

**Aston Rowant Neighbourhood Plan
Steering Group Meeting
14 August 2018 7:30pm
Kingston Blount Village Hall**

	Minutes	Actions by
1.	<p><u>Introductions</u></p> <p><u>Present</u></p> <ul style="list-style-type: none"> • Mark Thackeray, Mark Jones, Paul Overton, Steven Sowerby, Guy Cunningham, Peter Tinson, Debbie Chaplin, Kathi Davis, Paul Fincken, Richard Lockwood. <p><u>Apologies</u></p> <ul style="list-style-type: none"> • Tim Sloane, Jeanette Ewan, Andy Green. <p><u>Visitors</u></p> <ul style="list-style-type: none"> • Mike Smith 	
2.	<p><u>Minutes of the previous meeting</u></p> <ul style="list-style-type: none"> • July 17th 2018 minutes were amended by MT/MJ and accepted, to be placed on website. 	MJ
3.	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none"> • Declarations of interest were expressed in respect of Site 26 (SS), Sites 4 and 5 (RL, KD, DC). They consequently took no part in discussions pertaining to those sites. 	
4.	<p><u>Planning Applications</u></p> <ul style="list-style-type: none"> • SS reported that the Hill Cottage barn conversion application had been deferred by SODC, that it was not on the agenda for a meeting in August and that it would be reconsidered in due course, maybe not even in September; • SS reported on an application a new dwelling adjacent to “Windrush” had received the support of the PC; • SS reported that the expected amendments to the application for the development of the “Donkey Paddock” at KB had not yet been received by SODC. 	
5.	<p><u>Updates from SODC and AECOM</u></p> <p><u>Housing Sites Assessment</u></p> <ul style="list-style-type: none"> • MT reported that, following further correspondence with AECOM, the HAS report could be expected within a week or so and that the suggestions made to AECOM regarding consistency in their approach had been accepted by them as appropriate. • Discussion to continue with AECOM with regard to sites 26, 27 and 34 with a view to having them categorized “red” rather than “amber”, in line with sites 4 and 5. <p><u>Strategic Environmental Assessment</u></p> <ul style="list-style-type: none"> • MT reported that Historic England and Natural England had now reversed their previous conclusion that an SEA was required and that SODC would be seeking written confirmation. • MT reported on a telephone discussion with AECOM regarding their Housing Need Assessment, the format of the assessment as agreed and the anticipated timetable which would see the report done in the next two weeks. <p><u>Housing Needs Assessment</u></p> <ul style="list-style-type: none"> • AECOM submission, previously accepted by SG, to be referred to Locality for final approval as an Appendix to NP. 	<p>MT to circulate the final report and incorporate conclusions into NP. MT to liaise with AECOM</p> <p>MT to chase SODC for final SEA paper. On receipt, RL to review it to prepare a short summary for NP.</p>

	<p><u>Conservation Areas</u></p> <ul style="list-style-type: none"> MT reported on correspondence with SODC over continued absence of Conservation Area Appraisals for AR and KB. Unlikely to be prepared by SODC in time for NP, unless SG commissions them independently. Agreed that this should not be done but that further pressure be put on SODC with regard to formal recognition of KB paddocks a unregistered heritage assets. 	MT to write to SODC
6.	<p><u>Writing the Neighbourhood Plan - Update</u></p> <ul style="list-style-type: none"> Historical Background – draft produced by DC to be expanded to include more on the history of the Paddocks in KB: Policy for protection of KB paddocks drafted and referred to SODC for comment. Demographics – draft produced by SS to be reviewed but not expanded, allowing that any relevant tables should be included in NP as an Appendix Consultation Document – ongoing updates, including paragraph regarding AR fete Action Plan – ongoing Green Spaces – MT reported meeting with RR at SODC. SODC advise merging green space categories 1 and 2 and omitting category 3 and “green wedge” between AR and KB in favour of broader policy to cover all land outside of built-up areas and allocated housing sites. Agreed a) that 1 and 2 be merged, b) that 3 be maintained and renamed along with “green wedge”, and c) that SODC policy be used as a back-up in case examiner rejects our preferred policies, with the proviso that “residential” be omitted from that policy, so as to relate to any development. Tables and Maps – feedback from TS/GC to be reviewed. Housing Policies – SODC has supplied template found appropriate in other NPs. Agreed a) that ARNP use and adapt these policies, subject to AECOM conclusions, b) that the provisos included in the policies include protection of existing amenities (in lieu of green buffers in designated sites, not favoured by SODC) and suitable housing mix, and c) that housing chapter be drafted for submission to SODC. Agreed that, in line with local opinion and expectations, the housing policy should be worded so as to target the development of about 17 new dwellings on allocated sites, discounting any planning permissions granted meantime by SODC. Pending Appeals – KD asked whether, in the light of the above, if it would be possible to include a proviso in housing allocation policy to defer or omit such allocations in the event that refused planning applications were to be allowed on appeal before NP is completed. 	<p>MT</p> <p>SS</p> <p>GC to provide input for PO/AG PT MT</p> <p>MT to write to RR</p> <p>All MT to draft and circulate Housing Policy to submit to SODC with full text.</p> <p>MT to seek advice from SODC</p>
7.	<p><u>Timetable</u></p> <ul style="list-style-type: none"> Current timetable has slipped due to delay in final AECOM documents, but it was agreed that every effort be made to maintain targets as set out in timetable made available at AR Village Fete. Draft text to be submitted to SODC once current version is updated and once AECOM deliver. Agreed that the September meeting of the SG be given over to a) concluding the draft text for public availability soon after, and b) agreeing format for public consultation, and that work on the Appendices to the NP be ongoing so as to be available for pre-consultation document in November. 	<p>MT</p> <p>MT All</p>
8.	<p><u>Communication</u></p> <ul style="list-style-type: none"> Timetable to be published on KBAR Website – MJ re-affirmed that all was now well with access to and updating of website. All available minutes of NPSG to be on PC web-page rather than NP page, at the request of the PC. Stakeholders – List of interested groups, bodies, employers has been produced 	<p>Volunteers/GC?</p> <p>MT</p> <p>MT to write to landowners of “allocated” sites as regards their availability.</p>

9.	<u>Any Other Business</u> None	

Next Meeting: 11 September, 7:30pm at Kingston Blount Village Hall