

**Aston Rowant Neighbourhood Plan
Steering Group Meeting
11th September 2018 7:30pm
Kingston Blount Village Hall**

	Minutes	Actions
1.	<p><u>Introductions</u> <u>Present</u></p> <ul style="list-style-type: none"> • Mark Thackeray, Jeanette Ewen, Andy Green, Steve Sowerby, Richard Lockwood, Tim Sloane, Mark Jones, Paul Fincken, Debbie Chaplin, Guy Cunningham <p><u>Apologies</u></p> <ul style="list-style-type: none"> • Peter Tinson, Kathi Davis, Paul Overton 	
2.	<p><u>Minutes of the previous meeting</u> on 14th August</p> <ul style="list-style-type: none"> • Accepted as accurate 	
3.	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none"> • No general declaration by all present however members aware that as items arise declarations should be made if parties may have an interest 	
4.	<p><u>Matters arising</u></p> <p>Current planning applications within the Parish</p> <ul style="list-style-type: none"> • Ferndale • Hill Cottage demolition re submitted with new traffic plan • Barn conversion has not yet been submitted (plus 1) • Windrush no decision yet (plus 1) • Appeal for St John's Homes application. Comments can be made up to 10th October • No knowledge of a resubmission from Rectory Homes • Nothing submitted for Orchard House <p>Question: Will Parish Council take any notice of where the ARNP is now in relation to previous decisions? SS replied that this would be discussed at the Parish Council meeting the next day but he was unsure whether they would be able to reverse their previous decision.</p>	
5.	<p><u>Updates from SODC and AECOM</u></p> <ul style="list-style-type: none"> • Site Assessment from AECOM was accepted. This will become the appendix G in the plan. • Some debate about the differences between our initial assessments and AECOM's and concern that this may lead to some questioning from developers. It was felt that ultimately the independent assessment mainly validates the ARNP criteria and assessment. • Environmental assessment will be one of the appendices but will state that one was not required. • Housing Needs Assessment has been accepted by the group and My Locality that any new development should include a mix of housing in line with that outlined in the report 	Decision needed re which assessment to use in the final plan
6.	<p><u>Writing the Plan</u></p> <ul style="list-style-type: none"> • No feedback on the draft text had been received from SODC and was now expected on 21st September • The group examined in detail the definitive text that would be used for consultation. Some discussion regarding the image on the front cover and whether it should reflect both villages. Various inconsistent and semantic changes were made for better effect and outstanding items identified. • RW kept a record of the changes. 	RW to pass changes to MJ who will update the plan and save to drop box

	<p>5.7 A professional map showing green spaces was required. MJ may know someone who could do this</p> <p>5.8 MT to write a paragraph in line with NPP framework regarding the protection of local spaces</p> <p>5.10 Agreement that the green gap between the villages should be maintained even if SODC disagree</p> <p>6.1 This section will need to be reexamined as figures in this section could be out of date at the time of consultation if some planning applications/appeals are approved</p> <p>6.2 Consistency required regarding target for development. (5%, min of 5%, about 5%, max of 17) Agreed that it was important that the plan reflects the desire to keep growth to 17 dwellings although some concern that this was not in line with SODC Policy which states ‘minimum of 5%’</p> <p>6.10 Availability is still waiting confirmation. 2 replies have been received so far from 5 enquiries</p> <ul style="list-style-type: none"> • Discussion regarding the process of sharing the report with the Parish council. It was agreed that the AECOM report should be shared “without comment” at this stage 	<p>MJ can drop maps into document when required</p> <p>SS to share AECOM report with PC</p>
7.	<p><u>Timetable</u></p> <ul style="list-style-type: none"> • Parish Council will get access to AECOM site assessment for information • An extra, informal meeting will be required to deal with SODC response to SG consultation. Date and venue to be confirmed, pending 21/9 reply. • 10th October present draft NP to Parish Council for agreement in principle and agreement as to release of documents to residents as the Pre-Submission Draft. 	
8.	<p><u>Communication</u></p> <ul style="list-style-type: none"> • Discussion regarding how to consult with the public. • Suggestions of producing hard copy for all households or a leaflet drop of a summary version. • It was recognized that it was important to encourage people to become engaged in the plan and ultimately to vote to agree it. A leaflet drop was thought to be essential by producing a punchy version highlighting the main points of concern to the public. • Some concern that the public don’t always access the Internet on these matters therefore hard copies should be made available in prominent places. A roadshow in each of the villages would also be required with dates published on the front of the Parish Notes 	<p>RL to draft a short version for comment. Investigate cost of printing</p>

Next Meeting: 9th October 2018, 7:30pm at Kingston Blount Village Hall