

**Aston Rowant Neighbourhood Plan
Steering Group Meeting
8th May 2018 7:30pm
Kingston Blount Village Hall**

	Minutes	Actions
1.	<p><u>Introductions</u> <u>Present</u></p> <ul style="list-style-type: none"> • Mark Thackeray, Jeanette Ewen, Andy Green, Paul Overton, Steve Sowerby, Kathi Davis, Richard Lockwood, Peter Tinson, Tim Sloane, Mark Jones, Paul Fincken, Debbie Chaplin, Guy Cunningham <p><u>Apologies</u></p> <p><u>Visitors</u></p> <ul style="list-style-type: none"> • Matthew Day, Mike Smith 	
2.	<p><u>Minutes of the previous meeting</u></p> <ul style="list-style-type: none"> • April 10th 2018 minutes were accepted • MJ to send minutes and agenda to Mike Henson to publish on Parish Council website 	
3.	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none"> • No general declaration by all present however members aware that as items arise declarations should be made if parties may have an interest 	
4.	<p><u>Matters arising</u></p> <p>a) KD and DC had met with Jodie Wales (SODC) and a record of the meeting was circulated. It was confirmed that she was generally happy with the actions of the Steering Group so far. Future advice included reaching out to consult with specific groups e.g. School, Hilwerke Trust, farms. It was suggested that ARNP should take a table at the Aston Rowant Fair on 8th July to give information to the community.</p> <p>b) <u>SS Housing Need</u> Discussion regarding the actual housing need in the Parish and it was felt too complicated to discuss in a large meeting. MT, RL, AG, SS agreed to take this further. AG questioned whether in a small village there was a requirement for a housing assessment. MT has made an application for housing need support which has been passed to AECOM</p> <p>c) <u>AECOM</u> MT had met with AECOM on 19th April and had revisited the “red” sites with them. Their review could take 12 weeks as 38 Plans are being currently assessed. SS suggested that the community should be kept up to date via the Parish Notes that the red site assessment had gone to independent review by a specialist consultant as advised by SODC. AG reiterated that the group had decided not to approach landowners until the assessment was complete. AG also asked whether an environmental assessment would be required. It is unclear at this stage. MT had been passed to a Cheryl Soppit but further clarification is needed.</p> <p>d) <u>AECOM Housing need support</u> <u>Covered in (b)</u></p> <p>e) <u>Website and emails</u> MJ to coordinate updates. PO to continue to monitor emails</p>	<p>PT to draft covering letter re 10-15 year expectations</p> <p>Discuss at next meeting MT, RL, AG, SS to report MT to clarify with Ricardo</p> <p>MT to provide copy for Parish Notes</p>
5.	<p><u>Writing the Neighbourhood Plan</u></p>	

	<ul style="list-style-type: none"> • PO had circulated four comparable plans as potential guides. Benson, Brightwell, Sonning Common, Pyrton • So far policies are written (except housing) and vision and objectives • Volunteers would be required to complete the other chapters and PO volunteered to bolt together • DC to contact Di Eaton to ask if “Foot of the Chilterns” could be referenced to provide the historical context • SS agreed to provide information on the demographics • AG has previously provided a lead on vision and objectives and will blend this with MT introduction • AG and PO to update the communication document • PT will start to develop an action plan for what the Parish Council will do moving forward • MT will write the green space policy • MJ/RL will proof read drafts which should be sent to PO by 31st May • MT to clarify next steps with SODC • Still need clarification on mechanism for insertion of maps, photos etc. Question regarding Mark Lord, photographer, to take photos of the parish • TS and GC will examine the images used in other plans 	<p>Volunteers to provide drafts to PO by 31st May</p> <p>DC</p> <p>SS AG</p> <p>AG/PO</p> <p>PT</p> <p>MT MJ/RL MT</p> <p>TS/GC</p>
6.	<p><u>Current applications/decisions</u></p> <ul style="list-style-type: none"> • Some discussion on the impact of SODC to refuse planning permission on Rectory and St Johns in Aston Rowant • From the outset the Neighbourhood Plan had been looking to provide about 17 dwellings. So far seven approvals have been given within the timeframe and therefore the plan is looking to find ten more. • Some discussion about the wording “sustainable” used by SODC in refusing the aforementioned applications. It was proposed therefore that any Aston Rowant or Kingston Blount site would be seen as unsustainable. But it was felt by some that the wording was open to interpretation and that the NP when approved would take precedence as it would be as good as outline planning permission eg Towersey • Some discussion re current planning applications in Kingston Blount and how a proposal cuts across identified green sites. The owner is apparently in disagreement that the paddock should be identified as green because of a previous planning application. It was commented that the application is not the business of the ARNP. 	
7.	<p><u>Planning Policy</u></p> <ul style="list-style-type: none"> • Since the last meeting SODC have declared that they now have a 5 year housing supply and therefore are no longer so vulnerable to developers • The group agreed however to continue as previously to produce a plan as there are no guarantees that the situation will continue to be stable. 	
8.	<p><u>Comments from Visitors</u></p> <ul style="list-style-type: none"> • MD expressed that he had been a supporter of the Neighbourhood plan from the beginning but was disappointed that some members of the group involved in ARKB action group had made personal comments about himself and his family in flyers that had been posted through Parish letterboxes. He felt that he was owed an apology. • Some individuals commented to MD but the chair spoke on behalf of the group to say that the Steering group had operated with independence and integrity within its remit and all members declared interests on all decisions. The flyers were not the thinking of the Steering Group. 	
9.	<p><u>AOB</u></p> <ul style="list-style-type: none"> • SS commented on his letter he had circulated to the group following the decision to force a Parish Poll and asked if he should also circulate to the Parish Council. The group felt not, feeling it should keep on track with its goal to produce a Neighbourhood Plan • Regarding the Parish Poll, PT had met with the Action Group to try to resolve the issues 	

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| <ul style="list-style-type: none">• Confidentiality was discussed and it was stressed that information should only be shared with 3rd parties with the agreement of the group | |
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Next Meeting: 12th June 2018, 7:30pm at Kingston Blount Village Hall