

## **Aston Rowant Neighbourhood Plan**

### **Steering Group Meeting**

**13 August 2019 7:30pm**

### **Kingston Blount Village Hall**

Present: Mark Thackeray (MT), Guy Cunningham (GC), Paul Fincken (PF), Steven Sowerby (SS), Mark Jones (MJ) and Andy Green (AG)

Apologies were received from Peter Tinson (PT)).

#### **1. Introductions**

Mark Thackeray introduced the members of the Steering Group for the benefit of the two members of public in attendance.

#### **2. Declarations of Interest**

There were no declarations of interest.

#### **3. Minutes of Previous Meeting (9 July 2019)**

The minutes of the previous meeting were agreed.

#### **4. Matters Arising**

There were no matters arising.

#### **5. SODC Local Plan**

SS gave a brief update on the status of the Local Plan. (Following the change in control of the Council, the Liberal Democrats had queried the plan in general and the Chalgrove site in particular. Currently the Local Plan relies on Chalgrove to meet the required housing supply but it was understood that other options were being considered).

SS confirmed that there was no further update from SODC as regards the Local Plan. He reported advice received from SODC Councillor Ian White, to the effect that no immediate resolution of the Local Plan situation was expected and that the SG was right in its decision of July 2019 to proceed with the draft Neighbourhood Plan on the basis of the submitted Local Plan.

#### **6. Draft Plan**

Following the SG decision of July 2019 to continue with drafting the plan and to proceed on the expected basis that small villages would not be required by the Local Plan to make an allocation of housing land, the current draft of the NP was reviewed, particularly with regard for the appendices. It was agreed that, with minor grammatical updates, the current draft is ready for the formal consultation process.

MT confirmed that a copy of the draft NP had been sent to officers at SODC for informal comment.

## **7. Consultation Process**

It was agreed that the draft NP should be passed to the Parish Councillors to review and that, if requested by the PC, an informal Q&A session for councillors could be held prior to the September meetings of the SG and PC. Any comments received from SODC and/or the Parish Councillors would be considered by the SG in September before the Plan is released to the public for consultation.

SS to get copies of the draft NP printed and distributed to PC members, inviting comments before 3 September.

Assuming that the PC endorses the draft NP for public consultation at its meeting on 11 September, it was agreed that the six-week Pre-Submission Consultation period should begin on or about 1 October, running to mid-November. All the relevant documents will be made available on the PC website, with limited hard copies available at the public meetings.

It was agreed that all households in the parish should be provided with a summary leaflet regarding the NP, including a comment sheet and an invitation to public meetings in the Village Hall and AR Church. SS to arrange for leaflet distribution and to check the availability of the Village Hall and Church in the weeks commencing 14 and 21 October.

It was agreed that, with the Consultation period running to mid-November, the November meeting of the SG be moved to 19 November.

## **8. Any Other Business**

There was no other business.

The date of the next meeting is Tuesday 10 September 2019 in Kingston Blount Village Hall.

Provisional dates for future meetings would be 8 October and 19 November 2019.