

**Aston Rowant Neighbourhood Plan (ARNP)  
Steering Group Meeting  
11 December 2018 7:30pm  
Kingston Blount Village Hall**

	<b>Minutes</b>	<b>Actions</b>
1.	<p><u>Introductions</u></p> <p><u>Present</u></p> <ul style="list-style-type: none"> <li>• Mark Thackeray (Chairman), Andy Green (part of meeting), Steve Sowerby, , Mark Jones, Paul Overton, Peter Tinson, Paul Fincken,</li> </ul> <p><u>Apologies</u></p> <p style="padding-left: 40px;">Jeanette Ewan, Guy Cunningham</p> <p><u>Visitors</u></p> <p>Rachel Lockwood, Kathi Davis, Peter Gibbons (part of meeting)</p>	
2.	<p><u>Declaration of Interest</u></p> <p>No general declaration by all present. Members were reminded of the obligation to make a declaration of interest in the event that the debate covered sites on which there might be any conflict of interest</p>	
3.	<p><u>Minutes of the previous November meeting</u></p> <p>Amendment to draft regarding housing numbers suggested by SODC made by MT and agreed as a true record</p>	MJ to forward approved minutes to Webmaster
4.	<p><u>Matters arising</u></p> <p>Peter Gibbons requested clarification as to legal opinion provided by barrister to SODC.</p> <p>The Chairman read out the approved minutes relating to legal views.</p> <p>PT confirmed that current members of the SG had not been provided with the document and that SODC would respond to the complainant in due course. MT confirmed that, in a conversation with RR at SODC, he had been advised that SODC's response would be supplied to the complainant by/on 12 December.</p> <p>Peter Gibbons advised that the complainants' barrister, who has not seen the draft NP, considered it the worst NP she had ever seen.</p> <p>AG left the meeting</p>	PT to press RR for soonest response
5.	<p><u>Draft Plan</u></p> <p>MT outlined the gist of a meeting, today, with RR at SODC at which it was agreed:</p> <ul style="list-style-type: none"> <li>• a) that the SG's intention to proceed with the Pre-Submission Consultation in January 2019 was acceptable to SODC,</li> <li>• b) that the SG's consultation procedures, including a summary document to every household, would more than satisfy the requirements associated with the P-SC,</li> </ul>	

	<ul style="list-style-type: none"> <li>c) that a consultation over January and February should allow for formal submission, amended as necessary, to SODC, by the end of March, and</li> <li>d) that this should allow for Examination of the NP in April/May and the Local Referendum in June 2018.</li> </ul> <p>Peter Gibbons, having recorded the proceedings to date, left the meeting at this point, accepting that, while the recording of a public meeting is permissible, it is normal practice to advise participants that a recording was being made and that this had not been done.</p> <p>The SG discussed the latest version of SODC's draft local plan, notably revised policy H8, which would no longer put pressure on smaller villages to make a NP or to allocate land for housing. It was agreed that:</p> <ul style="list-style-type: none"> <li>a) the draft NP be updated to make clear to residents this potential change in direction by SODC,</li> <li>b) it be made clear in the P-SC that, while the allocation of housing land in a NP would no longer be an obligation if revised H8 is approved (March 2019), smaller villages with no such allocations would remain vulnerable to development pressure if SODC failed to meet housing completion targets or if the housing land supply fell below target, and</li> <li>c) the P-SC proceed on the basis of site allocations, to be reviewed in the light of the public response.</li> </ul> <p>MT advised that the Landscape Character Assessment was the subject of ongoing discussion with Lepus Consulting.</p>	<p>MT to update the Plan with these decisions</p>
<p>6.</p>	<p><u>Consultation Process (Change to Agenda order)</u></p> <p>Before consultation, first step is to secure from the PC an instruction to proceed to the Pre-Submission consultation. Such instruction to be sought on 12 December, on the basis that this represents a procedural matter only. The views of the PC as to the content and conclusions of the draft NP would be required as part of the P-SC (about the end of February 2019)</p> <p>RR to provide SG with official list of bodies to be advised as to the P-SC status of the NP</p> <p>Dates of public meetings / exhibitions as part of P-SC to be agreed at the meeting of the SG on 8/1/19</p>	<p>MT to attend PC meeting on 12/12/18</p> <p>MT to draft consultation</p>
<p>7.</p>	<p><u>Preparation of Summary Brochure (Change to Agenda order)</u></p> <ul style="list-style-type: none"> <li>The summary document has been updated, prior to SODC meeting on 11/12/18. It was agreed that further updating would be required.</li> <li>The leaflet will be hand delivered by the members in early January to publicise the consultation and set out where the community can access documentation and further information. This will include public venues outside the Parish, eg in Watlington and Chinnor.</li> <li>It will be accompanied by a single page document advising on how to access the full NP documents and when/where to attend meetings.</li> <li>Residents will be advised of the possible need for review in the event that any current planning appeals succeed.</li> </ul>	<p>MT to further update the Summary to reflect possible changes relating to H8</p> <p>MJ to finalise amended document</p> <p>SS to be responsible for having about 400 copies printed for</p>

		circulation in January 2019
9.	<u>Any other business</u> None	

Next Meeting: 8<sup>th</sup> January 2019, 7:30pm at Kingston Blount Village Hall