

**ASTON ROWANT PARISH COUNCIL**  
**NEIGHBOURHOOD PLAN STEERING GROUP**  
**MEETING ON 12 DECEMBER 2017**

**MINUTES**

Present: Mark Thackeray, Andy Green, Paul Overton, Peter Tinson, Richard Lockwood, Guy Cunningham

Apologies: Mark Jones, Jeanette Ewan, Tim Sloane, Kathi Davis, Paul Fincken, Debbie Chaplin, Steven Sowerby

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1. INTRODUCTIONS AND APOLOGIES

2. CHINNOR & PRINCES RISBOROUGH RAILWAY

MT reported contact from Andrew Walker, Development Trustee, Chinnor & Princes Risborough Railway Association, regarding possible extension of the railway into the NP area. AW had been invited to the meeting, but was unable to attend.

ACTION: MT to contact AW again.

3. PUBLIC CONSULTATION

ACTION: a) Leaflets to be distributed by hand to all residents by 17 December by MT, PO, AG, PT, RL and GC.

b) MT to provide copy of leaflet to PC via Tracy Lambourne (TL) for publication on NP website and on village notice boards.

4. SETTLEMENT BOUNDARY

MT introduced draft settlement boundary plans for discussion and possible use if the NP follows the pattern established by NPs prepared for Brightwell and Benson.

AGREED: a) Tight boundaries preferable to looser definition of settlements,  
b) No need for boundary to define Kingston Stert or Copcourt,  
c) AR boundary to include existing housing along B4009  
d) Further discussion to follow Housing Site Appraisals.

5. GREEN SPACES

AGREED: Draft Green Spaces Plan to be updated to show Category 1, 2 and 3 green spaces to coincide with lists on Consultation Leaflet.

ACTION: MT to update plans and copy to TL for circulation via the NP website.

6. HOUSING SITE APPRAISALS

AGREED: a) Appraisals to be completed by mid-January,

- b) Appraisals to be undertaken on a single agreed day by three teams of Steering Group members, in accordance with agreed site criteria,
- c) MT to identify teams and team leaders, each to comprise residents of both villages, plus MJ,
- d) Team Leaders to be responsible for arranging convenient date/time for appraisal visits,
- e) Appraisals to cover all possible housing sites identified as a result of the June 2017 consultation,
- f) PO to prepare and distribute Appraisal Sheets.

#### 7. PLAN TIMETABLE

AGREED: MT and PO to review timetable submitted to SODC in the light of any decision with regard to Rectory Homes application and subsequent appeal, if refused. NB. Officer decision due on 18 December (can be refused under delegated powers; recommended approval would have to be referred to committee, possibly in January).

#### 8. ANY OTHER ISSUES

None for this meeting

#### 9. FUTURE RESPONSIBILITIES FOR STEERING GROUP

Discussion as to how the preparation of the actual NP document proceeds, by consultants or in-house?

ACTION: MT to contact Ricardo Rios at SODC for further meeting and advice.