salt – Clerk to have bins filled and arrange for our free tonne to be delivered to Chinnor P.C. who would pay us £50 for it. The Clerk is to invoice and liaise with Chinnor PC.
- b) Kingston Hill – work on grips has been requested but not yet done and a litter pick ordered, also of A40 lay-bys.
- It was agreed to make a diary note for a mechanised street sweeper every three months for the Parish.
- c) Letter from O.C.C. re Review of Octabus Dial-a-Ride service - to be circulated.
- d) Invitation to Highways & Transport's Snow Day, 8th October – to be circulated.

9. HILLOCK GARDENS

- a) First Registration of Hillock Gardens is being proceeded with, at a cost in the region of £500.00. A legal deed for the footpath across the Allotments for Mr. Clarke-Brown was noted.
- b) Report on meeting with Hillock Gardens Association was given and Constitution issues discussed. Leslie Martins reported the Allotments Association will respond to the Parish Council's letter.
- Cllr. Beechey proposed insurance for the Trustees, at a cost of £431.00 be taken out; this was agreed.
- It was agreed to wait for the letter from the Allotments Committee before taking further action.

10 HILLWERKE TRUST

a) It was noted the lease between the Parish Council and Hillwerke Trust has been found.

11 ASTON ROWANT SCHOOL

It was reported Planning Permission has been given for the extra playing field at the school.

12 FOOTPATHS AND AMENITIES

a) Cllr. Hetherington is having discussions with the National Trust regarding Aston Wood.

b) It was confirmed work on AR7 Footpath has been completed.

c) Report of FAAG meeting – It was agreed to pay approximately £73.00 for a new sign for Pleck Wood. Barry Hutton is to be asked to erect the sign.

13 CORRESPONDENCE as follows was noted/circulated.

a) Electoral Review of Oxfordshire: draft recommendations

b) Chilterns AETNA newsletter, Summer 2011.

c) The Playing Field Summer 2011 from O.P.F.A.

d) Letter from R.H.S. re Britain in Bloom

e) Chiltern news issue 201, September 2011, and News of the Woods, No. 47.

f) Letter from ORCC re Community Networking Event, 3rd October, Chalgrove Village Hall.

g) Clerks & Councils Direct, issue 77, September 2011.

h) The Clerk magazine, September 2011.

i) Letter from SODC re Town and Parish Council Forum, November 2011

14 WEBSITE - No report.

15 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

a) A report was given by District Councillor Dorothy Brown.

16 OTHER URGENT MATTERS

a) The purchase and wording of a sign for Kingston Blount Play Area was approved.

b) It was agreed the Chairman should purchase a gift up to £20.00 in value, for Mr. Brian Hutton as a token of the Council's appreciation of his assistance in various matters.

17 DATE OF NEXT MEETING – Wednesday, 12th October, 2011, at Kingston Blount Village Hall, at 7.45pm.

CHAIRMAN