

**ASTON ROWANT PARISH COUNCIL  
NEIGHBOURHOOD PLAN STEERING GROUP  
MEETING ON 11 APRIL 2017**

**MINUTES**

**Present:** Mark Thackeray, Peter Tinson, Paul Overton, Andy Green, Mark Jones

**Apologies:** Leslie Martins

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Topics for Discussion:

1) PROGRAMME – Spring-Summer 2017

Agreed ARNP Launch to take commence with Consultation Open Evening on 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> June 2017 in the Village Hall and/or AR Parish Church. To set deadline for feedback as 30 June.

Action	Investigate cost of Royal Mail postal drop for leaflets	PO
	Draft text for leaflet to AG/MJ by 21 April	All
	Prepare "Daily Mail" text for consultation leaflet	AG/MJ
	Investigate cost of 500 brightly coloured, double-sided A4 leaflets / posters	AG
	A3 maps for display at Open Evening / distribution	AG/MT
	Check availability of hall and church	PT
	Distribute invitation / leaflet – First week June	All/Post
	Check with SODC any restrictions on feedback times	MT

2) CONTENT OF LEAFLET

Agreed To seek views on numbers of houses, possible locations, house sizes, social / affordable housing, protected green spaces. Questions on reverse with scope for broader comments, ideas, ambitions. Do not, at this stage, raise expectations as regards CIL contributions or projects. To consider this later.

3) SURVEYS

Action Contact Communities First Oxfordshire as regards scope

of their possible involvement and costs

MT

4) LOCAL LANDOWNERS

Action Produce draft list of owners and agents

PT/PH

5) PARISH NOTES CONSULTATION – GOALS & OBJECTIVES

Agreed Noted that the Consultation Statement and flier had not appeared in/with the current Parish Notes, as previously intended. In the light of the proposed consultation in June, it was agreed that this was probably fortuitous as it could now be rolled into the new consultation, avoiding a double consultation.

Important that the note and flier be completed and submitted by 15 May for inclusion in June/July Parish Notes. Responses to be invited by email or at June open evenings.

Action Contact JE to check on progress  
Submit text and flier to Sarah Day before 15 May

MT  
JE

6) WEBSITE

Noted Website is up and running  
Email confirmed as [np@astonrowant.org.uk](mailto:np@astonrowant.org.uk)

Action Liaise with Tracy Lambourne re Steering Group access to emails  
Link from NP web page to KBAR Facebook page

PT  
PT/TL

7) STEERING GROUP MEMBERSHIP

Noted Les Martins resigned from SG pending family move to Thame.  
AG to remain on SG despite resignation from ARPC  
ARPC representation on SG to be sought by PT, as PC must be formally represented on the SG.

8) NEXT MEETING – TUESDAY 9 MAY @ 7.30 Village Hall

Please try to attend as, with PT, AG and MJ already unavailable, we need at least 3 SG members to be quorate.

Signed as a true record

  


Distribution

MT, JE, PO, AG, MJ, PT, PH, TL