

ASTON ROWANT PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING GROUP
MEETING ON 7 FEBRUARY 2017

MINUTES

Present: Mark Thackeray, Jeanette Ewan, Paul Overton, Mark Jones, Peter Tinson, Peter Hetherington.

Apologies: Leslie Martins, Andy Green

- 1) PO / MJ reported back on the NP conference on 20/1/17 attended by PO/MJ/LM which essentially repeated the messages and advice given by RR to the Steering Group on 10/1/17.
- 2) PO circulated part-completed form for application for central government funding.
Agreed: named contact to be MT. Name to be changed to ARNP, as inclusion of target date 2032 may turn out to be inaccurate, depending on SODC.
Action: PO/MT to complete form for submission by PO.
- 3) MJ circulated the My Community NP project planner. Steering Group has completed tasks on first page.
Next step to be Community Engagement, including:
 - Page on PC website to be set up / confirmed (Action: PT)
 - Minutes to be sent to PC clerk for uploading onto website (Action: MT)
 - Check whether uploads can be done directly without involving clerk (Action: PT)
 - Dropbox to be set up for all relevant documents (Action: MJ)
- 4) Next Steps – Group to review a) Rural Place profile, b) My Communities website, c) SODC Core Strategy policies, in order to a) identify any shortfall in data, b) agree dates for progressing NP, and c) put local context to Core Strategy policies. Also, Group to review Chinnor NP. (Action: PH to confirm who consultant was)
- 5) Annual PC Meeting on 12 April –
Action: Group presentation of progress on NP.

NEXT MEETING – Tuesday 14 March at 7.30, KB Village Hall.

Proposed agenda – to conclude items from 4) above and prepare presentation for 12/4/17.

Signed as a true record

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