

**Aston Rowant Neighbourhood Plan
Steering Group Meeting
10 April 2018 7:30pm
Kingston Blount Village Hall**

	Minutes	Actions
1.	<p><u>Introductions</u></p> <p><u>Present</u></p> <ul style="list-style-type: none"> Mark Thackeray, Andy Green, Paul Overton, Steve Sowerby, Kathi Davis, Richard Lockwood, Peter Tinson, Tim Sloane, Paul Fincken, Guy Cunningham, Debbie Chaplin <p><u>Apologies</u></p> <ul style="list-style-type: none"> Mark Jones, Peter Tinson, Jeanette Ewan <p><u>Visitors</u></p> <ul style="list-style-type: none"> Simon Handy, Simon Joyce, Richard Foxon – Strutt & Parker 	
2.	<p><u>Minutes of the previous meeting</u></p> <ul style="list-style-type: none"> March 13th 2018 minutes were accepted 	
3.	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none"> No declarations of interest were expressed 	
4.	<p><u>Response from My Community/Locality</u></p> <ul style="list-style-type: none"> MT reported to the Steering Group that the application for Technical Assistance on housing site assessments and that a meeting would be convened at which AECOM, acting for My Community, would review all 40 sites and set a timetable for their report. MT reported that a further application had been made to My Community for assistance regarding housing need assessment, in the light of comments made by SODC members in respect of Rectory Homes and other applications. 	MT to meet rep from AECOM
5.	<p><u>Availability of "Red" Sites</u></p> <ul style="list-style-type: none"> The item was deferred for future consideration, pending feedback from AECOM 	
6.	<p><u>Writing the Neighbourhood Plan - Update</u></p> <ul style="list-style-type: none"> MT had circulated a draft NP, based on the model used in Brightwell-cum-Sotwell 	PO to reformat draft and circulate by 13/4 Comments from group to MT/PO by 20/4 Informal meeting to be convened w/c 23/4
7.	<p><u>Communication to Parish Council</u></p> <ul style="list-style-type: none"> Parish Council Annual Meeting 11 April 2018. NP presentation required. Statement required for website 	MT to attend and present report.
8.	<p><u>Neighbourhood Plan Revised Timeline</u></p> <ul style="list-style-type: none"> Revised timeline – agreed 	
9.	<p><u>Update on IT issues</u></p> <ul style="list-style-type: none"> No report, given MJ's absence from meeting 	

	<ul style="list-style-type: none"> Confirmed that issues relating to the website and additional payments to the web-master – Mike Henson – are to be reported to the PC meeting on 11 April. 	
10.	<u>Allocated Actions</u> <ul style="list-style-type: none"> KD/DC to meet Jodie Wales on 13 April. 	KD/DC to report back to next SG meeting.
11.	<u>Any Other Business 1</u> <u>Presentation by Strutt & Parker.</u> <ul style="list-style-type: none"> S&P represent the owner of land in KB, identified in SODC's SHLAA as having potential for housing. No scheme has been prepared. S&P were advised as to the state of the NP and of the need for early liaison with the PC if and when a proposal is forthcoming. <u>Any Other Business 2</u> <u>Housing Need</u> <ul style="list-style-type: none"> Discussion as to whether SG should or could review Housing Need 	SS to review Housing Need documents and report back

Next Meeting: 8th May, 7:30pm at Kingston Blount Village Hall